

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 8<sup>TH</sup> April 2015.

**PRESENT : Councillor C.R. Williams (Chairman)**

**COUNCILLORS :** R. Davies, B.T. Doleman, A. Griffiths, G. Hotchkiss, Mrs. S.L. Jones, M.A. Reece, T. Renshaw, K. Rush, Mrs. D.J. Williams and J. Williams

**APOLOGIES :** Councillors R.K. Jones, C.P. Owens and C. Williams

**IN ATTENDANCE :** Mr. G. Roberts (Clerk), PC Kerry Smith-Williams (minute No. 149) and Mr. A. Roberts, Flintshire County Council (minute No. 150 (b))

### **149. POLICING**

PC Kerry Smith-Williams attended the meeting and indicated policing had been taking place during the Easter holiday of known hotspots but to date there were no problems to report. Councillor T. Renshaw indicated that motorists were continuing to avoid the speed humps and the Officer indicated that, whilst she had not observed this whilst being in the Village, she would once again draw it to the attention of colleagues for action.

Councillor Mrs. D.J. Williams reported on the continuing problem with inappropriate use by motorists of Tyddyn Mesham, which was to the detriment of local residents, and the Officer indicated that she had noted the concern and would visit the area.

The Chairman thanked the Officer for attending.

### **150. ATTENDANCE BY FLINTSHIRE COUNTY COUNCIL OFFICERS**

#### **a. High Street Traffic Calming**

The Clerk reported that Mr. Powell had been unable to attend and that there had been no suitable substitute available. The Officer had however invited Council Members to a meeting at County Hall, Mold to discuss any concerns with the traffic calming, and had already held a site meeting at the chicane with Councillor M.A. Reece and local residents. Councillor T. Renshaw indicated that there should be an attendance at a Council meeting by a Flintshire Officer to listen and respond to concerns, rather than Members being expected to go to County Hall. He therefore suggested that a letter be sent to the Chief Executive requesting him to attend the next meeting of the Council on this subject, or otherwise to arrange for an appropriate Officer to attend in his place, and this was accordingly agreed.

**b. Flintshire LDP – Candidate Sites**

The Chairman welcomed Mr. Andy Roberts to the meeting, who indicated that he would initially comment on the procedure in general and then on the sites applicable to the community of Bagillt. This would then hopefully enable the Community Council to express views on each of the Candidate Sites for their area, which the County Council would welcome.

Mr. Roberts made particular reference to the methodology and fact that this was a three-four stage process and indicated that, whilst a copy of this document was available for perusal on the County website, he would forward a hard copy to the Clerk which could then be passed on to Members for perusal.

One aspect of the process was to look at the size of the areas, as it was felt that if they were below 0.23 hectares and not capable of accommodating at least ten houses then they were inappropriate for inclusion as a Candidate Site and could be better dealt with through the normal development control process. There were also a number of sites which had been excluded from the former UDP, which ceased to be in operation from 31<sup>st</sup> March 2015, and he would comment on this aspect in relation to particular sites in Bagillt.

In the UDP process Bagillt had been classed as a Category B area in terms of additional development and all the communities in Flintshire would again be re-assessed and then this taken into account against the Candidate Sites submitted to ensure that they would be a sustainable settlement. As in the former UDP it was likely that it would be more appropriate to have bigger concentrations of growth in the towns within the County.

Councillor T. Renshaw questioned whether the public had been made aware regarding the factor concerning the size of sites and was advised by the Officer that this was available in the Guidance that had been issued at the commencement of the process.

The Officer concluded his comments on general issues by advising Members that, other than when it had been submitted by a Local Authority, no mention would be made of the name of the applicant, due to confidentiality. In some cases it appeared there were more than one application for a similar site with minor changes, as had happened in Bagillt. In addition some sites submitted had been refused for UDP purposes and would also be commented upon when discussing particular sites.

### **BAG001 and BAG0014 – Former Canton Depot, Penymaes Road**

These two submissions by Community and County Councils were virtually identical and were to change from a former depot to housing using a brownfield site surrounded by housing. Councillor G. Hotchkiss made reference to the need for appropriate access arrangements, which would be a matter for the Highways Department to comment upon if the existing Depot was to be changed to housing.

### **BAG002 – Pen y Cefn, The Nant**

This submission was to change from agriculture to tourism use.

### **BAG003 – Bryn Hyfryd, Sandy Lane**

This submission was to change from agricultural to housing, and it was pointed out that this had been an objection site at the UDP stage and due regard would need to be given to the Planning Inspector's comments at that time and then to see what had changed in the meantime.

### **BAG004 – Nant y Glyn**

This submission was to change from agricultural to housing and was on the edge of the settlement boundary.

### **BAG005 – Old Lead Mill, High Street**

This application was to change from employment to mixed use and was a relatively large site. Councillor M.A. Reece made reference to the lack of main sewerage in the area, whilst Councillor T. Renshaw referred to the existing mineral aspects and, particularly in relation to any housing, there would be the issue of what the site had previously been used for to be examined.

### **BAG006 – Gadlys Lane**

This submission was to change from agricultural to housing, and it was pointed out that this was a UDP objection site and due regard would need to be given on the Planning Inspector's views and to see if any matter had changed.

### **BAG007 and BAG015 – Wern Farm**

These two submissions were more or less identical and were to change from agricultural to housing. The area had been allocated previously in the UDP for housing purposes. Reference was made by the Chairman to the

infrastructure problems in this area, particularly with regard to highways, which would need to be addressed if there was to be further development.

#### **BAG008 – Land west of Victoria Park**

This submission was to change from agricultural to housing and it was noted by Mr. Roberts that the Council had not received a plan for this particular site, which was adjoining to **BAG009**, and he indicated he would ensure that a copy was forwarded to the Clerk, who could then circulate to Members.

#### **BAG009 – Land east of Victoria Park**

This submission was to change from agricultural to housing social and reference was made to the existing settlement boundary and that existing access to Victoria Park was an unadopted highway. Councillor Mrs. S. Jones was advised that housing social was intended to refer to some being of a more affordable type.

#### **BAG010 – Old London Road**

This submission was to change from agricultural to housing and had been another objection site for the UDP and once again regard would need to be taken of the comments of the Planning Inspector and to see if anything had changed. Councillor R. Davies referred to the highway access arrangements if this site were to come to fruition, particularly with regard to the existing condition of Old London Road.

#### **BAG011 – Land west of Riverbank**

This submission was to change from agricultural to housing and had been a UDP objection site and once again due regard would be taken of the Planning Inspector's views and to see if anything had changed. There was also the matter of access in relation to this site.

#### **BAG0012 – Land adjoining Maes Teg, Farm, Penymaes Road**

This submission was to change from agricultural to housing and it was noted by Mr. Roberts that once again the Council had not received the relevant plan and he would arrange to forward one to the Clerk accordingly. This was a relatively small site. Reference was made by Councillor J. Williams to the conglomeration of sites close to this application and was advised by the Officer that such a scenario would be taken into account when considering it for Candidate Site.

### **BAG013 – Ysgol Glan Aber**

This was to include the School playing field in the settlement boundary and had been submitted by the Property Department of the County Council.

### **FLI005 – Land Adjoining Manor Estate, Flint**

This was to change the use from agricultural to housing and it was noted by the Officer that this site was within the community of Bagillt and should be re-numbered accordingly, which he would arrange to do and forward a revised plan to the Clerk. The issue would be whether such a development was sustainable in relation to the housing that was already in the area.

In conclusion, Mr. Roberts indicated that there were 2-3 months for the Council to forward any comments and if they wished him to come to another meeting to explain anything further in relation to Candidate Sites then he was willing to do so.

The Chairman thanked Mr. Roberts for attending the meeting and for the offer made.

### **RESOLVED :**

That consideration of comments in relation to the sixteen sites listed be deferred to the next meeting to enable the two additional and one revised plan to be received and circulated to Members.

#### **c. Streetscene Supervisor for Bagillt**

It was noted that in view of the time that had been required for the previous item, the Chairman had decided that the quarterly update visit from Mr. John Williams, Streetscene Supervisor for Bagillt, be deferred until it was next due in July.

## **151. MINUTES**

The following comments were made on the Ordinary meeting of the Council held on 11<sup>th</sup> March 2015.

#### **a. Minute No. 137 – Chairman’s Fund**

On behalf of the Community Library, Councillor B.T. Doleman thanked the Chairman for recommending a donation from his fund, which had been agreed at the last meeting and that had been utilised to improve computing equipment, including a printer.

**b. Minute No. 148(a) – War Memorial**

The Clerk advised that he had received the Cadw information from Councillor M.A. Reece and pointed out the information which would be required on the background to the War Memorial before any application or assistance with professional cleaning could be made and on which he had no knowledge and did not know where to get the necessary details required. Councillor B.T. Doleman offered to assist with this aspect, and the information was passed to him accordingly.

**c. Minute No. 148(b) – Raised Beds**

Councillor M.A. Reece advised the meeting of progress in relation to this matter and of the cheaper option being investigated concerning raised beds, other than the very expensive commercial option, and he would report back to a future meeting.

**RESOLVED :**

That the minutes of the Ordinary meeting of the Council held on 11<sup>th</sup> March 2015, be confirmed as a correct record and signed by the Chairman.

**152. PLANNING APPLICATION**

**a. Applications Determined - On Line Consultation Period**

<b>App. No.</b>	<b>Location</b>	<b>Detail</b>
053322	Grosvenor House, Sandy Lane	Outline for one dwelling

It was noted the application had been supported.

053375	Carline, Bryntirion Road	Erection of one dwelling
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It was noted the application had been supported, subject to the new dwelling not being higher than the existing one, to avoid being overlooked.

053352	7 Beech Grove, Manor Estate	Conservatory to side
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It was noted that the application had been supported.

**b. Applications**

<b>App. No.</b>	<b>Location</b>	<b>Detail</b>
053452	Hilbre View, Bryntirion Road	Alterations and extensions

**RESOLVED :**

That the application be supported.

**153. ACCOUNTS FOR PAYMENT**

<b>Name</b>	<b>£</b>	<b>Cheque No.</b>	<b>Expenditure Powers</b>
NAMWALC	15.00	101713	Loc.Govt.Act 1972 (S.111)
Compacc Ltd.	96.00	101714	Loc.Govt.Act 1972 (S.112)
Clr. C.P. Owens	48.41	101715	Loc.Govt.(MP)Act 1976(S.19)
Mr. G. Roberts	800.50	101716	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	144.26	101717	Loc.Govt.Act 1972 (S.112)

**154. ACCOUNTS 2014/15**

The meeting considered a report prepared by the Responsible Financial Officer, copies of which had been previously circulated to Members. In addition a Budget Monitoring Report and Bank Reconciliation for the fourth quarter had also been circulated for the Members' information. Formal approval of accounts for the last financial year would await the submission of the Annual Return at the next meeting, once the appropriate section had been completed by the internal auditor.

**RESOLVED :**

That the accounts for 2014/15 be noted as circulated and signed by the Chairman and Clerk, who had also signed the accounts ledger, and also that the Budget Monitoring and Bank Reconciliation for the fourth quarter of the last financial year be also noted.

**155. ANNUAL RISK ASSESSMENT 2015/16**

The meeting considered a report by the Responsible Financial Officer on Annual Risk Assessment, copies of which had been previously circulated. The report reminded Members of the Risk Assessment undertaken in previous years and that it was a statement adopted by the Council showing identified risks, assessing them and putting controls in to manage. The Council had duties to provide assurance to local tax payers and to prevent the cost of litigation.

**RESOLVED :**

1. That consideration of the report of the Responsible Financial Officer be accepted as the formal Risk Assessment for the Council for 2015/16.
2. That in relation to the key risks, the response again be identified as relating to the Council's assets, Bank accounts, internal controls and insurance, for statutory and other purposes.

**156. BAGILLT FORESHORE**

Reference was made by Councillors B.T. Doleman and J. Williams to a recent meeting of the Friends of Bagillt Foreshore, and to the lack of co-operation in relation to non-attendance and no information being received from the Countryside Rangers. In addition, Councillor J. Williams also made reference to the lack of promised events to take place on the Foreshore over Easter and whether the Kite Festival would be taking place. He was reminded by Councillor M.A. Reece about the previously mentioned access concerns.

**157. COASTAL COMMUNITIES FUND**

A copy of further information from the Delyn AM, including details on the submission made by Flintshire County Council to the fund, had previously been circulated to Members and was duly noted.

**158. AUDIT ARRANGEMENTS FOR THE 2014/15 FINANCIAL YEAR**

**a. Internal Audit**

The Accounts and supporting documents would be delivered to the Internal Auditor, JDH Business Services on 9<sup>th</sup> April 2015, and collected on 16<sup>th</sup> April 2015, with the report being submitted to the May Council meeting. The Internal Auditor would also complete Section 4 of the Annual Return referred to in **b.** below.

**RESOLVED :**

That the report be noted.

**b. External Audit**

It was expected that the External Auditor, Hacker Young, would advise that this will take place on 31<sup>st</sup> May 2015, with the public notice being displayed on the Council's Notice Boards and referred to on the website. A copy of Section 1 would be submitted to the Council in May, after the Internal Audit,

for approval of the accounts together with Section 2 on Governance, which the Council had to confirm as to their responses. The Annual Return would then be signed in Section 3 by the Chairman and Clerk and sent to the External Auditor.

**RESOLVED :**

That the report be noted.

**159. HIGH STREET – SPEED AMENDMENT ORDER**

The Clerk reported on details received from Flintshire County Council concerning a proposal to reduce the speed of vehicles from 40mph to 30mph along the High Street between the Manor Estate to Blossoms Hotel junction.

**RESOLVED :**

That the Order be supported.

**160. MEMBERS' ITEMS**

**a. Waste Disposal Sacks**

Reference was made by Councillor B.T. Doleman to the present standard of waste disposal sacks to be used by residents, which he felt were sub-standard.

**b. Community Centre Car Park**

Reference was made by Councillor A. Griffiths to the deteriorating condition of the car park. He was reminded by the Clerk that this had previously been brought to the attention of the Church Authorities, who had requested the Council to approach the Probation Service for assistance, as they had successfully done a few years ago. After this work had been carried out it had been one of the duties of the former Community Caretaker arrangement to occasionally put appropriate weed killer on the surface to prevent it growing back. The Clerk indicated that he had contacted the Probation Service but, possibly due to internal changes within the Organisation, the request he had made had not gone to the appropriate person. The Clerk advised he would look into the matter to see if further assistance was possible.

**RESOLVED :**

That the Clerk look into the matter and report back in due course.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Wednesday 8<sup>th</sup> April 2015</b>
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<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
There were no Declarations of Personal Interest		

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**Chairman**