

BAGILLT COMMUNITY COUNCIL

Minutes of the proceedings of the Special meeting of the BAGILLT COMMUNITY COUNCIL held in BAGILLT COMMUNITY LIBRARY on Monday 4th April 2016.

PRESENT : Councillor Mrs. D.J. Williams (Chairman)

COUNCILLORS : B.T. Doleman, A. Griffiths, G. Hotchkiss, R.K. Jones, Mrs. S.L. Jones, C.P. Owens, M.A. Reece, T. Renshaw and K. Rush

APOLOGIES : Councillors R. Davies, C. Williams, C.R. Williams and J. Williams

IN ATTENDANCE : Mr. G. Roberts (Clerk)

157. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF PUBLIC AND PRESS

RESOLVED :

That the public and press be excluded for the next item of business in view of the confidential nature.

158. APPOINTMENT OF CLERK (AND RESPONSIBLE FINANCIAL OFFICER)

Members had previously received copies of the applications submitted by the three shortlisted candidates, together with the questions to be asked and a scoring matrix to assist in making a decision. The Clerk indicated the referees indicated by each candidate had forwarded the necessary references and these had been shared with the Chairman and Vice Chairman. The Chairman indicated that a set of the questions would be made available to each candidate, to enable them to read beforehand and she would then ask each question, with the candidate having the option of choosing to answer them in a different order if he or she chose to do so. At the conclusion of the interviews each candidate would be advised that a decision would be made this evening and they would be advised by telephone accordingly.

The meeting then proceeded to interview the three candidates that had been selected and at the conclusion discussed the responses to the questions. It was agreed that voting to enable selection should be way of ballot and the Clerk therefore circulated papers to enable Members to vote accordingly. At the conclusion of the voting the Chairman advised the meeting that Mrs. Lesley Anne Wood had been selected and it was agreed that contact should now be made by the Clerk offering her the position in the terms set out in the following resolution.

RESOLVED :

1. That the position of Clerk (and Responsible Financial Officer) be offered to Mrs. Lesley Anne Wood on Scale LC1 SCP 23-25, commencing on SCP23, which for the agreed 14 hours per week will be £7,889 per annum. The agreed salary would be payable from 1st May to enable working in tandem with the current Clerk and taking over the position from 1st June 2016. The post would be subject to a probationary period of 6 months and any increases due to Local Government staff as a result of national negotiation and also increments due each April until the top of the Scale had been reached.
2. There would also be expenses paid to the future Clerk to cover working from home, at the rate of £120 per month or £1,440 per annum, which would be reviewed at each Estimates meeting in January.
3. The post would also be subject to the offer of joining the Local Government Pension Scheme, which the future Clerk would have the right to opt in, and would apply from the 1st June 2016, to take account of the requirements placed on the Council by the Pensions Regulator in relation to auto-enrolment.
4. The post would be subject to a Contract of Employment between the future Clerk and the Council with the former being required to formulate such a document based on the current model form issued by the Society of Local Council Clerks for consideration by the Council.
5. That Mrs Wood be invited to attend the next Council meeting, to be held on 13th April 2016, which would include an item on issues related to a smooth hand-over from the current Clerk and informed that she would be expected to attend the Annual meeting on 11th May 2016.
6. Whilst Mrs. Wood had indicated in a telephone conversation with the Clerk that she was prepared to accept the post on the terms indicated above, this would be subject to it being confirmed in writing by both parties and would be reported to the Council meeting on 13th April 2016.

159. COMMUNITY TRANSPORT WORKSHOPS

Members had previously received information from the Clerk relating to the Workshops being organised by Flintshire County Council, following on from the presentation made by the Head of Streetscene and Transportation at the last Council meeting.

RESOLVED :

That Councillors T. Renshaw and R.K. Jones represent the Council at the Workshops to be held on Tuesday 26th April 2016, and that the County Council be advised accordingly.

160. QUEEN'S BIRTHDAY CELEBRATIONS

The Clerk advised the meeting that he had received by e-mail a Freedom of Information request from Mr. Nicholas K. Alderton, a University Research Student, who wanted to know how much funding the Council was planning to make or would be making available for the Queen's Birthday celebrations, and how much of this would be met by the Local Authority or Central Government. In addition, he wished to have included in this, but not limited to, street parties and the recent "Clean for the Queen" event. The Clerk indicated that although the Council had not expended any monies, or been involved in any request, they had not as such made a formal decision on the issue and requested them to do so accordingly.

RESOLVED :

That in relation to the Queen's Birthday Celebrations, the Council would not be making any provision and that Mr. Alderton be informed accordingly

161. STREET FURNITURE REPORT ISSUES

The Clerk reminded Members that at the last Council meeting they had received a report from Councillor M.A. Reece and himself concerning their inspection of Street Furniture. It had been noted that painting works were required to three of the bus shelters, both metal and paintwork, including a litter bin, and that also one of the seats required re-varnishing. In addition, there was also the matter of a repair to the public bench in the High Street, by The Feathers, which needed support to stop the middle sagging. The Gatemaker had been approached and had provided a quotation of £450 for undertaking this work on behalf of the Council.

RESOLVED :

That the quotation from the Gatemaker be accordingly accepted.

162. WAR MEMORIAL – COMMUNITY ASSET TRANSFER (CAT)

The Clerk advised the meeting that he had received a further letter from Flintshire County Council, following on from the one sent after the last Council meeting. The letter was from the Legal Department stating they were pursuing the lighting issues with colleagues and had forwarded new draft documents, which now incorporated

the names of the current Clerk and Chairman, with the intention that all would be completed before the changes in office, which would take place in May. The Clerk had given one set of the documents to the Chairman to read, with the intention that she would report to the next meeting together with the Clerk and, if they were happy with the content, to recommend the Council to proceed to allow them to sign a Declaration on behalf of the Council that certain sections of the Landlord and Tenant Act 1934 were not to apply to a business tenancy. The legal documentation from the County Council was due to the provisions of the Landlord and Tenant Act, as the Council had been served with a Warning Notice informing the Chairman and Clerk, in their capacities as Trustees of the Community Council, they were required to complete and return the Statutory Declaration to acknowledge this position.

In relation to the Wreath Holder, Councillor M.A. Reece indicated that the Council should go ahead with the quotation previously given by the Gatemaker, having regard to the fact that this could not be held for much longer and given the time it would take to have it made. It had been previously noted that, whilst Flintshire County Council owned the land around, which was subject to the CAT issue, the War Memorial itself was not, and therefore the Council could proceed without seeking permission. It was agreed however that the Gatemaker be informed that once the holder had been made he should make further contact with the Council concerning its erection to ensure that this did not conflict with any other works being undertaken.

RESOLVED :

1. That the report of the Clerk be noted on the CAT issue and that the Chairman and Clerk report further to the meeting of the Council on 13th April 2016 with a view to progressing the matter.
2. That in relation to the Wreath Holder at the War Memorial, the Gatemaker be requested to make the structure accordingly, at the previously quoted price, and advise the Council when it was ready for erection.

IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S CODE OF CONDUCT

Date of Council Meeting	4th April 2016
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Member	Item	Minute No. Refers
There were no Declarations of personal interest		

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Chairman