

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in YSGOL GLAN ABER, Bagillt, on Wednesday 12<sup>th</sup> June 2013.

**PRESENT : Councillor C.R. Williams (Vice-Chairman in the Chair).**

**COUNCILLORS :** R. Davies, B.T. Doleman, R.K. Jones, Mrs. N.M. Jones, Mrs. S.L. Jones, S.J. Moore, C.P. Owens, T. Renshaw and J. Williams.

**APOLOGIES :** Councillors M.A. Reece and Mrs. D.J. Williams.

**IN ATTENDANCE :** Mr. G. Roberts (Clerk) and PCSO Harvey (minute No. 21)

### **21. POLICING MATTERS**

PCSO Harvey requested to know whether Members wished to raise any issues of concern. Councillor C.R. Williams made reference to problems with motorbikes riding along the High Street, both in terms of speed and noise, and he was supported in these comments by Councillor B.T. Doleman, who also made reference to inappropriate action of a particular user, which could cause problems to others. In response, the Officer indicated that he had received second hand comments via Councillor M.A. Reece concerning this issue. It was important that the person seeing the action reported it direct to him and were prepared to make a statement so that the Police could take appropriate action, which could include confiscation of the vehicle in the event of a second recorded offence. In relation to this latter issue, Councillor T. Renshaw made reference to the fact that notices referred to by the Officer had been in force for a number of years and referred to all types of motor vehicles, irrespective of whether they were speeding or causing a nuisance by noise, but it was imperative that incidents of concern were reported to the Police so that they could be recorded. Councillor C.P. Owens made reference to the comments relating to the number of years this action had been in force and to incidents he had reported in relation to a particular issue with the Police, which had not resulted in this action at that time.

Councillor made reference to being stopped himself in Flint early on Saturday morning due to action being taken by the Police concerning drink driving, and both he and Councillor S.J. Moore indicated that they supported positive action by way of a purge on drink driving.

The Chairman thanked PCSO Harvey for attending the meeting.

## 22. MINUTES

The following comments were made on the minutes of the Annual meeting of the Council held on 8<sup>th</sup> May 2013.

### a. Minute No. 20(a) – Drainage Problem – High Street

The Clerk reported to the meeting on a response from Flintshire County Council, by way of a site meeting held between Councillor M.A. Reece and Flintshire Officers and that as a result the matter was now being reported to the Environment Agency.

### b. Minute No. 20(d) – Japanese Knotweed

The Clerk reported to the meeting on the response received from Flintshire County Council advising that to eradicate this weed needed several applications of weed killer and that the initial application had taken place at the beginning of June, with additional applications at two week intervals, as required.

#### RESOLVED :

That the minutes of the Annual meeting of the Council held on 8<sup>th</sup> May 2013 be confirmed as a correct record and signed by the Chairman.

## 23. PLANNING APPLICATIONS

No.	Location	Detail
050811	3 Hillcourt Avenue	Extend onward to roof, alter roof design, brick up front doorway

As Local Member, Councillor R.K. Jones indicated that there was no problem with this application and that it should be supported.

#### RESOLVED :

That the application 050811 be supported.

## 24. ACCOUNTS FOR PAYMENT

### RESOLVED :

That the following accounts be paid.

Name	£	Cheque No.	Expenditure Powers
HCI Data Ltd.	82.80	101554	Loc.Govt.Act 1972 (S.111)
Delyn Press	21.60	101555	Loc.Govt.Act 1972 (S.111)
Huws Gray Ltd.	10.80	101556	Parish Councils Act 1957
Mr. G. Roberts	815.90	101557	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	149.12	101558	Loc.Govt.Act 1972 (S.112)

## 25. COMMUNITY REVIEW

The meeting considered a note prepared by the Clerk on an Area meeting he had attended with the Chairman in Holywell on 28<sup>th</sup> May 2013, together with a report on possible alternatives prepared by the Clerk in consultation with the Chairman and Vice Chairman. Further information received from Flintshire County Council, had been previously circulated comprising of two e-mails and the letter regarding the current position, together with a map showing the present Community and Ward boundaries.

In relation to the Area meeting, the Clerk indicated that the current consultation period with Local Councils was the first stage and gave the opportunity for Town and Community Councils to put their views forward to the County Council. All comments received would be considered and Flintshire would then produce an initial report, upon which there would be another consultation. Members were informed that if they wished to retain the present Ward structure and number of Members then a case would still have to be made based on the guiding principles, and the fact that the electorates were projected to increase over the next five years, and more so in the East Ward, would assist. In addition, it was noted that legislation was to be promoted by the Welsh Government, which would mean that Town and Community Councils and their Wards would no longer be the building blocks for a future review of County Electorate Divisions by the Boundary Commission.

Councillor R.K. Jones expressed the view that the Council should respond to the consultation by indicating that they wished to retain their present structure of two Wards with seven Members each irrespective, of the guiding principle that the total electorate for the community should have only thirteen Members. There was the issue of increasing electorate over the next five years, as planned in the UDP, and which may increase further when the LDP was progressed. He was supported in these views by the Members present.

**RESOLVED :**

That the Clerk arrange to complete the questionnaire forwarded by Flintshire County Council on the basis that this Authority wished to retain its present structure and number of Members, and that he consult with the Chairman and Vice Chairman on the case to be made prior to its submission to the County Council by the 2<sup>nd</sup> July 2013 deadline.

**26. WELSH WATER – LOCATING PRIVATE PUMPING STATIONS**

Reference was made by the Clerk to the letter received from Welsh Water, which had previously been circulated to Members, and which was in the form of a notice to local residents concerning the tracking down of small kiosk style structures which formed part of the sewerage network. These private pumping stations would come into the ownership of the Company by 1<sup>st</sup> October 2016 and they were seeking information in order to ensure all appropriate cases were recorded. Notices had been displayed on the three Council Notice Boards to advise the public accordingly.

**RESOLVED :**

That the letter be noted.

**27. BAGILLT FORESHORE**

It was noted that on Friday 21<sup>st</sup> June 2013 beacons would be lit as the sun goes down at Greenfield Dock, Bettisfield, Bagillt and Flint, to celebrate Alban Hefin “the light of the summer” which was an ancient Druid’s feast to bring health and prosperity.

**28. URDD GOBAITH CYMRU**

The meeting considered a letter received from Urdd Gobaith Cymru, copies of which had been previously circulated. It concerned inviting the Eisteddfod to Flintshire in 2016, and advised that a public meeting was to be held in Flint High School on 25<sup>th</sup> June 2013. Notices concerning the meeting had been displayed on the three Council Notice Boards.

**RESOLVED :**

That Councillor C.P. Owens represent the Council at the public meeting.

**29. COMMUNITY AWARDS 2013**

The Clerk advised that Community Awards, in the form of engraved shields bearing the Council’s logo, were to be presented at the end of the summer term

to one pupil in Ysgol Merllyn and Ysgol Glan Aber respectively. He had already received the name of the pupil from Ysgol Merllyn, and was now awaiting the same details from Ysgol Glan Aber. The presentation would take place on the 18<sup>th</sup> July 2013. As in previous years, the shields would be presented by either the Chairman or Vice Chairman but, if they were not available, either Councillor R.K. Jones or C.P. Owens, as School Governors.

**RESOLVED :**

That the report be noted.

**30. VACANCY – WEST WARD**

The Clerk reported that the Returning Officer of Flintshire County Council had confirmed that no request had been received by the due date to fill the vacancy by an election. Attached to the agenda had been a copy of a Notice of Co-option, which the Council were now required to use to give public notice inviting expressions of interest. This would be displayed on the Council's three Notice Boards and also reference made on the Council's website. In relation to the notice period, there was no guidance available so the same 14 day period would be as that for the previous election notice. This discounted the day of putting up the Notice, Saturdays, Sundays and Bank Holidays, and it was noted that the Notice would be displayed on Friday 14<sup>th</sup> June and the time period would end on 4<sup>th</sup> July 2013.

The Clerk advised that he had discussed this procedure with a couple of other Clerks whose Councils had already had to make use of it and one had indicated that they had used their Public Inquiry procedure at the start of a meeting to allow those expressing an interest to speak to the Council. Councillor T. Renshaw indicated that it should be sufficient for the Clerk to report to the next meeting on any expressions received, together with relevant information submitted.

**RESOLVED :**

1. That the procedure for giving public notice of the co-option as explained by the Clerk, be noted.
2. That at the next meeting of the Council on 10<sup>th</sup> July 2013, the Clerk report on any expressions of interest received, with a view to a decision being made on the person to be co-opted to fill the vacancy in the West Ward.

**31. COMMUNITY CARETAKER**

In accordance with the decision made at the recently held meeting of the Council, the Clerk reported on duties undertaken in the Village under the Community Caretaker arrangement with Flintshire County Council. In the month of May

there had been a continuation of clearing rubbish to a property in Highfield Road, and rubbish from a property in Riverbank had also been cleared, which had been requested by Councillor M.A. Reece. He had also re-assembled the repaired bench at the garage in the Podium and transported it to High Street for fixing. The bench had then been fixed to a concrete hardstanding on the path outside the Undertakers. As this work had been finished mid-afternoon, and it was too late to commence another notified task, the last hour or so was spent in the vicinity clearing up rubbish.

The Clerk advised the meeting that he had received a request from the Community Centre for the Community Caretaker service to remove ivy from the building, and had requested the Council's view on this issue.

**RESOLVED :**

1. That the work undertaken under the Community Caretaker arrangement in the Village during May 2013, be noted.
2. That the Community Centre Secretary be advised that the Community Caretaker service could be utilised for removing ivy from the building, subject to any Health and Safety height issues.

**32. FUTURE MANAGEMENT OF PRIVATE WATER SUPPLY PIPES**

A letter had been received from the Department for Environment Food and Rural Affairs and the Welsh Government on a Consultation that closed on 4<sup>th</sup> July 2013, and had previously been circulated.

**RESOLVED :**

That the letter be noted.

**33. CONFERENCES**

**a. One Voice Wales 2013**

The Clerk advised the meeting that it had been the practice previously to appoint the Chairman to attend this annual conference if that person wished to go, which this year was being held at Bwlth Wells on 5<sup>th</sup> October 2013. Councillor M.A. Reece had advised the Clerk that he was unable to attend.

As this was also the AGM of One Voice Wales, Councillor T. Renshaw expressed the view that it was inappropriate to expect a fee from Councils, other than to meet any meal costs. In addition, he questioned whether the Council received value for money from its membership of One Voice

Wales and made reference to the alternative body of the North Wales Association of Town and Larger Community Councils, which had Flint Town Council in membership. Their AGM and conference was being held in July at a Holywell venue with payment only to cover the lunch costs. The Clerk responded briefly to the services to the Council through membership of One Voice Wales. Councillor R.K. Jones suggested that it would be appropriate if the Clerk contacted the other body concerning membership and the Conference and report to the next meeting to include details of the services provided and used of One Voice Wales membership as well.

**RESOLVED :**

That the Clerk report accordingly to the next meeting of the Council.

**b. Society of Local Council Clerks – Welsh Regional**

**RESOLVED :**

That the Clerk be authorised to attend the Welsh Regional Conference to be held at Venue Cymru, Llandudno on 18<sup>th</sup> September 2013, and it be noted that in this case there would be no conference fee in his role as Secretary to the Clwyd Branch of the Society.

**34. NORTH WALES ARMED FORCES DAY 2013**

Information had been circulated from Flintshire County Council concerning North Wales Armed Forces Day, which was to be held on Saturday 22<sup>nd</sup> June 2013 at Deeside College, Connah's Quay at 11 a.m. to 6 p.m. Posters had previously been displayed on the Council's Notice Board.

Reference was made by Councillor T. Renshaw to a discussion at a Flint Town Council meeting earlier in the week concerning the RWF Freedom Ceremony to take place in Flint on 27<sup>th</sup> July 2013. It had been agreed that it would be appropriate as part of the event if the Mayor of Flint laid a wreath at the Cenotaph in memory of soldier Drummer Rigby who had been brutally murdered in a London Street. It was also suggested that it might be appropriate if enquiries were made with the Town Clerk to see if there was some way in which this Council could be involved, possibly by way of the Chairman also laying a wreath.

**RESOLVED :**

1. That the arrangements for Armed Forces Day later this month, be noted.

2. That the Clerk contact Flint Town Council to see if it was possible that this Authority could be involved in laying a wreath at the Cenotaph and, if so, to discuss the matter further with the Chairman.

### **35. WEBSITE MAINTENANCE**

The Clerk circulated at the meeting a copy of a letter from Bagillt Web Design, advising that they had reached agreement with IT Sector Limited to transfer software and web design business to their Company. The Council had used IT Sector Limited to update the website and for pre-paid maintenance, with the current twelve month contract due to expire in August. Bagillt Web Design were taking over this role and had offered to continue the service over the next twelve month period at the same rate as current for four pre-paid hours.

#### **RESOLVED :**

1. That the change from IT Sector Limited to Bagillt Web Design, including the Council's current arrangements for website maintenance, be noted.
2. That in relation to the 2013/14 period, the offer of undertaking four hours pre-paid maintenance work at a cost of £160, be accepted, and that Bagillt Web Design be requested to forward an invoice for payment at the next Council meeting.

**Note :** Councillor C.P. Owens declared a personal and prejudicial interest in relation to this item and left the meeting whilst it was being discussed.

### **36. LOCAL GOVERNMENT (WALES) MEASURE 2011; PART 7; COMMUNITIES AND COMMUNITY COUNCILS**

The Clerk reported to the meeting on the Consultation Document issued by the Welsh Government on 3<sup>rd</sup> June 2013, which required any responses by 23<sup>rd</sup> August 2013. Details were given of the website link if any Member wished to access the Document. The Clerk suggested he prepare a short report for the next Council meeting to inform Member what was covered in the Document.

#### **RESOLVED :**

That the suggestion of the Clerk be approved.

### **37. MEMBERS' ITEMS**

#### **a. Springhill Quarry – Access by Children**

Councillor C.R. Williams made reference to an approach he had received from parents of children concerning easy access to the Springhill Quarry.

As well as the mess they had got into, there was also the issue of safety at such a site. Whilst there was limited fencing in place it was not of sufficient height to properly restrict entry.

Councillor T. Renshaw made reference to the planning situation on this site and that it would be appropriate to request the owners, which were thought to be Leigh Environmental, to make a better effort with boundary fencing as well as erecting appropriate 'keep out' signage. Reference was made by Councillor C.P. Owens to the fact that the restoration had not proceeded as intended, which had been as a result of the collapse in the market for sand and gravel. Councillor R.K. Jones indicated that material, which at one time was intended to be used for restoration, had been removed and that if it were ever to be completed then it would involve the transportation of other materials to the site.

**RESOLVED :**

It was agreed that the Clerk make enquiries with the purported current owners with a view to appropriate signage and boundary fencing and it was noted that Councillor R.K. Jones would also make contact with the appropriate Flintshire County Council Officer on this issue.

**b. Double Yellow Lines, High Street**

This item had been requested by Councillor A. Griffiths, in the absence of Councillor M.A. Reece, but unfortunately that Member also was unable to attend. The Clerk advised on an e-mail he had received from Councillor M.A. Reece since putting the item on the agenda which indicated that as the County Council were now progressing with Civil Parking Enforcement (CPE) it was not proposed to introduce new Traffic Regulation Orders until it had been completed, and this was currently programmed for October 2013. Any requests for double yellow lines could then be considered along with any others that had been received for post CPE.

**RESOLVED :**

That the matter be noted.

**c. High Street – Blocked Pavement**

Councillor C.R. Williams made reference to the new Buy and Sell shop which had opened in the High Street, opposite the car park, and whilst being pleased with a new business there was a problem being caused with the display of goods outside the premises on a narrow pavement, which was requiring the public to step into the road especially those with push chairs and wheel chairs.

**RESOLVED :**

That the Clerk raise this issue with the appropriate Department of Flintshire County Council.

**d. Road Works, Boot End**

Councillor C.P. Owens made reference to the road works which were being undertaken in the Boot End and indicated that, whilst he welcomed the improvement works, there did appear to have been any prior notice given to residents warning of the disruption. In response, Councillor R.K. Jones indicated that there had been notification received by the Council with a general indication of when it would occur. In any case the disruption in the Village was currently far worse for those having to use Bryntirion Road.

**e. Former Library Building**

Councillor C.P. Owens made reference to a group which had been formed with a view to making use of the former Library premises for community purposes, given the previous comments made by the Flintshire County Council's Chief Executive concerning Community Asset Transfer. There had been a number of meetings with the appropriate County Council Officer and the group had prepared their business plan. As no progress had been made for many months, further contact had been made with the County Council and it appeared that, as the group within which he was involved was the only offer to date concerning Community Asset Transfer, progress had not been possible as they wished to see whether there would be any interest from other parts of the County.

Councillor R.K. Jones indicated that he had spoken to the Officer earlier in the week and, if the community group referred to by Councillor Owens made further contact then a meeting would be possible with a view to making progress.

**RESOLVED :**

That the report be noted.

**f. Skateboard Facility**

Councillor R.K. Jones made reference to a previous report made to the Council concerning an approach from youngsters in the Village concerning a possible skateboard facility, with potential sites at Bron Haul and Wern. He further indicated that two possible draft schemes had been drawn up by Flintshire Officers, which would cost in the region of £35k each to

install, and the Officers were keen to make contact with an interested group to see what funding arrangements were possible.

**RESOLVED :**

That the Clerk contact the person representing the Group requesting the facility initially and advise them to make urgent contact with Flintshire Officers to see what progress could be made.

**g. Grading Play Areas**

Councillor R.K. Jones indicated that his Cabinet responsibility at Flintshire had been extended recently to cover leisure issues, which encompassed play areas. In relation to the match funding of Play Area improvements between Flintshire and Town and Community Councils, the County had always accepted the area chosen by the relative Local Council. Having regard to the survey which had been undertaken of the condition of all play areas in the County, if there were play areas in a particular area which were marked as 'red' and therefore in most urgent need of attention, then a match funded scheme would have to come out of this group first to ensure that those most in need were progressed.

**RESOLVED :**

That the report be noted.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S  
CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Wednesday 12<sup>th</sup> June 2013</b>
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<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
Councillor C.P. Owens	Website Maintenance	<b>35</b>

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**Chairman**