

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Wednesday 11<sup>th</sup> April 2018.

**PRESENT: Councillor A. Griffiths (Chairman)**

**COUNCILLORS:** R. Davies, B. T. Doleman, Mrs. S.L. Jones, Mrs. J. Nicholas, C.P. Owens M.A. Reece, C. Renshaw, K. Rush, Mrs. C. Shorten, T. Shorten, C. Williams, C.R. Williams and Mrs. D. J. Williams.

**IN ATTENDANCE:** Mrs. L. Wood (Clerk), PCSO D. Chatham (North Wales Police Authority), Mr. Neil Hickie (Streetscene Supervisor) and Members of the Public.

### **158. FOOTPATH NUMBER 10**

A Member of Public was in attendance and wished to speak on this matter. The Member of the Public updated the Council that apparently Flintshire County Council will be writing to all those concerned in the near future with an update on the situation.

### **159. POLICING MATTERS**

The Chairman welcomed PCSO D. Chatham to the meeting.

The Chairman informed the Council that he attended a meeting with a Member of the Public, Councillor B. T. Doleman and Councillor C. R. Williams on Tuesday 11<sup>th</sup> April in the Community Library to discuss the recent issues in the village with Inspector A. Griffiths, Sargent A. Sharp, PCSO Chatham and Mr. D. Hanson, MP.

The Chairman said the meeting was very productive and read a letter out he had received from Mr. D. Hanson which confirmed the agreed outcomes of the meeting, which were, North Wales Police will share a review of the action plan with himself and the Council in approximately 4 weeks' time, on completion of its 3 month duration and Inspector A. Griffiths has agreed, subject to dairy, will attend the May Community Council Meeting.

Councillor B. T. Doleman asked for confirmation that regarding the 3 month programme, at the end of the 3 months, the situation is assessed, for example, have the measures which have been put in place worked, if not, look into what can be done to improve the situation. PCSO D. Chatham confirmed this is correct.

PCSO D. Chatham reassured the Council that is trying to engage with as many people as he can and visits the areas which have been affected by recent events.

Councillor M. A. Reece asked for an update regarding the recent McColl's break in's. PCSO D. Chatham understands improved security has been put in place but due to this being an out going investigation, he was unable to comment further.

Councillor B. T. Doleman asked if McColl's have requested advice from the Police regarding

security and PCSO D. Chatham confirmed yes.

Councillor T. Shorten asked for an update on the speeding issues on the by-pass. PCSO D. Chatham said due to the recent road works, it is difficult to pursue, however once the road works are completed, this will be looked into. After the last meeting, the issues were reported to the Special Constables Traffic Officer and they were asked to can they carry out speed surveys. PCSO D. Chatham will make further enquiries and report back.

Councillor C. P. Owens asked if the Police were aware, that the night before the break in at McColl's, a group of youths were seen at the Petrol Station, Boot End and when they saw the CCTV they left. This may be of interest to the Police.

PCSO D. Chatham confirmed that a post box will be placed at McColls for residents to place notes in for the Police, which will be collected weekly. This is for residents who do not use social media and want to pass information on or ask questions. This box is not for urgent enquiries.

The Chairman thanked PCSO D. Chatham for attending.

## **160. STREETSCENE**

The Chairman welcomed Mr. N. Hickie, Streetscene Supervisor to the meeting.

Mr. N. Hickie updated the Council on issues from the last meeting.

The trees on Top Bonk, Councillor R. Davies has now met Mr. D. Ellis, Flintshire Tree Inspector.

The pot holes were repaired on Merilyn Lane. The Chairman reported the pot holes near the bottom need re-doing. Mr. N. Hickie will report this.

The Lights on Highfield Road have been repaired.

Councillor C. R. Williams reported that there is a lot of standing water on the pathways and asked why this has not been addressed. Mr. N. Hickie said that himself and Councillor M. A. Reece went to investigate and identified 3 locations that were partially in need of attention and these have been reported.

Councillor C. R. Williams asked if the by pass is being reduced to 1 lane, Mr. N. Hickie said as far as he was aware, it will remain 2 lanes but with a reduced speed limit, however, he will check this with the appropriate department.

Councillor M. A. Reece reported that businesses in the Boot End of the village are unhappy with the roadworks, complaining about loss of income. Businesses also asked about the change in speed limits, Councillors need to be informed as to what the speed limit is being reduced too. The Flintshire Cabinet Member said Mr. R. Nursaw should be speaking to these businesses to address these issues. Mr. N. Hickie will pass this information onto Mr. R. Nursaw.

Councillor M. A. Reece asked for a dog fouling bin at Top Hill. Mr. N. Hickie said the bins are limited. One bin has been allocated to Tynddyn Messham.

Councillor J. Nicholas asked that a request is logged for a dog fouling bin at Neston View alley way,

the Greenacres side.

The Chairman asked are dogs allowed on this field near Wern Park. Mr. N. Hickie said if the field is a sports field which is marked then no otherwise dogs can go on the field. The Chairman queried the different type of signage. Mr. N. Hickie will share information on the different dog signage.

Councillor T. Shorten asked what time do the dog wardens work, Mr. N. Hickie said 7am – 6pm. Dog fouling is a major issue for the Authority.

Councillor B. T. Doleman asked if Flintshire County Council has a dog fouling policy. Mr. N. Hickie confirmed yes and if dog walkers are found to out without dog bags, they will receive an on the spot £75 fine. Mr. N. Hickie is ware of the dog fouling issue in the Bettisfield area and has asked Enforcement to patrol this area.

Mr. N. Hickie reported that Ysgol Glan Aber will be having yellow lines as they are on the top of the list, so unless any other urgent requests are received, they are next.

Councillor Mrs. D. J. Williams reported a pot hole in Bryn Tirion. The pot hole is that extreme that vehicles have to go on the side of the road to avoid this. Mr. N. Hickie is aware of this and it has been reported.

Councillor C. Renshaw reported an on-going issue with surface water at Nant y Glyn, on the Gadlys side. There is no obvious sign as to where the water is coming from. Over the winter months, it froze and it became a real hazard, a resident did fall over. Mr. N. Hickie said this has been reported. Councillor C. Renshaw added there is also issues with surface water coming from Gadlys and Bryn Madden. Mr. N. Hickie said they are also aware of this issue as are Welsh Water.

Councillor C. Williams reported that Tyndyn Messham has not had a glass recycling collection for 3 weeks now and was informed that the Council had issues with the vehicles. Mr. N. Hickie will investigate this.

The Chairman said the High Street lights have been changed to LED bulbs and this has made the areas much darker and in view of recent crime in the village, this will not help.

Councillor Mrs. C. Shorten reported issues with parking at Beechcroft. A resident was unable to park near her house due to commercial vehicles taking up spaces. Mr. N. Hickie will report this to the Housing Officer.

Councillor J. Nicholas reported that the stream, as you walk from the Boot, opposite the Old Chapel appeared to be full of 'soap suds'. Mr. N. Hickie will investigate this.

A Member of the public reported fly tipping at the back of the colliery and another Member of the Public reported that the lamppost outside her property, post number 78, is extremely bright and shines directly into her property. Mr. N. Hickie will report both issues to the appropriate Officers.

The Chairman thanked Mr. N. Hickie for attending the meeting.

## **160. MINUTES**

The following comments were made on the Minutes of the Ordinary meeting of the Council held on 14<sup>th</sup> March 2018.

### **a. Minute No. 154 – War Memorial**

Councillor M. A. Reece queried why the War Memorial had been cleaned and the account was to be paid as he was hoping to seek grant funding.

The Chairman confirmed it was agreed and the cost was approved at the February meeting and the Clerk was instructed to contact the Stone Masons to ask for the works to commence.

**RESOLVED:** That the minutes of the Ordinary meeting of the Council, held on 14<sup>th</sup> March 2018 be confirmed as a correct record and signed by the Chairman.

## **161. CHAIRMANS COMMUNICATIONS**

The Chairman reported an invitation had been received via Mrs. D. Naylor, Flintshire County Council from Wates Construction, Flintshire's development partner for SHARP who are undertaking a tree planting event at Bron-Y-Wern playing field, Bagillt on Friday 13<sup>th</sup> April at 10am, as part of their carbon offsetting initiative. The invitation extends to all Members of the Council.

The Chairman advised that the £825 in the Chairman's fund for 2017/18 had been spent to date and he wished to make a recommendation for a donation of £800 be made to Bagillt Community Library as the Library required internal painting and the Library had received a quotation of £800 to complete this.

Councillor Mrs. S. L. Jones was opposed to this donation as the Church should have been considered for a financial donation and also expressed her concerns relating to how the financial donations were dealt with at the previous meeting.

Councillor B. T. Doleman said the Council has an obligation to maintain the Community Library therefore the Council should support this donation as it is a Community facility. The Churches in this Country are well funded.

Councillor Mrs. S. L. Jones said this does not apply to the Churches in Wales, they do not have money.

**RESOLVED:** The Council agreed to make this donation to the Community Library.

## 162. PLANNING

### a. Application Decisions

App No	Location	Detail	Decision
058011	11 Merllyn Lane, Bagillt, CH6 6BG	Prune 3 no. Trees	Approved

The Clerk informed the Council of the above planning application decision that was received from Flintshire County Council.

**RESOLVED:** That the Application decision was noted.

The Clerk also reported that as agreed at the last meeting, Mr. T. Renshaw represented Bagillt Community Council at the Flintshire County Council Planning Committee held on Wednesday 28th March to speak on the Royal British Legion Site development.

Mr. T. Renshaw reported that the decision was to unanimously refuse the application, however the developer does have the right to appeal.

**RESOLVED:** That the decision is noted and the Clerk writes a letter of thanks to Mr. T. Renshaw for all his help and support on this matter.

Councillor C. Renshaw referred to a previous Planning Application from P&O Lloyd for use of land as hardstanding to provide additional staff car parking which this Council supported. The land is not being used for staff car parking, as the cars remain parked on the road and this area of the road is dangerous, there is a nursery nearby and a child could be at danger as the parked cars obscures the view.

Councillor C. Renshaw proposed a letter is sent to the Flintshire Planning Department and P&O Lloyd's to ask why this land is not being used for the purpose indicated on the planning application.

Councillor C. P. Owens reminded the Councillor that he had these concerns when the planning application was discussed at the Council Meeting.

Councillor M. A. Reece said he is aware the original planning application was withdrawn and said this application is on-going.

**RESOLVED:** That the Clerk write to Flintshire Planning Department and P&O Lloyd.

## 163. ACCOUNTS FOR PAYMENT

Voucher No	Name	Expenditure Powers	£
1	Mrs. L. Wood, Clerk	Loc.Govt.Act 1972 (S.112)	681.69
2	HM Revenues & Customs	Loc.Govt.Act 1972 (S.112)	186.90
3	HM Revenues & Customs	Loc.Govt.Act 1972 (S.112)	110.89

4	Clwyd Pension Fund	Loc.Govt.(MP) Act 1976 (S19)	130.18
5	Opus Energy	Loc.Govt.(MP) Act 1976 (S19)	40.35
6	North & Mid Wales Assoc. of Local Councils	Loc.Govt.Act 1972 (S.111)	16.00
7	Compacc Complete Accountancy Service UK Ltd	Loc.Govt.Act 1972 (S.111)	96.00
8	Compacc Complete Accountancy Service UK Ltd	Loc.Govt.Act 1972 (S.111)	35.00
9	Blackwell's Stonecraft Ltd	WM Act 1923 S.1	1704.00
10	Delyn Press	Loc.Govt.Act 1972 (S.111)	353.12
11	Ebuyer.com	Loc.Govt.Act 1972 (S.111)	27.47

**RESOLVED:** That the above mentioned accounts be paid.

#### **164. BAGILLT FORSHORE**

Councillor C. Renshaw updated the Council that the Memorial plans are now going ahead but the Friends of the Foreshore will no longer be involved and will take on another project on the land that they acquired.

#### **165. FINANCIAL INFORMATION**

The Council considered the Budget Monitoring report and Bank reconciliation statement for the fourth and final quarter to 31<sup>st</sup> March 2018, copies of which had been previously circulated to Members.

**RESOLVED:** That the financial information be noted as circulated and approved.

#### **166. ANNUAL RISK ASSESSMENT 2018/19**

The meeting considered a report by the Responsible Financial Officer on Annual Risk Assessment, copies of which had been previously circulated. The report reminded Members of the Risk Assessment undertaken in previous years, and it was a statement adopted by the Council showing identified risks, assessing them and putting controls in to manage. The Council had a duty to provide assurance to local tax payers and to prevent the cost of litigation.

**RESOLVED:**

1. That consideration of the report by the Responsible Financial Officer be accepted as the formal Risk Assessment for the Council for 2018/19.

2. That in relation to the Key Risks, the responses again be identified as relating to the Council's assets, Bank accounts, internal controls and insurance, for statutory and other purposes.

## **167. ACCESS TO INFORMATION – MEMBERS' ALLOWANCES AND EXPENSES**

The Council considered a report of the Clerk, copies of which had been previously circulated. This follows the advice received from the Independent Remuneration Panel for Wales (IRPW) that the Council were required to publish their Determinations Policy for the last financial year and the amount of allowances and expenses paid to Members in that year by 30<sup>th</sup> September 2018. In addition to sending a copy of the list to the IRPW for their information, it also needed to be displayed locally by way of the three Council Notice Boards and Council website.

**RESOLVED:** That the actions as reported by the Clerk be agreed in relation to the Council's duties, as informed by the IRPW.

## **168. CCTV CAMERA'S**

The Chairman reported that a small delegation of Councillors meet with Connected Security on Tuesday 27<sup>th</sup> March to discuss which CCTV camera would suit the needs of the village and what would be the best location to site the camera's.

Councillor C. P. Owens who was in attendance at the site meeting provided the Council with the information regarding the type of CCTV camera's that had been recommended. This information had been previously circulated to all Members.

The Chairman said the total cost for 2 camera's, locations to be Gadlys Lane, near the Library and on the High Street, including anti climb post guard, a viewing laptop and the cost for Flintshire County Council to adapt the lampposts and install the CCTV camera's would be approximately £7,000. It was advised the cost would be taken from the balances as there is no provision in the current budget.

Councillor. R. Davies proposed that the Council move forward with this matter and use the money from the balances to purchase the CCTV Camera's.

**RESOLVED:** The Council unanimously approved the cost and location of the CCTV camera's and that the Clerk will contact Connected Security and Mr. D. Jones, Flintshire County Council to place an order.

## **170. GENERAL DATA PROTECTION REGULATION (GDPR)**

The Clerk reported that the new GDPR comes into effect 25<sup>th</sup> May 2018. Information had previously been circulated to the Council.

The Clerk confirmed that following a request at the last meeting, she had spoken to Mr. G. Owens, Flintshire County Council to seek advice regarding this matter and reported that Mr. Owens response was having a comprehensive package to cover all the obligations is very sensible.

The Clerk circulated information and a quotation from Mr. D. Bridge, GDBR, a company who provides Data Protection Officer Services at an annual fee of £200. The Clerk also informed the Council that GDPR was covered by this year's internal audit.

**RESOLVED:** The Council approved the services and quotation of GDBR and that the Clerk will write to Mr. D. Bridge, GDBR to formally appoint GDBR as the Council's Data Protection Officer.

**171. CORRESPONDENCE & CLERKS REPORT**

a. The following correspondence were received and circulated at the Meeting.

- Code of Conduct Training for Members provided by Mr. G. Owens, Flintshire County Council.

The Clerk shared a email which had been received via the Council website, the Chairman read the email which stated the resident's disappointment that the Council have spoken to the Press regarding the recent crime in the village. The local resident felt this has been detrimental to the village.

**RESOLVED:** That Councillor J. Nicholas will attend the Code of Conduct training and the Clerk's Report and email were noted.

**173. MEMBERS ITEMS**

**a. Bagillt Youth Provision**

Councillor K. Rush said since Mrs. C. Homard, Interim Chief Officer, Education, Councillor. I. Roberts and Mrs. A. Roberts attended the Community Council Meeting in September 2017, the Council has had no update or seen any progress relating to the proposed Outreach Provision.

Councillor K. Rush said given the crime in the village, I feel the Youth Club would have helped reduce crime and proposes a letter is sent to Mrs. C. Homard and for an update and to suggest re-opening a youth club and see if this does reduce the crime in the area.

**RESOLVED:** That the Clerk will write to Mrs. C. Homard, Flintshire Interim Chief Officer for Education to ask for an update on the Bagillt Youth Provision.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Wednesday 11<sup>th</sup> April 2018</b>
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<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
There were no Declarations of personal interest		

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**Chairman**