

BAGILLT COMMUNITY COUNCIL

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in YSGOL MERLLYN, Bagillt, on Friday 8th March 2013.

PRESENT : Councillor B.T. Doleman (Chairman)

COUNCILLORS : R. Davies, A. Griffiths, S.J. Moore, C.P. Owens, M.A. Reece, T. Renshaw, C.R. Williams Mrs. D.J. Williams and J. Williams.

APOLOGIES : Councillors Mrs. N.M. Jones, R.K. Jones, Mrs. S.L. Jones and T.M. Withington.

IN ATTENDANCE : Mr. G. Roberts (Clerk) and PCSO Harvey (minute No. 132)

133. POLICING MATTERS

The meeting was attended by PCSO Harvey, who indicated that his colleague, PC Gray, was on a different shift pattern and was unable to attend on this occasion. Copies of the Police Surgeries to be held at the Community Centre for March had previously been circulated, as well as being placed on the Council Notice Boards and website. Councillor M.A. Reece indicated that the Officer had agreed to attend once a month at Trem Afon.

PCSO Harvey indicated that he did not have any further information concerning the person(s) responsible for the removal of the telephone kiosk in the High Street. On this issue Councillor C.R. Williams requested that a letter of thanks be forwarded to Flintshire County Council for the action taken by one of their Officers on public safety grounds in removing the damaged kiosk from where it had been left in the High Street, and this was accordingly agreed.

In relation to the issue raised at the last meeting regarding 'for sale' signs erected by estate agents, reference was made by the Officer and Councillor M.A. Reece to those which had complied, and others which required being further approached. PCSO Harvey indicated that he did not have any further information regarding the dumping of tyres in the vicinity of the Pumping Station. It was noted that, following contact by Councillor M.A. Reece, the Clerk had written to United Utilities, as likely owners of the land in question to take the necessary action for removal as Flintshire County Council were unable to do so because it was on private land. Councillor C.P. Owens made reference to another incidence of fly tipping, which the Officer duly noted. The Chairman thanked PCSO Harvey for attending the meeting, and that they hoped to meet with the new local Police Officer, P.C. Gray, at the next meeting.

134. MINUTES

The following comments were made on the minutes of the Ordinary meeting of the Council held on 8th February 2013.

a. Minute No. 119 (c) – National Assembly for Wales – Consultation

The Clerk made reference to the report he had circulated regarding his attendance at a recent Flintshire County Forum, which gave further information in relation to the funding to be provided to Town and Community Councils for website purposes.

b. Minute No. 123 – Accounts for Payment

In relation to the invoice paid to Thomas Fattorini Limited for badges for past Chairman of Bagillt, he circulated one of them at the meeting for Members to peruse.

RESOLVED :

That the minutes of the Ordinary meeting of the Council held 8th February 2013 be confirmed as a correct record and signed by the Chairman.

135. CHAIRMAN'S COMMUNICATIONS

The Chairman indicated that, together with the Vice Chairman, he had attended a Service at Bagillt Parish Church on 20th February 2013. The Bishop of St. Asaph officiated for a Service of Licensing to enable the Rector of Flint, the Reverent Brian Harvey, to be licensed as Priest in Charge of Bagillt. There had been a good turnout, which had been followed by refreshments at the Community Centre, although it was noted that there had been some confusion concerning the position of the Community Association and Community Council in relation to the invitation forwarded to the Chairman.

136. REPORTS BY REPRESENTATIVES

a. Flintshire County Forum

A report by the Clerk of attendance at the County Forum at Connah's Quay on 28th February 2013, had been previously circulated. There had been a number of issues raised and these included the Charter Action Plan, Health Service Review Update, Regional CCTV Project, Welfare Reform, Community Ward Boundary Review and the County Budget. In relation to the opportunity for Town and Community Council news, the Clerk advised that he had raised the issue of the Welsh Government Funding of £500 per Local Council for website development, and in

response the County Council indicated it had to be claimed by them by the end of March 2013, but could be spent throughout 2013/14. There would be consultation with Local Councils on how it would be distributed, including if a collective approach was feasible, but they had given an assurance to another Council that their decision to proceed with a new website this month would not prejudice the funding referred to.

In relation to the Health Service Review update, Councillor T. Renshaw indicated that there would be no call in given that the Community Health Council and local Doctors were not objecting to the proposals. In relation to Flint Hospital, Councillor C.R. Williams raised the issue of its legal position for future usage, given how it originally came into being, with Councillor T. Renshaw commenting on the latter aspect.

137. PLANNING

a. Application Determined – On-Line Consultation Period

No.	Location	Detail
050272	Side of Cyprus Villa High Street	Demolish existing/erect two semi-detached houses.

It was noted that it had been decided to support the proposal, subject to the erection of two dwellings of two-storey height.

b. Application for Consideration

No.	Location	Detail
050472	Pen y Bryn Care Home, Top Hill, Fron Deg	Extension to existing Care Home

RESOLVED :

That the application be neither supported nor objected to and it be left to the Planning Authority to determine.

138. COMMUNITY CENTRE INSURANCE

The Clerk reported to the meeting that it had been possible to arrange for a three year insurance cover by Tennyson, who were linked to Zurich the Council's insurers. This would achieve a significant saving to the Council, who paid the cost for the Centre on behalf of the Association, as well as the certainty for the three year period. In March 2012 the cost had been £1,156.07 and for this year it had been reduced to £902.14 with the deal, which had been formally accepted by

the Community Association. Given the second invoice from Welsh Water for water/sewerage costs at the Centre, which would be referred to in Accounts for Payment, the Clerk indicated that for this financial year the Council's assistance to the Centre would amount to £1,370, as opposed to £2,036 for last year.

RESOLVED :

That the report be noted.

139. ACCOUNTS FOR PAYMENT

RESOLVED :

That the following accounts be paid.

Name	£	Cheque No.	Expenditure Powers
Mr. G. Roberts	855.10	101535	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	151.41	101536	Loc.Govt.Act 1972 (S.112)
Information Commissioner	35.00	101537	Loc.Govt.Act 1972 (S.111)
Shaw & Sons Ltd.	255.00	101538	Loc.Govt.Act 1972 (S.111)
Tennyson Insurance	902.14	101539	Loc.Govt.(MP)Act 1976 (S.19)

140. BAGILLT FORESHORE

It was noted that there would be Bettisfield Bob's Egg Hunt on Sunday 31st March 2013 from 11 am to 3 pm, arranged by the Friends of the Bagillt Foreshore and Coastal Rangers. In order to win an egg you needed to solve the riddles and the wearing of appropriate footwear and a packed lunch was suggested. There would be a £1 donation to RNLI and Bettisfield car park was the meeting point. Reference was made by Councillor M.A. Reece to the first lighting of the Bettisfield Dragon Beacon for 2013, to celebrate St. David's Day on 1st March 2013.

The Chairman indicated that the Bagillt Heritage Society would be holding a site meeting in the near future with Welsh Water concerning land in the ownership of the latter, in the vicinity of the former Bagillt Station, in connection with the Industrial Heritage Trail.

On behalf of Councillor R.K. Jones, who was unable to be present, Councillor M.A. Reece indicated that the Environment Agency had made the funds available to enable an alternative safer route for the informal footpath. On behalf of Councillor Mrs. S.L. Jones, who was unable to be present, the Clerk indicated she wished to raise the issue of access to the Coastal Path for those requiring use of disabled scooters. Councillor M.A. Reece indicated that if the Member

contacted him with precise details he would raise the issue with Mike Taylor of the Countryside Service.

RESOLVED :

That the reports be noted.

141. PLAY AREAS – MATCH FUNDING

The Clerk reported that he had received confirmation from Flintshire County Council that match funding was in place for 2013/14, therefore the bid made by this Authority to upgrade Trebor Avenue play area under the schemes for 2013/14 would proceed. Flintshire County Council had also forwarded a copy of their survey of fixed play areas and, in relation to those for the Bagillt area, it had been confirmed that the match funding had not been managed to reflect its findings.

RESOLVED :

That the report be noted.

142. PLAY SCHEMES SUMMER 2013

The Clerk reported that Flintshire County Council had confirmed that the request made by this Authority to extend the reduced scheme by one week to four to the two areas, spread over a five week period, could be delivered. There was also to be additional match funding to support those communities wanting more than the two schemes within their Council area.

RESOLVED :

That the report be noted.

143. STANDARDS CONFERENCE WALES 2013

The County Council had advised that the above Conference would be held on Friday 19th April 2013 at Venue Cymru, Llandudno, and expressions of interest were being sought from Local Councils. To attend would cost £70 per delegate and, in the event of numbers of places sought exceeding the reduced allocation for this year, they would be determined by drawing lots. A copy of the programme of the event had been previously circulated.

Councillor C.P. Owens indicated it was nice to see that the venue for this year would be in North Wales. Councillor C.R. Williams indicated that he was willing to attend on behalf of the Council.

RESOLVED :

That Councillor C.R. Williams be nominated to represent the Council at the Standards Conference in April, and that his name be forwarded to Flintshire County Council accordingly.

144. COMMUNITY CARETAKER

The meeting considered a response from Flintshire County Council, which had been previously circulated, following on from the meeting to discuss the duties to be undertaken by the Community Caretaker whilst on Bagillt Community Council time. It had been agreed that the role of the Caretaker went beyond litter picking and included minor repairs and maintenance, handyman type jobs, grass cutting and associated gardening works in public spaces, as well as acting as a point of contact within the community and reporting any issues that needed addressing but were outside the remit of his role. The type of work the Caretaker could not carry out were building works which go beyond minor repairs or anything which involved the use of equipment, or work in such a way for which he was not trained and/or outside the remit of the job description. This was to ensure that there was no risk to either the public, the Caretaker himself or either of the Councils.

RESOLVED :

That the content of the letter be noted and that Flintshire County Council be advised that this Authority were pleased to be able to continue the Community Caretaker arrangement with them.

145. WELFARE REFORM PRESENTATIONS

Information from Flintshire County Council concerning Welfare Reform presentations had previously been circulated to Members. The County Council were hosting a series of Welfare Reform presentations, details of which had been included in the information, with the objective to explain the nature and impact upon the people in the County and discuss the Authority's response to them. Town and Community Council Members were being invited to attend the sessions, and details were given of how to reserve a place. Included in the information were frequently asked questions and their answers.

RESOLVED :

That the information be noted for individual Member action as necessary.

146. HM REVENUE AND CUSTOMS (HMRC) – REAL TIME (RTI) PAYE

At the meeting the Clerk circulated a short report in relation to this issue. The new system would come into force in April 2013 and placed the responsibility on employers to report PAYE information in Real Time instead of at the end of the year. It required that after every payment to an employee this information would need to be sent to HMRC using appropriate payroll software. There was no requirement for the Council to have such software at present, but this would change for April.

As the Council had less than nine employees it could make use of the free HMRC software package, known as 'basic tools' for calculation and end of year submissions at present and, after a software update for RTI purposes, from next month. The Clerk was hopeful that this would be a straightforward download procedure onto his computer but he was awaiting a presentation at the next Clerk's Society Clwyd Branch meeting on 15th March 2013 on the use of this system before endeavouring to do so. In the unlikely event that there was a complication it would be necessary to urgently look for an alternative, such as another body or person to carry it out on behalf of the Council, for which there would be a cost implication. He therefore requested authority to consult with the Chairman and Vice Chairman to enable them to have the power to act accordingly should this be necessary.

RESOLVED :

That the report of the Clerk in relation to Real Time Information for HMRC purposes be noted and that the Chairman and Vice Chairman be given power to act concerning a payroll software option should this be necessary.

147. AUDIT ARRANGEMENTS FOR 2012/13 FINANCIAL YEAR

The Clerk advised that the Council's Internal Auditor, JDH Business Services, had indicated that the accounts and supporting documentation needed to be conveyed to them on Wednesday 10th April 2013. They would be available for collection together with any comments made by the Auditor on Wednesday 17th April 2013. This meant that the Internal Auditor's report would be reported to the May Council meeting, as the completion date was after the next one to be held on 12th April 2013.

At present there was no indication of the external audit date, but it was expected this would be reported to the April Council meeting.

RESOLVED :

That the report be noted.

148. ATTENDANCE BY MEMBERS

The Clerk reported that after the last Council meeting he had written to Councillors R. Davies, A. Griffiths and Mrs. N.M. Jones concerning their attendance at Council meetings. Under the Local Government Act 1972 (Section 85(1)), it was a requirement for a Member of the Council to attend a meeting within a six month period from the last.

According to records each of the Members had last attended a Council meeting on 12th October 2012, but as the April meeting would not be held until the 12th April 2013, clarification had been sought from the Society of Local Council Clerks to enquire if the latter date was strictly within the six month period, and he had been informed that it expired on 11th April 2013. All the three Members had been advised that it would be necessary to attend this meeting of the Council, or to forward a letter before the meeting requesting an extension with the reason if they wished to retain membership of the Council.

Councillor R. Davies and A. Griffiths were in attendance, but an apology only had been received from Councillor Mrs. N.M. Jones, which was not sufficient to meet the requirements of the legislation. Therefore, the membership of the Council by Councillor Mrs. N.M. Jones would cease on 11th April 2013 and an item would appear on the agenda for that meeting for the Clerk to explain the resulting vacancy procedure.

RESOLVED :

That the report be noted.

149. DOG BINS

Councillor M.A. Reece requested that representations be made to the County Council for an additional dog bin to be located at the top end of Sandy Lane. If acceptable, he would be happy to agree upon a suitable location with the appropriate County Council Officer.

Reference was made by Councillor S.J. Moore to the dog bin at Merllyn Lane, which unfortunately was not in the best position to encourage usage by those walking their animals in the adjacent recreation area. The dog bin needed to be relocated at the pedestrian entrance to the recreation area.

RESOLVED :

That representations be made to Flintshire County Council on both of the issues raised accordingly.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S
CODE OF CONDUCT**

Date of Council Meeting	Friday 8th March 2013
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Member	Item	Minute No. Refers
There were no Declarations of Interest.		

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Chairman