

BAGILLT COMMUNITY COUNCIL

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 13th November 2019.

PRESENT: Councillor B. T. Doleman (Chairman)

COUNCILLORS: R. Davies, A. Griffiths, Mrs. S.L. Jones, C. Renshaw, K. Rush, Mrs. C. Shorten, T. Shorten, D. Stanley, C. Williams, and Mrs. D. J. Williams.

APOLOGIES: Councillors Mrs. J. Nicholas, C.P. Owens and C. R. Williams.

IN ATTENDANCE: Mrs. L. Wood (Clerk) and Members of the Public.

101. ANNOUCEMENT

The Chairman congratulated Councillor K. Rush on his election as Flintshire County Councillor, Bagillt West Ward.

102. PUBLIC ENQUIRY ITEM

Councillor A. Griffiths asked if a member of the public who was in attendance could speak on the Bagillt Bowling Club agenda item.

103. DECLARATIONS OF INTEREST

The following declaration of interests were made.

Councillor K. Rush declared a personal interest in the application from Ysgol Merllyn for a financial donation. (Minute 112).

Councillor A. Griffiths declared a personal interest in the application from Ysgol Merllyn for a financial donation. (Minute 112).

Councillor C. Renshaw declared a personal interest in the application from Ysgol Glan Aber for a financial donation. (Minute 112).

RESOLVED: That these declarations are noted and the list of declarations of interest is updated.

104. POLICING MATTERS

PCSO D. Chatham was unable to attend the meeting. There were no issues reported by Members.

105. MINUTES

RESOLVED: That the minutes of the Ordinary meeting of the Council held 9th October 2019 be confirmed as a correct record and signed by the Chairman.

106. CHAIRMAN'S COMMUNICATIONS

The Chairman reported the resignation of Councillor C. R. Williams.

Councillor K. Rush proposed a letter of recognition and thanks is sent to Councillor C. R. Williams and said he was an asset to the Council and Community. Councillor K. Rush also suggested that fellow Councillors may like to do a collection and send a small gift to both Councillor C. R. Williams and his wife.

Councillor C. Renshaw said that a letter only should be sent as this has been the previous practise of the Council. Councillors then had a discussion about how Councillors who leave the Council should be recognised and it was agreed all Councillors should be recognised and thanked in the same way.

Councillor C. Williams proposed a letter of thanks is sent to Councillor C. R. Williams. Councillors voted and a majority of 6 Councillors voted that a letter is sent.

RESOLVED: That the Clerk will send a letter of recognition and thanks is sent to Councillor C. R. Williams.

107. REPORTS BY REPRESENTATIVES

The Chairman suggested this item was re-named Reports by Representatives and County Councillors. The Council agreed.

Councillor R. Davies reported that along with Councillor C. Shorten, he had attended a meeting with Mr. S. Jones, Flintshire Chief Officer for Streetscene, Mr. A. Stanford, Flintshire Highway Strategy Manager and Mr. R. Nursaw, Flintshire Highway Policy Officer to discuss an action plan to reduce speed and accidents on the A548 and a potential crossing.

Councillor R. Davies said Arrive Alive were due to be informed that speed enforcement was required on the A548, this was due to take place on 31st October, however it did not. Mr. S. Jones, said he would look into this and I was assured matters were in hand and a meeting date would be set, this did not happen. I then took the matter up with Councillor I. B. Roberts, Flintshire County Council Leader who has said he will arrange a meeting with himself, Officers, possibly Councillor C. Thomas, Flintshire Cabinet Member for Streetscene, Councillor K. Rush and myself. I await confirmation of a meeting date.

Councillor R. Davies also reported that following his meeting with Ms H. Blythyn AM regarding the traffic calming scheme, Ms H. Blythyn AM confirmed the Council will need to re-apply for funding in order to move forward.

The Chairman commented he had been informed that apparently Councillor C. Thomas, Flintshire Cabinet Member for Streetscene is not aware of the situation with the traffic calming scheme in the village and said the Community Council should write to Councillor Thomas.

The Chairman proposed a letter is sent; the Council agreed.

The Chairman reported he had received an email from the West Flintshire Town and Community Councils (WFTCC) group to share with Council. It said at the last WFTCC meeting, members Discussed the ongoing efforts to reopen Holywell Junction railway station, some members councils have sent letters of support to Ken Skates AM endorsing the project. It was resolved at the meeting for all group members to request their council to consider doing the same.

Councillor C. Williams proposed a letter is sent on behalf of the Council. The Council agreed.

County Councillors, Councillor R. Davies and Councillor K. Rush reported they wish to attend future meetings of the West Flintshire Group.

RESOLVED: That the Clerk will send an email to Councillor C. Thomas, Flintshire Cabinet Member for Streetscene regarding the traffic calming scheme and a letter of support to Mr. K. Skates and will inform the Clerk of Holywell Town Council that Councillor R. Davies and Councillor K. Rush wish to attend future meetings of the West Flintshire Group.

108. PLANNING

a. Applications Determined – on-line consultation period

App No	Location	Detail
060306	Panton Hall, Old Bagillt Road, Bagillt, CH6 6ER	Listed building application for a proposed extension

The Clerk reported that due to the on-line consultation period ending before the next Council Meeting, the above Planning Application was considered by the West Ward Members, the Council supported this application and this was shared with the Planning department.

RESOLVED: That it was noted that the application was supported.

b. Applications for Consideration.

App No	Location	Detail
060480	The Crest, Sandy Lane, Bagillt, CH6 6EY	Outline application for the demolition of existing dwelling and erection of 8 houses.

RESOLVED: That the Council will leave the decision to the Flintshire Planning department.

c. Application Decisions.

pp No	Location	Detail	Decision
0587917	Land side of Dee Bank Caravan Park, High Street, Bagillt, Flintshire, CH6 6HE	Changes of use to a residential site for 5 gypsy pitches and a transit site for 3 gypsy pitches	Refused

The Clerk informed the Council of the above planning application decision that was received from Flintshire County Council.

RESOLVED: That the Application decisions were noted.

109. ACCOUNTS FOR PAYMENT

Voucher No	Name	Details	Expenditure Powers	£
41	Mrs. L. Wood, Clerk	Clerks Salary & Expenses - November	Loc.Govt.Act 1972 (S.112)	708.31
42	HM Revenues & Customs	Tax & NI Clerks Salary – November	Loc.Govt.Act 1972 (S.112)	217.78
43	Clwyd Pension Fund	Employers & Employees' Pension Contribution for Clerk - November	Loc.Govt.(MP) Act 1976 (S19)	141.30
44	Opus Energy	Community Library Electricity	Loc.Govt.(MP) Act 1976 (S19)	10.84
45	The Royal British Legion	Purchase of Poppy Wreath	Loc.Govt.Act 1972 (S.111)	18.00
46	Ebuyer	Purchase of Office Equipment	Loc.Govt.Act 1972 (S.111)	101.05
47	Flintshire County Council	Summer Play scheme 2019	Loc.Govt.(MP)Act 1976(S.19)	4877.90
48	Mrs. L. Wood, Clerk	Clerks Salary & Expenses – December	Loc.Govt.Act 1972 (S.112)	673.06
49	HM Revenues & Customs	Tax & NI Clerks Salary – December	Loc.Govt.Act 1972 (S.112)	217.98
50	Clwyd Pension Fund	Employers & Employees' Pension Contribution for Clerk – December	Loc.Govt.(MP) Act 1976 (S19)	141.30

RESOLVED: That the above-mentioned accounts be paid.

110. BAGILLT FORESHORE

The Clerk informed the meeting that to date no response had been received by Ms. H. Blythyn, AM regarding the completion of the coastal path.

Councillor T. Shorten reported that there is flooding near the scrap yard on the Coastal path. The Clerk will report this to Mr. G. Roberts, Flintshire Streetscene Officer.

The Chairman provided an update following the Council's decision to write to the Chairman of the Bagillt Foreshore to request the £500 donation is returned to the Council due to the memorial no longer going ahead. The Chairman reported he had attended a Bagillt Foreshore meeting and it was reported that £1,500 has already been spent on the project and this included the £500 donation from the Council, accounts can be shared to show this expenditure. The Chairman asked the Council if they accepted this response.

Councillor C. Williams asked if the Chairman had seen the accounts, the Chairman said yes and was satisfied the £1,500 has been spent. Councillor D. Stanley has also seen the accounts.

RESOLVED: That the Council accept the response regarding the donation.

111. ST. MARY'S CHURCH

There were no reports.

112. CCTV CAMERA'S

The Chairman reported that a delegation of Councillors attended a meeting with Inspector G. Cust to discuss the monitoring and controlling of the village CCTV Camera's and laptop. The delegation of Councillors was, the Chairman, R. Davies, A. Griffiths, K. Rush, T. Shorten and D. Stanley.

The Chairman said the meeting was very informative and it was suggested that Bagillt Community Council join together with Flint and Holywell Town Councils and work with Flintshire County Council who could manage the cameras and either Holywell or Flint Town Council could hold the CCTV laptop.

On a monthly basis, two members of the Council will meet to check the laptop and check the cameras are working correctly. Inspector Cust said he will make contact with the Clerks of the three councils to move forward with a plan.

Councillor C. Williams asked if there would be any cost implications and the Chairman confirmed no.

Councillor T. Shorten said Inspector Cust said Anglesey Council have a team of Councils working together on CCTV and it has proved successful.

RESOLVED: The Clerk will await information from Inspector G. Cust.

113. INITIAL ESTIMATES CONSIDERATIONS 2020/21

The meeting considered a report by the Clerk, copies of which had been previously circulated. The report was to allow Members to give a view on possible new items and the removal of others, prior to the report being prepared in consultation with the Chairman and Vice Chairman, which would be considered at the January 2020 meeting, thereby enabling the budget and precept to be agreed for the next financial year. See Appendix A.

a. Councillors Allowances

RESOLVED: That a sum of £2,600 be included in the budget report for the January meeting.

b. Bagillt Bowling Club

RESOLVED: That the Council agreed that a sum of £1,920 be included in the budget report for the January meeting, in case the club should re-open.

c. Bagillt Community Centre

RESOLVED: That the Council agreed that the sum of £1750 be removed from the budget for the January meeting, however the Council will hold a sum of £20,000 (part of which would also be for the Community Library) in reserves as a contingency reserve in the event of unforeseen occurrences.

d. Bagillt Community Library

RESOLVED: That the Council agreed that a sum of £1,100 be included in the budget report for the January meeting, to cover meeting the costs of insuring the building and monthly electricity costs and the Council will hold a sum of £20,000 (part of which would also be for the Community Centre) in reserves as a contingency reserve in the event of unforeseen occurrences.

e. Play Area Improvements

RESOLVED: That the Council agreed a sum of £10,000 be included in the budget report for the January meeting.

f. Play Schemes

RESOLVED: That the Council agreed a sum of £6,500 be included in the budget report for the January meeting, subject to confirmation from FCC about costs for 2020.

g. Training

RESOLVED: That the budget is reduced and a sum of £400 be included in the budget report for the January meeting.

h. War Memorial

RESOLVED: That a sum of £500 be included in the budget report for the January meeting, however a sum £1,000 which has been held in reserves for Community Asset Transfer is removed.

i. Graveyard Extension

RESOLVED: That a sum of £625 which is held in reserves is maintained in the budget report for the January meeting as the Church is hopeful the works will take place.

j. Balances

RESOLVED: That the Council agreed that any underspend from 2019/20 budget is to be used to reduce the Precept for 2020/21 following advice from External Audit to lower the working balances.

114. APPLICATIONS FOR FINANCIAL ASSISTANCE

At the October meeting, the Council had agreed to defer the Financial Assistance applications, as Ysgol Merllyn have requested a donation to purchase of rubbish bins. Some years ago, the Council had purchased items on behalf of organisations so that the VAT could be re-claimed. Therefore,

until this matter was looked into, both applications from the schools were deferred as it is practice to award both schools the same financial donation.

Councillor K. Rush said he had spoken to Ysgol Merllyn and the School are able to re-claim VAT if they purchase the bins and following advice if the Council purchased the bins, they could be become the Councils responsibility. The Council agreed to make a financial donation.

Members were advised that a further request had been received from Victim Support. As the request does not meet the criteria within the Councils financial assistance policy, it was agreed no donation will be made.

NOTE: Councillor A. Griffiths and Councillor K. Rush declared an interest in the application from Ysgol Merllyn and whilst staying in the meeting, Councillor A. Griffiths and Councillor K. Rush did not vote thereon.

Councillor C. Renshaw declared an interest in the application from Ysgol Glan Aber and whilst staying in the meeting, Councillor. C. Renshaw did not vote thereon.

RESOLVED:

1. That in accordance with Section 2 of the Local Government Act 2000, the following donations be agreed for this financial year:

Voucher No	Name	£
63	Ysgol Merllyn	400.00
64	Ysgol Glan Aber	400.00

2. That in relation to the application from Victim Support, no donations be made.

115. INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW): CONSULTATION ON DRAFT ANNUAL REPORT 2020/21

The Council considered the draft annual report of the Independent Remuneration Panel for Wales 2020/21. Copies of which had been previously circulated to Members.

RESOLVED: That the consultation on the allowances and expenses proposed for the next financial year be noted.

116. SCHOOL TRANSPORTATION POLICY

Councillor C. Renshaw said he had a letter to read out from parents, many of which are struggling with the school transportation costs.

The Chairman informed the meeting that the school transportation policy is a Flintshire County Council policy and this Council has no powers to change the policy, however does have sympathy for the parents.

Councillor C. Renshaw read the letter which detailed that the situation has occurred due to the children not gaining their preferred school placement which is a failure of the Local Authority.

Parents have applied for free school transportation to St. Richard Gwyn High School and Flintshire County Council has refused their applications as it is St. Richard Gwyn's policy not to pay transport costs for non-catholic children. However, the School states it is Flintshire County Council's policy.

The Flintshire School Transportation Policy states that free transport will also be provided for 5-16 year olds where the route to school has been considered hazardous and will also apply to any faith schools. The Bagillt to Flint route is considered a hazardous route by Flintshire County Council, however, it seems that it only concerns pupils attending Flint High School and not St. Richard Gwyn High School.

Councillor C. Renshaw said the Community Council should act on behalf of parents from this village to ensure all children receive free school transport and that it becomes the new policy. I understand it is a Flintshire County Council policy but this affects our village and will become an annual problem for parents and children. Parents from the village have no faith in the Community Council.

The Chairman said you cannot have no faith in an authority who has no powers to change policies. If there is anything the Community Council can do to resolve the matter we will, as we represent the Community.

Councillor C. Renshaw suggested we invite Officers from Flintshire County Council to a meeting to address both Council and parents and said we could also meet with the Governors. The Chairman said it would Mrs. C. Homard, Chief Officer for Education and Councillor I. B. Roberts, Cabinet Member for Education.

Councillor Mrs. C. Shorten said policy states 'where the route is considered to be hazardous by the Local Authority in consultation with the Environment Directorate', who are the Environment Directorate, it is the Ministry of Transport and what is the criteria to consider a road to be hazardous.

RESOLVED: That the Clerk will write to Mrs. C. Homard, Chief Officer for Education and Councillor I. B. Roberts, Cabinet Member for Education to invite them to a Council meeting to address these issues.

117. BAGILLT COMMUNITY LIBRARY

Councillor B. T. Doleman asked the Council to consider paying for the costs of putting a suspended ceiling in the Community Library which will assist with the heating of the building and will also reduce the energy bills. It is estimated the energy costs would be reduced by approximately £196 per annum.

To date, two quotes have been received for the works, the quotes offer different types of tiles and if the Council agree to pay for the works, the contractor can provide more detail on quality and benefits of the tiles. Approximate costs for the works including VAT would be £4,000. The Council agreed to this amount.

Councillor Mrs. S. Jones asked if the Library could be transferred to the Council under community asset transfer or if not, could the local authority take the Library back after we have

paid for the works. The Chairman said the Library would stay as a Community Library managed by himself and Councillor C. P. Owens.

Councillor C. Williams said as the Clerk has previously stated we are likely to have an underspend in the 2019/20 budget, therefore the monies can be taken from this as the works in the Library will benefit the community.

RESOLVED: That the Council agreed £4,000 for the works and agreed the monies could be taken from the balances.

118. BAGILLT BOWLING CLUB

Ms. Williams who was in attendance addressed the Council regarding re-opening the Bowling Club. Ms. Williams explained she is a member of the Welsh and British Crown Green and has played for over 30 years. She hopes to re-open the Bowling Club and asked the Council for support in re-opening the club and for financial support.

The Clerk asked if she has spoken to Flintshire Valuation and Estates as they would deal with the lease as Flintshire County Council own the land. Ms. Williams confirmed she has spoken to Mr. P. Brockley, Senior Valuer.

The Clerk explained she believed the process would be Ms. Williams would contact Flintshire Valuation and Estates and they would discuss the lease and then Ms. Williams could approach the Council for financial assistance. The lease agreement would be with Ms. Williams and Flintshire County Council. The Clerk will contact Flintshire Valuation and Estates to confirm the process.

Councillor C. Williams said the club had closed due to lack of interest therefore do you have interested players. Ms. Williams said she has support and interest and due to a recent closure of a Holywell Green, players are looking for another club. Also, Competitions and County Matches could be played at the club.

Councillor A. Griffiths said the club would be an asset to the village if re-opened and asked about funding for the club. Ms. Williams said she can apply to Welsh Crown Green, Welsh Assembly and also the Council for funding.

Councillor Mrs. C. Shorten asked if she is trying to re-open the club on her own, Ms. Williams said she has a lot of people involved and willing to help.

Councillor T. Shorten said the Building Contractors from the Old British Legion site stated they would donate £1,100 per house to the bowling green. Councillor A. Griffiths proposed a letter is sent to Flintshire County Council to ask if this money was paid and if so, where is the money.

The Chairman asked this item is included on the next agenda.

RESOLVED: That the Clerk will contact Valuation and Estates to clarify the next steps and report back to Ms. Williams, will also write to Flintshire County Council regarding the contractors' payments and add this item on the next meeting's agenda.

119. CHRISTMAS TREES

The Clerk reported that following further advice from Mr. G. Roberts, Flintshire Streetscene Officer, the trees and lights needed to be erected by an approved contractor. This information was shared with the Chairman and it was agreed that the Council obtained a price from a recommended approved contractor, Mega Electrics, Mold.

Following a site visit with the Chairman, the Clerk presented three quotes for installation of the individual trees and advised the contractor had said due to works involved they will only be able to install and erect one Christmas tree this year and this would be either the tree near the Stag Inn or the Church, as the tree near Trem Afon requires more ground work. The Chairman suggested to have a tree near the Stag Inn this year. The Council agreed.

The quotations to prepare the area at the Church, install the enclosures and electrics would be £850+VAT, for the area near the Stag Inn £900+VAT and for the area at Trem Afon £1200+VAT. The cost of lights is yet to be confirmed but would be approximately £500-£600 for all trees. Annually to erect and decorate trees, take down and store the lights would be £310+VAT per tree. The Council approved the quotation for the tree near the Stag Pub and will request an updated quotation with lights for the other two trees for Christmas 2020.

The Clerk said the money for this tree this year would come from the balances and that an appropriate amount will be included in the 2020/21 budget schedule for the additional two trees for Christmas 2020 and the on-going annual costs.

RESOLVED: That the Council agreed to quotation for the tree near the Stag Inn from Mega Electrics and that an appropriate amount is included in the 2020/21 budget schedule for the Christmas 2020.

120. BODY CAM'S

Councillor Mrs. C. Shorten said following recent events if a Councillor or their families were to feel threatened in anyway, if the Council could provide Body Cams to Councillors for protection.

The Chairman said any threats should be reported to the Police, however said the Council could look into costings.

Councillor D. Stanley said you would need a license which would cost £220 or you could install a CCTV Camera on property therefore would not need a licence.

The Council agreed to source information and costings.

RESOLVED: That the Clerk will make enquiries regarding costings for Body Cams.

121. COUNCIL'S POLICY DOCUMENTS

The following Council policy documents were considered for approval and adoption.

- Data Protection Act 1998 and The General Data Protection Regulation Policy

- Privacy Notice

RESOLVED: That the above Council policy documents were considered and approved and were adopted by the Council.

122. AUTHORITY FOR ACTION DURING RECESS PERIOD

RESOLVED:

1. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, acting as a Sub-Committee, be given power to act on matters of an urgent nature during the recess period.
2. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, together with a local Member(s) (excluding planning applications), acting as a Sub-Committee, be given power to act on matters where local Member involvement would be helpful during the recess period.

123. CORRESPONDENCE & CLERKS REPORT

a. The following correspondence were received and circulated at the Meeting.

- A letter was received from Mr. G. Owens, Flintshire Chief Officer Governance regarding feedback from the independent members of the Standards Committee who have visited Town/Community Council meetings to observe practice. This letter was circulated to Members by email.

- A Match funding letter from Mr. R. Roberts, Play Design Officer, to confirm the £10,000 Match funding was approved, a scheme will be prepared and presented in due course.

RESOLVED: That the Correspondence and Clerk's Report were noted.

124. URGENT WARD MATTERS & FUTURE AGENDA ITEMS

There were no urgent ward matters or future agenda items.

Date of Council Meeting	Wednesday 13th November 2019
..... Chairman	