

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 14<sup>th</sup> March 2018.

**PRESENT: Councillor A. Griffiths (Chairman)**

**COUNCILLORS:** R. Davies, Mrs. S.L. Jones, Mrs. J. Nicholas, C.P. Owens, C. Renshaw, K. Rush, Mrs. C. Shorten, T. Shorten, C. Williams, C.R. Williams and Mrs. D. J. Williams.

**APOLOGIES:** Councillor B. T. Doleman and M. A. Reece

**IN ATTENDANCE:** Mrs. L. Wood (Clerk) and a Member of the Public.

### **139. FOOTPATH NUMBER 10**

A Member of Public was in attendance and wished to speak on this matter. The Member of the Public reported that two Flintshire Officers who were involved with this matter have now left the Authority. The Clerk informed the meeting the new Officer is Ms. B. Jones, Legal Officer. Mr. D. Charlton is also moving to this section.

The Member of Public said she will be writing to the Officer and hopes the matter will be progressed and dealt with.

### **140. DECLARATION OF INTERESTS**

Councillor C. P. Owens declared a personal interest for both Accounts for payment relating to the Bagillt Web Design payment and for the application from Bagillt Community Library for a financial donation.

### **141. POLICING MATTERS**

The Chairman explained that PCSO Darren Chatham would not be attending the meeting due to attending the Public Meeting which was held prior to this evening Council Meeting.

### **142. MINUTES**

#### **a. Minute No. 114 – Christmas Lights**

The Chairman reported on behalf of Councillor M. A. Reece, that the Rotary Club should be able to help with a donation for Christmas lights.

**RESOLVED:** That the minutes of the Ordinary meeting of the Council held 14<sup>th</sup> February 2018 and the Special meeting of the Council held on 21<sup>st</sup> February 2018, be confirmed as a correct record and signed by the Chairman.

### 143. REPORTS BY REPRESENTATIVES

Councillor C. Shorten reported that both herself and Councillor T. Shorten attended a Community Association Meeting as the Council Representatives.

Issues relating to problems with the toilets were discussed, also it was confirmed the trees at the rear of the building were not the Community Centres responsibility as they were on the Church's' land. The accounts were also discussed.

### 144. PLANNING

#### a. Application Decisions.

App No	Location	Detail	Decision
057823	15 Greenacre Drive, Bagillt, CH6 6DY	Proposed rear/side extension part conversion of garage.	Approved

The Clerk informed the Council of the above planning applications decisions that were received from Flintshire County Council.

**RESOLVED:** That the Application decisions were noted

### 145. ACCOUNTS FOR PAYMENT

Voucher No	Name	Expenditure Powers	£
83	Mrs. L. Wood, Clerk	Loc.Govt.Act 1972 (S.112)	691.18
84	HM Revenues & Customs	Loc.Govt.Act 1972 (S.112)	130.80
85	Clwyd Pension Fund	Loc.Govt.Act 1972 (S.112)	130.18
86	Opus Energy	Loc.Govt.(MP) Act 1976 (S19)	27.64
87	Mr. C. P. Owens	Loc.Govt.Act 1972 (S.111)	315.00
88	Flintshire Glass Company	Loc.Govt. Act 1972 (S.144)	138.00
89	Information Commissioners Office	Loc.Govt.Act 1972 (S.111)	35.00

**RESOLVED:** That the above mentioned accounts be paid.

#### **146. APPLICATION FOR FINANCIAL ASSISTANCE**

It was agreed at the February meeting to defer the application from Bagillt Community Library until a detailed quotation for the works had been received. The Council considered a report by the Clerk which had been previously circulated to Members. The report indicated that, following on from the decisions at the February 2018 meeting, there was a sum of £700.00 remaining in the budget for this financial year.

In addition, Members were advised that a further request had been received from St. Mary and St. Peter's Church, Bagillt and the details of which were read out by the Chairman.

**NOTE:** Councillor C. P. Owens declared a personal interest in the application from Bagillt Community Library and whilst staying in the meeting, Councillor. C. P. Owens did not vote thereon.

#### **RESOLVED:**

1. That in accordance with Section 2 of the Local Government Act 2000, the following donations be agreed for this financial year:

<b>Voucher No</b>	<b>Name</b>	<b>£</b>
90	Bagillt Community Library	520.00
91	St. Mary and St. Peter's Church, Bagillt	180.00

#### **147. PAYMENTS TO MEMBERS OF COMMUNITY COUNCILS**

The meeting considered a report of the Clerk, together with an extract from the Annual Report of the Independent Remuneration Panel for Wales, so as to enable the Council to make determinations applicable for the next financial year. The report of the Clerk advised of the current situation in relation to previous determinations by the Council.

The Clerk reported that Determination 44 which related to Councils in Group A and B, they must make available a payment to each of their Members of £150 per year for costs incurred in respect of telephone usage, information technology, consumables etc. This still required clarification as to when the payment should be made, should it be paid via payroll and if a Member does not wish to take this payment, do they need to write to the Clerk. The Clerk advised that she will be attending an Independent Remuneration Panel training course in May and will report information to Members at the May Council Meeting.

Councillor C. R. Williams is also attending a meeting of the North and Mid Wales Association of Local Councils in April, where this matter will also be discussed.

In addition, the report also pointed out that, in relation to payments to Members for this financial year then these would need to be listed and sent to the Panel as well as being displayed on the website and Council notice boards.

**RESOLVED:** That in relation to the 2018/19 financial year, the determinations required concerning payments to Members be as follows:

Determination 44 - Payment of £150 paid to Members – to be paid by Council

Determination 45 - Not applicable as relating to Councils in Group C

Determination 46 - Not applicable as relating to Councils in Group A

Determination 47 - Senior Roles – not to be paid by Council

Determination 48 - Reimbursement of travel when undertaking approved duties – that it again be payable at the HMRC rate and noting that the new arrangement will also cover travel costs for attending approved duties inside the area of the Council

Determination 49 - Reimbursement of Subsistence – not to be paid by Council

Determination 50 - Financial Loss Allowance – not to be paid by Council

Determination 51 - Care Allowance for Dependent Children or Adults – not to be paid by Council

Determination 52 - Civic Allowance to Mayor/Chair – not to be paid by Council

Determination 53 - Civic Allowance to Deputy Mayor/Vice Chair– not to be paid by Council

#### **148. BAGILLT FORESHORE**

Councillor C. Renshaw reported that Memorial has been put on hold, due to various issues which include an issue with planning permission.

#### **149. HIGH STREET – TRAFFIC CALMING SCHEME**

The Chairman reported as agreed at the February meeting, a delegation of Councillors met with Mr. D. Charlton, Operational Manager on Friday 16<sup>th</sup> February to the issues raised at the February meeting before authorising the payment for the formal advertisement.

The Clerk advised the fee will be taken from the balances as there is no provision in the current budget.

The Clerk reported that an email had been received from Ms. J, Stevens, Road Safety Senior Policy Advisor and Ms. H. Blythyn, AM following an email the Council sent earlier this month to seek advice regarding the grant application. Ms. Stevens responded that she feels good progress has been made and that she understands the next step is to formally advertise the proposals for a minimum of 21 days. Ms Stevens confirmed that it won't be possible to seek funding from in year underspend in 2017-18 as there is no prospect of the scheme being completed by the end of the financial year and appreciates this will be disappointing for the Community Council, but the Council will be in a strong position to submit an application should underspend be identified in 2018-19

**RESOLVED:** That the Council have approved how the funding is provided and will await further information from Flintshire County Council regarding the formal advertisement.

### **150. RAISED BEDS**

The reported that Mrs. J. Morris, Flintshire Landscape Administrator advised that there will be no cost to the Council this year for the purchase and planting of the raised beds around the village.

**RESOLVED:** Noted.

### **151. STREET FUNITURE INSPECTION**

The Clerk advised the Council that the Annual Street Furniture inspection had been carried out by Councillor R. Davies for the East and Councillor M. A. Reece for the West. Copies had been previously circulated to the Council.

No action was reported.

**RESOLVED:** That the report be noted.

### **152. CCTV CAMERA'S**

The Clerk reported that information had been obtained from North Wales Police, Connected Security Limited and AGS Security. Copies of information has been previously circulated to the Council.

The Chairman said that Connected Security were the preferred company and it was proposed we request Connected Security meet with Councillors on site to discuss requirement further.

**RESOLVED:** That, the Clerk will contact Connected Security to arrange a site meeting.

### **153. DOUBLE YELLOW LINES**

As Councillor M. A. Reece was not at the meeting to report on the situation regarding issues at Ysgol Glan Aber, this will be deferred till the next meeting.

### **154. WAR MEMORIAL**

The Clerk shared a quotation from Blackwell's Stone Masons regarding the cleaning of the war memorial. The quote was £1420 which included the cleaning, renovating all the marble and supply of all scaffolding.

The Clerk advised that in the current budget we only have provision for £500, however within the reserved balances we hold £875 which can also be used. The shortfall will be taken from the non-specific balances.

**RESOLVED:** That the Council have approved the quotation from Blackwell's Stone Masons and also approve how the funding is provided. The Clerk will contact the Stone Masons to ask for the works to commence.

## **155. GENERAL DATA PROTECTION REGULATION (GDPR)**

The Clerk reported that the new GDPR comes into effect 25th May 2018. Information had previously been circulated to the Council.

The Clerk also shared quotations from two companies who can offer the Council a service to ensure that complies with the new regulations.

Councillor C. P. Owens suggested the Council should further seek guidance from Mr. G. Owens, Chief Officer, Governance, Flintshire County Council.

**RESOLVED:** That the Clerk will write to Mr. G. Owens, Chief Officer, Governance, Flintshire County Council.

## **156. CORRESPONDENCE & CLERKS REPORT**

a. The following correspondence were received and circulated at the Meeting.

- Guidance for Principal Councils on Review of Communities
- Working with Keep Wales Tidy
- Report on financial management and governance in local councils.

### **b. Code of Conduct Training**

The Clerk had received an email from the Deputy Monitoring Officer, Flintshire County Council, advising that the Standards Committee are reviewing training needs for all Town and Community Councillors and their clerks in the County. The Committee wishes to establish the number of Councillors who have received training on the Code of Conduct and how recently that training was received.

**RESOLVED:** That the above correspondence was noted and that the training information is sent to the Deputy Monitoring Officer, Flintshire County Council.

## **157. MEMBERS ITEMS**

### **a. Planning Application – The Old British Legion**

Councillor C. P. Owens referred to this planning application being on the agenda at the Flintshire County Council Planning Committee and proposed that Mr. Terry Renshaw, who was a Community Councillor up until May 2017, should speak on the Council's behalf due to the vast amount of knowledge and experience he has on this matter.

**RESOLVED:** That the Clerk will write to the Flintshire Planning Department and request that Mr. T. Renshaw speaks on the Councils behalf at the Planning Committee to be held on 28<sup>th</sup> March, 2018.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Wednesday 14<sup>th</sup> March 2018</b>
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<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
There were no Declarations of personal interest		

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**Chairman**