

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Annual meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 9<sup>th</sup> May 2018.

**PRESENT: Councillor A. Griffiths (Chairman)**

**COUNCILLORS:** R. Davies, B. T. Doleman, Mrs. J. Nicholas, C.P. Owens M.A. Reece, C. Renshaw, K. Rush, Mrs. C. Shorten, T. Shorten, C. Williams, C.R. Williams and Mrs. D. J. Williams.

**APOLOGIES:** Councillor Mrs. S.L. Jones

**IN ATTENDANCE:** Mrs. L. Wood (Clerk), Inspector A. Sharp, PCSO D. Chatham (North Wales Police Authority), Mrs. R. Cartwright (Flintshire Streetscene and Transportation Officer) and Members of the Public.

### **1. DECLARATION OF INTERESTS**

There was no declaration of interests recorded.

### **2. ELECTION OF CHAIRMAN 2018/19**

The Chairman called for nominations and two names were cordially proposed and seconded and Councillor R. Davies requested the voting by ballot which was agreed.

**RESOLVED:** That Councillor C. P. Owens be elected Chairman of the Community Council for the ensuing Municipal year.

**(Councillor C. P. Owens in the Chair)**

Councillor C. P. Owens made the Declaration of Acceptance of Office and was invested with the Chain of Office by Councillor A. Griffiths. The Chairman presented Councillor A. Griffiths with the Past Chairman's Badge in recognition of his year as Chairman for 2017/18 and congratulated him on his year of Office.

Councillor A. Griffiths thanked all Members for the support given to him during the past Municipal year which he has very much enjoyed and he wished the new Chairman all the best for his forthcoming year.

### **3. APPOINTMENT OF VICE-CHAIRMAN 2018/19**

The Chairman called for nominations and two names were cordially proposed and seconded and Councillor R. Davies requested the voting by ballot which was agreed.

**RESOLVED:** That Councillor B. T. Doleman be appointed Vice Chairman of the Community Council for the ensuing Municipal year.

#### **4. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

**RESOLVED:** That the Members indicated below be appointed as the Council's representatives on the organisations indicated.

##### **1. Local Organisations**

###### **a. Bagillt Community Association**

Councillors C. Shorten and T. Shorten

###### **b. Bagillt Heritage Society**

Chairman

##### **2. Other Organisations**

###### **a. North and Mid-Wales Association of Local Councils**

Councillor C.R. Williams

###### **b. West Flintshire Town and Community Councils Working Group**

Chairman and Clerk

#### **5. MEMBERS ATTENDANCE RECORD 2017/18**

A list had been previously circulated showing the attendance record for each Member of the Council for the 2017/18 municipal year.

**RESOLVED:** That the report be noted.

#### **6. STREETSCENE AND TRANSPORTATION - BUS NETWORK REVIEW CONSULTATION**

The Chairman welcomed Mrs. R. Cartwright, Flintshire Streetscene and Transportation Officer.

Mrs Cartwright explained that Flintshire County Council subsidises 24 bus routes through either standalone contracts or agreements with commercial operators to provide services that are not commercially viable, such as early morning, evening, via certain villages etc. While some Local Authorities have stopped subsidising bus travel altogether, Flintshire are not taking that approach. However, there is a need to ensure an effective and integrated bus network into the future, and services must be sustainable, affordable and meet the changing and prioritised needs of our residents.

Regarding budget, Flintshire County Council has £500,000.00 and the Welsh Government also contributes £500,000.00 to provide the subsidised services.

A full review of the current bus network is being undertaken to establish current and future demands on the network and create a sustainable, equitable and stable transport system which fits the needs of local communities and the wider employment and social sector demand.

We need to establish if services are operating in the right areas, do we need to consider providing a service to ensure people can travel from rural communities, larger housing estates etc to be able to link up to the commercial services for onwards journeys to employment or health care destinations.

Councillor M. A. Reece said that Arriva Services used to service Pen-y-Maes Hill area, all residents now have to go to Riverbank for a bus. Many residents in the Pen-y-Maes Hill area are elderly. Mrs. R. Cartwright responded that the Arriva number 11 bus was a commercial route and due to complaints, they changed the route.

Mrs. R. Cartwright explained that the County has been split into 4 areas and then split into hubs, which are the main towns where we are expecting people to travel from. For Bagillt, it will be covered within the Holywell hub, however, we appreciate there will be onward journeys. Within each area we are asking the communities to look at where are the gaps in the transport services; if they have a service, it is fit for purpose; asking residents when they travel and where do they travel to, to ascertain if we have the correct size buses, in the correct areas and going to the correct destinations.

The Council are asked to consider the demand for public transport within the village and which of our four proposed options would best suit the needs of the community.

1. Stop subsidising bus services altogether
2. Continue to support the services currently subsidised
3. Support services on the core bus network and implement Local Travel arrangements for the non-core network
4. Support services on the core bus network and implement a demand responsive 'ring and ride' service

Mrs. R. Cartwright explained that option 3 is an alternative method, this would maintain the transport link along the core network and where there is no bus services, potentially use a mini bus to bring residents into a hub from rural locations or the large housing estates that are not serviced to link them for onwards journeys with commercial services. For the mini buses, there would be a set route, so residents would know pick up points but will they would not be as frequent as a regular bus service. Mini buses would be wheel chair accessible and concessionary passes can be used.

Regarding option 4, again this would maintain the core bus service, but instead of a set bus route for a mini bus, we would offer a 'ring and ride' service, where residents could ring and a minibus would collect within an hour. It would collect several residents on route. However, concessionary passes cannot be used for this service and the cost which would have to be paid prior to travel, which would be approximately £5 per journey. However, we hope the fares will significantly drop as the service becomes more commercial.

Councillor C. R. Williams asked for clarification regarding the 'ring and ride' service, would a resident be collected from their door. Mrs. R. Cartwright said the resident may be asked to walk to the end of their road but if disabled, they would collect directly at the door. The minibus would only operate within a set area therefore wait time would be limited and there would also be an option to block book journeys if required daily.

Councillor A. Griffiths raised a safety issue regarding double decker buses travelling up Pen-y-Maes Hill. Mrs. R. Cartwright said it is a commercial route therefore the issue would need to be raised directly with Arriva and could provide contact details. Councillor A. Griffiths proposed a letter is sent to Arriva.

Councillor M. A. Reece said Llys Maes Teg, Glan y Don, Pen Lon, Upper Riverbank and the bottom road no longer have an Arriva bus service and do need one. Mrs. Cartwright has noted this but asked that the questionnaires' which have been left are completed by individual Councillors and also be shared within the Community.

Councillor T. Shorten asked why some areas have up to 10 buses per hour and then other areas have none. Mrs. R. Cartwright said certain areas in Flintshire have had services stopped, where buses were not commercially viable therefore these situations are being looked at with this consultation.

Councillor A. Griffiths asked why the service at the Wern was stopped. Mrs. R. Cartwright said it is likely to have been a historic route which Flintshire subsidised therefore would have also been stopped if not commercially viable. Flintshire County Council work out cost per passengers on how much they subsidise each passenger and with some routes, this cost was up to £25 per person which is not financially viable.

The Chairman said that a former Councillors, who was also a Flintshire Cabinet Member informed this Council that Flintshire would put on taxis within the village due when the bus service at the Wern ceased. Mrs. R. Cartwright said potentially the Councillor may have been referring to a 'dial a ride' service which was for residents who needed to attend medical appointments only. This cost £10 a year and there is criteria to meet in order to qualify for this service. Mrs. R. Cartwright said she is able to send documentation on this service to the Council which they can circulate to residents.

Councillor K. Rush said Bagillt has an East and a West ward of the village, therefore East would be best suited to the Flint hub and West would be best suited to the Holywell hub. Mrs. R. Cartwright said this is the type of feedback we are looking for, to ensure areas are in the correct geographical area. Councillor K. Rush also asked is the current budget sufficient to carry on with the current bus service we have. Mrs. R. Cartwright said the current budget Flintshire has for the bus service is sufficient to provide the services but we want to know if the services we are providing, are fit for purpose, hence the need of the review.

Councillor K. Rush said regarding the Wern service that has ceased, this has caused issues for the residents, who are mostly elderly or disabled, it has restricted their movement and freedom and I would like to see a review undertaken as soon as possible. Mrs. R. Cartwright said this review will look into all these issues, so please provide as much feedback and information as possible.

Councillor C. R. Williams said he recently attended a North and Mid Wales Association of Local Councils meeting and included on the agenda was the subject of reducing the bus services in North Wales. Mrs. R. Cartwright said some neighbouring authorities in North Wales have stopped subsidising bus route all together and are only providing bus routes that are funded by Welsh Government grant. Flintshire County Council are not doing this but we need to be sure if we are spending money effectively, we need to look at the services in a different way as bus operators have already adapted the way they work.

Mrs. Cartwright advised the consultation is open until the 3rd June 2018 via a survey available on the Flintshire County Council website and this web page includes further details on the reasons for this

review, a description and implications of each option and the geographical area which applies to your community. However, for Town and Community Councils, the consultation has been extended until after their June Meeting in order to allow time for the Council to prepare a formal response.

Councillor A. Griffiths asked who runs the Town lynx buses. Mrs. R. Cartwright said some of the services are commercial and some are subsidised by the County. Councillor A. Griffiths said at the last election, some of these buses were displaying political party posters, if Flintshire County Council subsidises these buses, they should not be allowed to do this. Mrs. R. Cartwright will report this to the Transport Manager, however if they were displayed on the commercial service bus, Flintshire County Council have no input.

**RESOLVED:** That the Clerk will include this item on the next agenda in order for the Council to provide a formal response and the Clerk will also write to Arriva Buses Wales regarding the issue.

## **7. POLICING MATTERS**

The Chairman welcomed Inspector A. Sharp and PCSO D. Chatham to the meeting.

Inspector A. Sharp referred to the meeting some members of the public and Councillors attended last month with Inspector A. Griffiths and Mr. D. Hanson. Inspector A. Griffiths provided the latest anti-social behaviour figures and apologised for not being able to attend the meeting this evening. Inspector A. Sharp circulated this information.

The information showed anti-social behaviour from 1<sup>st</sup> April 2017 until 31<sup>st</sup> March 2018. A high number of incidents had been recorded between July – November and then again showed an increase in January and February, however, thereafter the incidents have decreased. The Police feel the situation has improved.

PCSO D. Chatham said he has been speaking to residents and shop owners and all have said they have seen a great improvement within the village. A member of the public also agreed.

Councillor A. Griffiths asked if when the box post box will be placed at McColls for residents to place notes in for the Police. PCSO D. Chatham said due to its size, it will now be placed in the Café and hopefully by Thursday 10<sup>th</sup> May. It will have a contact card and information notice on the front, it will be padlocked and the notes will be collected weekly. It will be published for residents to be aware of the box.

Councillor T. Shorten asked if this box could be used to report trespasses on his land. PCSO D. Chatham said if you feel it is a non-emergency issue, then you can use the box.

Councillor A. Griffiths informed the Officers that the Council has now purchased CCTV camera's for the village which are due to be installed in the near future and asked if the Council can pass the laptop onto the Police for them to control. Inspector A. Sharp welcomed that the Council had purchased CCTV camera's and said the Police can control the laptop. PCSO D. Chatham said they can advertise that Bagillt now has CCTV in operation via social media.

Inspector A. Sharp said she attends numerous meetings which involves charities that can provide help with youth facilities within communities. One group is called 'Sportage Foundation' and if a community wanted to start a group, for example a football group, but had concerns regarding rules,

regulations or insurance etc, this company can mentor the group and provide advice, therefore if this is anything which would help your community as Bagillt currently has no youth provision, I can pass information onto this group on your behalf.

PSCO D. Chatham confirmed he will start Police surgeries at Bagillt Community Library next week and will advertise date and time of the surgeries via posters and social media.

Councillor T. Shorten reported that he has an issue with dog fouling outside his property, he believes the problem occurs early morning before Streetscene Officers are on patrol, therefore can the Police assist by patrolling the area.

The Chairman thanked Inspector A. Sharp and PCSO D. Chatham for attending the meeting.

## **8. MINUTES**

The following comments were made on the Minutes of the Ordinary meeting of the Council held on 11<sup>th</sup> April 2018.

### **a. Minute No. 158 - Footpath Number 10**

Councillor C. Renshaw has spoken to residents regarding the blocked footpath which has been an on-going issue for 30 years. A potential solution, in order to keep both landowners and residents happy, could be to close the section of the footpath near the bottom, which is across the field behind Bryn Rhosyn and Dee Bank Villa.

Councillor M. A. Reece said we now have new Officers in post at Flintshire County Council who are responsible for footpath and we cannot close footpaths.

Councillor B. T. Doleman said it is the responsibility of Flintshire County Council to resolve this footpath issue, so we as a Community Council should take legal action against Flintshire County Council for failing to un-block public footpath 10. The House of Lords have ruled that a Local Authority cannot say they do not have funds or amenities to un-block a public footpath.

Councillor A. Griffiths proposed that we write to Flintshire County Council asking they re-open footpath 10 otherwise the Community Council intends to take legal action against the Authority.

The Council unanimously agreed.

Councillor M. A. Reece updated the Council on footpath 91. Mr. D. Charlton and Mr. T. Woodall, Flintshire Countryside Services have confirmed the wall will be taken down and the footpath will be re-opened.

### **b. Minute No. 159 - Policing Matters**

Councillor C. Renshaw shared concerns regarding the meeting which was held on 9<sup>th</sup> April where Inspector A. Griffiths, Mr. D. Hanson, MP and some Members of the Community Councillors attended.

Councillor C. Renshaw asked why all Members of the Community Council were not made aware of this meeting. I find it hard to comprehend why our County Councillors were not in attendance as they are the elected voice of our village. Mr. D. Hanson, MP stated in the local newspaper that he had

met with the Community Council, he must have noted the absence of our County Councillors.

This is creating dis-trust within our Community Council and I have previously raised an issue relating to an agenda item, showing this Council as undemocratic. I feel the Councillors who were not informed of this meeting are owed an explanation and an apology.

Councillor C. R. Williams said he was in attendance at that meeting and as far as he was aware Mr. Hanson had asked for a small delegation of Members to attend.

Councillor A. Griffiths, who was also in attendance at the Police Meeting said it was a Member of the Public who arranged the meeting. Following all the anti-social behaviour that the village had been having, the member of public attended Mr. D. Hanson's surgery and Mr. D. Hanson suggested this meeting and I was invited to attend by the member of the public. Councillors. This was not a Community Council Meeting.

Councillor B. T. Doleman said he had spoken many times to this member of the public regarding the anti-social behaviour issues and advised he attended one of Mr. D. Hanson's surgeries, which he did and then I was invited to attend the meeting on the 9<sup>th</sup> April by the member of the public.

The Chairman confirmed he was not invited to the meeting nor was he aware of the meeting and it was not a Community Council meeting. As far as he is concerned, this is was a personal matter between certain members of the public who wanted to meet with their MP. Therefore, Councillor C. Renshaw to raise this at this meeting and make accusations against people which is unjust, I feel Councillor C. Renshaw should make an apology.

Councillor C. Renshaw said he stands by his comments and will not apologise.

#### **c. Minute No. 160 - Streetscene**

Councillor M. A. Reece reported the lights on the directional road sign near the Lyons Den are positioned incorrectly. Mr. N. Hickie, Flintshire Streetscene Officer confirmed this will be dealt with once the road works are complete.

Councillor M. A. Reece confirmed there will be no more dog fouling bins issued to the village. If anyone requires 'no dog fouling signs', these can be provided.

Councillor C. Renshaw referred to Mr. N. Hickie reporting if dog walkers are found out walking with their dog and without dog bags, they will receive an on the spot £75 fine. A resident has enquired as to the legal powers of the officers enforcing that dog owners need to prove they are carrying dog fouling bags or will receive an on the spot fine.

Councillor B. T. Doleman said only a Police Officer can search an individual or demand you empty your pockets.

#### **d. Minute No. 161 - Chairman's Communications**

Councillor C. Renshaw referred to Councillor Mrs. S. L. Jones comments relating to her concerns relating to how the financial donations were dealt with at the previous meeting. It is requested that from now on, all requests for Financial donations are shared with the meeting before any donation decisions are made.

Councillor B. T. Doleman added that the Council should review the donations policy and include a clause that any request for financial donations should only be given to organisations that have less than £1000 in their bank account, unless they have a specific project that will be of value to this community.

The Council unanimously agreed.

#### **e. Minute No. 168 - CCTV Camera's**

The Clerk reported that she omitted to include Councillor R. Davies proposal and with the Council's agreement the minutes will be amended and duly signed by the Chairman.

**RESOLVED:** That the Clerk writes to Flintshire Legal Officer regarding Footpath 10; That the Clerk agendas the amendment of the Financial Donations Policy and that the minutes of the Ordinary meeting of the Council held 11<sup>th</sup> April 2018 be confirmed as a correct record and signed by the Chairman subject to the amendment relating to minute 168.

### **9. CHAIRMAN'S COMMUNICATION**

The Chairman reported an invitation had been received from the Bagillt WI for two members of the Council to attend a Guest Evening on Wednesday 6<sup>th</sup> June, 2018 at 7pm.

### **10. REPORTS BY REPRESENTATIVES**

Councillor C. Shorten reported that herself and Councillor T. Shorten attended Wates Construction, Flintshire's development partner for SHARP tree planting event at Bron-Y-Wern playing field, Bagillt on Friday 13<sup>th</sup> April. The event lasted approximately one hour and 100 trees, which were all native to the UK were planted. All trees were planted by the Forestry Commission.

Councillor C. R. Williams reported his attendance at the North and Mid Wales Association of Local Council on Friday 20<sup>th</sup> April in Welshpool. Topics discussed were Nuclear Waste, the Health Board and it was stated the worse 3 hospitals in Wales are Wrexham Glan Clwyd and Bangor however no information was given, the Bus Review, which the Flintshire Officer has spoken about this evening, Independent Review Panel for Wales report relating to payments to Councillors, Poverty and Homelessness in North Wales and the Boundary Commission for Wales, Councils will reduce from 22 to 10.

### **11. PLANNING**

#### **a. Applications Determined – On-Line Consultation Period**

<b>App No</b>	<b>Location</b>	<b>Detail</b>
058275	Kelvinile Bungalow, Bron Y Wern, Bagillt, CH6 6BT	Removal and replacement of roof (partly in retrospect) and amendment of rear extension approved under reference 056027



The Clerk reported that due to the on-line consultation period ending before the next Council Meeting, the above Planning Application was considered by the Chairman, County Councillor and East Ward Members, the Council objected to this application as the development is overpowering and would impact considerably on the privacy of the neighbours', these comments have been shared with the Planning department.

**RESOLVED:** That it was noted that the application was objected too.

#### **b. Applications for Consideration**

<b>App No</b>	<b>Location</b>	<b>Detail</b>
058369	White Horse Inn, High Street, Bagillt, CH6 6AP	Construction of new semi-detached dwellings

The Chairman circulated the plans to the meeting.

**RESOLVED:** That the Clerk will write to Flintshire Planning department and support the planning application.

#### **c. Planning Application relating to Land within the curtilage of P&O Lloyd Coaches**

The Clerk updated the Council on a previous query relating to the planning application for Land within the curtilage of P&O Lloyd Coaches, Rhydwen Garage, Walwen, Bagillt, CH6 6JJ. The Clerk had written to Mr. D. McVey, Flintshire Planning Officer and to the owner of P&O Coaches as to why the land is not currently being used for staff car parking as per the planning application as the staff vehicles continue to park on the road side.

Mr. D. McVey's response was the application is still under consideration, the plans have now been submitted to deal with the highways concerns. These plans have been deemed acceptable by the Highways Officer. These plans were circulated to Members.

The owner of P&O coaches response was that his agent has submitted a fresh application to provide staff parking at the back of my existing yard which would require extensive work, this would be a better option from the original. On consent of the Planning department, work will commence.

Councillor M. A. Reece asked if a member of the public who lives opposite the site could speak on this application.

The member of public has attended to speak on behalf of the resident who live opposite P&O Lloyd Coaches, the member of public has lived there for approximately 20 years. The member of public handed out information and photographs to the meeting relating to this planning applications and advised the Council that P&O Lloyd have a PSV Operator licence for 30 vehicles at Rhydwen Garage.

To date, 3 applications have been submitted to Flintshire County Council. In 2017, residents contacted Councillor M. A. Reece due to concerns that the land opposite the houses was being developed without planning permission. Section 55(1) of the Act says that development includes the making or any material change of use of any building or other land. Section 171A (a) says development without planning permission is a breach of planning control and no such planning permission has been granted.

Development was halted briefly for approximately 6 months by the RSPB as the land had hedgerows and trees where birds were nesting. However, the scrubland was developed without permission giving the business the opportunity to park 10/12 coaches with has had a further impact in terms of noise, diesel emissions and no solution to the staff parking.

Residents contacted the Environmental agency but the equipment they use to measure noise pollution is not suitable for this type of noise. The constant disturbance due to early morning activity, parking, re-fuelling, cleaning and maintenance from the workshops is having a great effect on the residents lives.

The coach business has changed from a day coach service and school transport to shuttle services, local community services as well as the school transport services. Employees arrive at the premises 3.30am, coaches are being moved around the premises from 4am before the first coach leaves at 5am. The operating licence is from 5am – 11.45pm 5 days a week and 5am – 6pm weekends.

Due to the size of the footprint available and the number of coaches, no staff parking is available leading to staff parking on the roadside which is narrowing the carriageway to single file traffic.

In conclusion, the main issues are the living conditions of the residents, highway safety and the health, safety and welfare of employees. The local planning authority with the traffic commissioner should suggest a condition restricting the number of commercial vehicles from using the site and its operating hours. The residents are not objecting to having staff car parking area if it was being used for this purpose. Coaches are often parked on the roadside outside resident's houses.

The member of the public on behalf of the residents is asking for the Councils for support.

Councillor C. R. Williams proposed we write to Flintshire Planning department again objecting to this planning applications on the grounds that the land concerned is not being used for the purposes it was intended for as per the planning application.

**RESOLVED:** That the Clerk will write to Mr. D. McVey, Flintshire Planning Officer to express the Councils concerns and object to this planning application.

## 12. ACCOUNTS FOR PAYMENT

Voucher No	Name	Expenditure Powers	£
14	Mrs. L. Wood, Clerk	Loc.Govt.Act 1972 (S.112)	728.52
15	HM Revenues & Customs	Loc.Govt.Act 1972 (S.112)	187.10
16	Clwyd Pension Fund	Loc.Govt.(MP) Act 1976 (S19)	135.64
17	Opus Energy	Loc.Govt.(MP) Act 1976 (S19)	103.06
18	JDH Audit Services Ltd	Loc.Govt. Finance Act 1982	158.40
19	Cllr. C. R. Williams	Loc.Govt.Act 1972 (S.111)	56.75
20	Ebuyer.com	Loc.Govt.Act 1972 (S.111)	75.94

**RESOLVED:** That the above mentioned accounts be paid.

### **13. AUDIT OF ACCOUNTS 2017/18**

#### **a. Internal Audit**

The meeting considered the Report and Action Plan of the Internal Auditor, JDH Business Services Ltd, copies of which had been previously circulated. The Action Plan indicated the following:

The asset valuation should only be adjusted for additions and disposals and the fixed assets should be amended regarding past chair badges and heraldic shield. The Clerk advised the Council, this amended had been made and the fixed assets total was now correct for 2017/18.

An error in the figure recorded in the minutes relating to a Play area match funding scheme and also a bill payment confirmation needs to be attached to the invoice. The Clerk asked for approval to amend the minutes and advised the bill payment confirmation sheet had been filed accordingly.

The Council's fidelity cover should be reviewed in order to cover the projected cash balances of approximately £70,000, this is calculated as at year-end balance plus first percept payment. The Clerk advised that after explaining to the auditor that the increased balance was due to an unpaid bill to Flintshire County Council for play area match funding and that the Council were due to make several payments for expenditure that was agreed after the estimates meeting, in the next month therefore the balance will reduce significantly so the current fidelity cover is adequate.

The Council's website should display the annual audited accounts. The Clerk advised this has now been unloaded onto the website.

With regards to the outstanding follow up 2016/17 audit recommendations, the Auditors recommended that the quarterly Budget Monitoring Reports that the Clerk prepares report should include reasons for significant variances. The Clerk advised that in consultation with both Chairman and Vice chairman and with fellow Clerks, the recommended changes would not benefit the council and therefore will not be implementing this recommendation.

The Council should be carrying out checks of supplier data to ensure that the correct bank accounts are paid. This could be evidenced by the Councillor initialling the account number and sort code on the invoice. The Clerk will implement these checks on a quarterly basis.

**RESOLVED:** That the report of the Internal Auditor for the 2017/18 accounts and the report of the Clerk in responding to the Action Plan issues be noted.

#### **b. External Audit**

Members had previously been circulated with a copy of the Accounting Statements, Annual Government Statement – Part 1 and Part 2 and also a section completed by the Internal Audit.

**RESOLVED:**

1. That the Accounting Statement of the Return, be approved, together with the Annual Government Statement, Parts 1 and 2, having noted the Responsible Financial Officer had certified the Accounting Statement, that the Chairman sign the indication of approval by the Council in relation to the Accounting Statement and Annual Government Statement.
2. That it be noted that public notices of the audit would be displayed on the Council's Notice Boards and referred to on the website, as required by the External Auditor.

**14. VILLAGE ROAD SIGNS**

The Clerk advised that the road signs were ready for erection and Mr. N. Hickie, Flintshire Streetscene Office had asked for confirmation as to the location for the 3 signs.

**RESOLVED:** That the Clerk will inform Mr. N. Hickie, Flintshire Streetscene Officer the locations for the signs are: Bryntirion Road, A5026 Boot Hill and the Manor, Entrance to Estate

**15. HIGH STREET – TRAFFIC CALMING SCHEME**

The Clerk reported that Mr. A. Stanford, Flintshire Highway Strategy Manager emailed to inform the Council that Mr. D. Charlton has left this service area and that, he will be our point of contact for the time being.

Regarding the formal advertising, given that Welsh Government slippage funding could not be provided within 2016/17 financial year, officer time has subsequently been prioritised to other schemes that require urgent completion. That said, in order ensure the best possible chance of securing funding this financial year, the required statutory consultation process (formal advertisement) for the proposed scheme amendments will need to be advertised before September, and hope we will be in a position to advertise early in July.

**RESOLVED:** That the email be noted and the Council awaits further information from Mr. A. Stanford, Flintshire Highway Strategy Manager.

**16. BAGILLT YOUTH PROVISION**

The Council considered the letter received from Mrs. C. Homard, Flintshire Interim Chief Officer, Education

Mrs. C. Homard said the Integrated Youth Provision team have spent some considerable time in the Bagillt area undertaking an outreach mapping exercise. This has involved the team engaging with young people in Bagillt and mapping the area to research appropriate provision. However, the team report that the community centre is not available on any evening and that finding other suitable premises to use as a base has not been successful.

However, now that the nights are becoming lighter, the Youth Outreach Team will be aiming to provide some services using what we refer to as 'pop up' facilities. The Team will provide some targeted outreach sessions for the summer term in line with the views already gathered from local young

people. The team will trial models that have been successful in other areas e.g. mobile sports stadia. The Sorted Substance Misuse Outreach Team will also be offering their informal education sessions which have a track record of successfully engaging young people and helping them to recognise the risks of substance misuse and direct them to other services if required. These will be held in our mini bus and the 'pop up' gazebos and will only need limited space to deliver. The team will also offer a "have your say session" to encourage the Bagillt young people to voice and have recorded what they would find most helpful whilst there is still no dedicated building for longer term provision.

As Mrs Roberts indicated at the meeting there is a national shortage of qualified youth workers and recruitment is an ongoing challenge, so we cannot commit to a more permanent arrangement as the service remains very short staffed. Recruitment processes are ongoing but we will need to see whether we have any success in being able to employ the right people with the right skills and qualifications.

With regard to the Council's concerns about anti-social behaviour, the Youth Services team has engaged with local shop keepers who have reported that they do not currently have any significant issues with young people's behaviour. As Mrs Roberts is the Manager of Youth Justice as well as Youth Services, she and her operational managers have been actively tracking any anti-social behaviour incidents using the existing police systems. Alison Sharpe (Sgt 1660) and Stephen Lloyd (PS 1833) have both confirmed that there have been no new incidents reported in the Bagillt area in recent times and that this information has been given to the Council.

Mrs. C. Homard offered training to local councillors on how any anti-social behaviour incidents can be reported and the police would support this work also.

Councillor K. Rush proposed we write to Mrs. C. Homard and ask where and where the 'pop up' provisions will be.

**RESOLVED:** That the Clerk will write Mrs. C. Homard, Flintshire Interim Chief Officer, Education.

## **17. CORRESPONDENCE & CLERKS REPORT**

**a.** The following correspondence were received and circulated at the Meeting.

- Agenda for the next County Forum meeting on Thursday 1st May at 6.30pm, Connah's Quay Town Council.

**b.** The Clerk provided an update on the payment to Councillors following attendance at the IRPW conference on Wednesday 9<sup>th</sup> May.

It was confirmed that the £150 payment is to be paid for the municipal year and it is for the Council to decide, how the £150 is to be paid, that is via payroll which would occur costs or bacs/cheque payment. If bacs/cheque payment, it is advisable to include a disclaimer on the payment receipt, which the individual Councillors would sign to confirm receipt of the payment and that tax deductions were not taken at source, therefore it is the individual's responsibility to contact HMRC. The guidance given at the conference was not clear if this amount will be taxable.

The Council need to decide when they would like the payment to be made, that is, which month and should a Councillor leave mid-term of office, would they be asked to refund the Council a prorated amount of the £150.

This payment is a mandatory payment and should a Councillor choose not to receive this payment, they need to write to the Clerk advising that they do not wish to receive the £150 payment.

The Clerk advised this item will be included on the June agenda for these decisions to be made.

**RESOLVED:** That the Correspondence and Clerk's Report be noted and that IRPW - Payment to Councillors will be included on the next agenda.

## **18. MEMBERS ITEMS**

### **a. St. Mary's Church**

Councillor C. Renshaw requested that future agendas include a standing agenda item of 'St Mary's Church'. The Council unanimously agreed to this.

**RESOLVED:** That the Clerk include this agenda item from June 2018.

### **b. Long Services Awards**

Councillor K. Rush proposed that the Council should consider giving Long Serve Awards to their Councillors who have served Bagillt Community Council for 25 years or more, giving thanks and recognition for their continuous service. Councillor K. Rush is aware other Councils present these awards and suggested the Clerk make enquiries with other Councils as to what they give.

The Chairman proposed a recorded vote should be taken which was seconded by Councillor B. T. Doleman and accordingly agreed. The motion was agreed by 8 votes to nil with 5 abstentions as follows:

**For:** Councillors M. A. Reece, R. Davies, C. Renshaw, Mrs. C. Shorten, T. Shorten, K. Rush, Mrs. J. Nicholas, Mrs. D. J. Williams, C. R. Williams.

**Abstain:** Councillors B. T. Doleman, A. Griffiths, C. P. Owens, C. Williams.

**RESOLVED:** That the Clerk will contact other Councils to enquire if they present Long Service Awards and if so, after how many years and what is presented.

### **c. Board of Governors**

The Chairman informed the Council of his intension to resign from Ysgol Glan Aber Board of Governors due to the continual not being given sufficient notice of meetings, it is my believe which I have shared with the board of governors that that are not giving the legally required notice of meetings. This matter has been raised with Flintshire County Council several times but to no avail.

Councillor K. Rush proposed the Council writes to Mrs. C. Homard, Mrs. C. Homard, Flintshire Interim Chief Officer, Education and Mrs. K. Brookes, Flintshire Senior Manager Business Change & Support to share this information regarding the notice of meetings and that they may lose Governors if they do not abide by their regulations.

**RESOLVED:** That the Clerk will write a letter to Mrs. C. Homard, Mrs. C. Homard, Flintshire Interim Chief Officer, Education and Mrs. K. Brookes, Flintshire Senior Manager Business Change & Support.

**ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Wednesday 9<sup>th</sup> May 2018</b>
--------------------------------	--

<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
There were no Declarations of personal interest		

.....  
**Chairman**