

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in YSGOL MERLLYN, Bagillt, on Friday 8<sup>th</sup> July 2011.

**PRESENT : Councillor R.K. Jones (Chairman)**

**COUNCILLORS :** B.T. Doleman, Mrs. N.M. Jones, Mrs. S.L. Jones, S.M. Manfredi, J. Williams and T.M. Withington.

**APOLOGIES :** Councillors A. Griffiths, C.P. Owens, M.A. Reece, T. Renshaw and C.R. Williams.

**IN ATTENDANCE :** Mr. G. Roberts (Clerk)

### **39. MINUTES**

The following comments were made on the minutes of the Ordinary meeting of the Council held on 10<sup>th</sup> June 2011.

#### **a. Minute No. 23 – Planning Applications – Roadrunner Waste**

The Clerk advised the meeting that the two applications for Roadrunner Waste Limited were to be considered by the Flintshire Planning Committee on Wednesday 14<sup>th</sup> July 2011, and if the Council wished to have a representative speak at the meeting, in addition to the already submitted written comments, then they had to notify the Planning Authority by the preceding Monday.

#### **b. Minute No. 28 – Flintshire Local Access Forum and Community Council Representatives**

The Clerk advised the meeting that Councillor T.M. Withington was no longer available to attend the meeting to be held at the Town Hall, Flint on 20<sup>th</sup> July 2011, and it was agreed that he be replaced by either Councillor B.T. Doleman or C.P. Owens.

### **RESOLVED :**

That the minutes of the Ordinary meeting of the Council held on 10<sup>th</sup> June 2011 be confirmed as a correct record and signed by the Chairman.

## 40. REPORTS BY REPRESENTATIVES

### a. Society of Local Council Clerks – Wales Regional Conference

A note of the Conference, attended by the Clerk at Llandrindod Wells on 20<sup>th</sup> June 2011, had been previously circulated to Members. Particular reference was made to the topics covered in the different sessions, with the first being related to a group discussion on Devolved Services without Devolved Budgets, which had given the opportunity to raise the issue concerning the Bagillt Library, an update on voluntary sector involvement and on the CILCA qualification for Clerks. The next session involved a legal update, particularly relating to examples of agendas and of Freedom of Information requirements, which was followed by a brief overview on the current funding environment in accessing funds from the public and private sector. The third and final session consisted of human resources update in relation to involving volunteers and employment issues in general, which was followed by the Town Clerk of Welshpool giving a short address on the transfer of functions from their Unitary Authority.

### b. Bagillt Heritage Society

Councillor B.T. Doleman referred to progress concerning the lectern to be erected on the car park in High Street, and also the signage in relation to the Heritage Trail.

## 41. PLANNING

### a. Applications Determined – On-line Consultation Period

No.	Location	Detail
048701	Green waste composting salt storage area. facility, Greenfield Business Park	Construction of a

It was noted that the application was supported.

### b. Applications

The Clerk indicated that he had not received any applications for consultation, but made reference to application No. 048754, which had been placed on the Flintshire website on the weekly list of applications received, which related to the Old Backyard, High Street, Bagillt. Whilst it was not yet in the consultation stage on which this Authority can formally respond, it was noted that it related to the change of use from car repairs

and LPG cylinder storage to a garden centre, storage for mini skips and gas bottle sales, and part removal of existing storage building.

#### **42. BAGILLT BRANCH LIBRARY**

Members considered a note of the meeting of the Library Working Group on the public consultation that had been held on 25<sup>th</sup> June 2011, copies of which had been previously circulated. In addition, a copy of a draft consultation leaflet had also been previously circulated.

In relation to the actions listed at the end of the note the Clerk updated the meeting accordingly. Regarding the use of the Council's website for the consultation, the Clerk advised that Councillor C.P. Owens had been in contact with IT Sector Limited with a view to this possibility, including perhaps using the remaining 1.5 hours of the 4 hour pre-paid maintenance to install the facility. Unfortunately, Councillor Owens was unable to be present to report on this matter and it was possible that there could be a cost incurred which would have to be balanced against the possible use of such a facility in the future. The decision for this to go ahead would need to be determined as soon as possible in order for it to be referred to in the leaflet if this was feasible.

With regard to contact with Flintshire County Council, the Clerk confirmed that the Library could be used for the return of completed consultation leaflets and also for handing out spare copies. After being advised of the appropriate e-mail address, the Clerk confirmed one had been sent to the appropriate Officer in the Property Services Section in Flint regarding the possibility of a peppercorn rent facility on the building, and a copy had also been sent to the Chairman for his information.

Councillor M.A. Reece had approached businesses and been able to secure permission for the return of consultation leaflets at the Wern Chippy, Bron y Wern and The Boot Garage shop. The Clerk indicated that these addresses would be included on the final leaflet.

In relation to the cut-off date for return of completed leaflets, the Clerk explained the reasoning behind the suggestion of 20<sup>th</sup> August 2011, and this was supported by Members. It was hoped that any amendments to the draft leaflet would be sent to the printers early next week and that they would be printed and ready for delivery to Members the following week. The Clerk advised that no Member had indicated they were unwilling to deliver the leaflets, as previously undertaken for the Community Newsletters, details of which had also been circulated to Members. In addition, the Clerk suggested that any completed leaflets returned to a Member of the Council should be passed onto one of the five Members of the Library Working Group, with a view to a further meeting after the closing date and prior to the next Council meeting in September 2011. In relation to the printing of the leaflets, the Clerk advised that he had received a quotation from Delyn Press for 2000 copies at a cost of £118.00. This was based on the figure

printed for the Community Newsletters and not the number of 3,000, as referred to in the note.

Contact had been made with both the Bagillt Community Association, in respect of the Community Centre, and the Bagillt Bowling Club, having regard to the reference made in the leaflet to financial assistance they received and a possible need for review if expenditure on the Library were to continue. In addition, it had been confirmed that the Community Centre would be available for the next meeting of the Council on Friday 9<sup>th</sup> September 2011, but as there was a prior booking until 7 p.m. that evening that perhaps the meeting should be scheduled to commence at 7.15 p.m. to enable tables and chairs to be set up.

Reference was made by Councillor J. Williams to the problems of vandals breaking windows at the Library and that perhaps a mobile CCTV could be used to deter further problems. The Chairman indicated that he was going to raise the issue of vandalism at both the Library building and Beechcroft with the Police if they had been present at tonight's meeting and requested the Clerk to contact the Community Officer regarding any progress concerning the perpetrators. In addition, the press should be advised of the Council's concern in this matter, given the efforts that were being made to try and keep the facility for local residents.

#### **RESOLVED :**

1. That in relation to the draft leaflet, it be approved with the suggested amendments by the Clerk concerning more space for comments and additional drop-off points for completed leaflets with the proviso that reference to the possible web site facility would await contact between the Clerk and Councillor C.P. Owens and consultation with the Chairman and Vice-Chairman, if necessary.
2. That the quotation of Delyn Press for printing 2000 copies, as per the draft, at a cost of £118.00 be accepted.
3. That the cut-off date for comments of 20<sup>th</sup> August 2011 be agreed, and that any Member receiving a returned leaflet arrange for them to be passed on to one of the Members of the Library Working Group so that a meeting could be held prior to the next Council meeting to assess the results of the consultation and make a recommendation accordingly.
4. That it be formally agreed the next meeting of the Community Council be held in the Community Centre, High Street, on 9<sup>th</sup> September 2011, with a commencement time of 7.15 p.m. and that the booking secretary at this venue be informed accordingly.

#### **43. WEBSITE MAINTENANCE**

The Clerk reminded Members that, following the upgrade of the website by IT Sector Limited, the Council had agreed last year for 4 hours pre-paid maintenance and that to date 2.5 hours had been used. Whilst this was to expire at the end of August the Company had agreed to an extension, subject to certain conditions, which needed to be discussed formally with Councillor C.P. Owens, who unfortunately could not be at the meeting tonight. The cost of renewing this pre-paid maintenance for the same number of hours would be £140.00 plus VAT, which was thought to be a reasonable price.

**RESOLVED :**

That the Clerk consult with Councillor C.P. Owens and if he is of the view that the website maintenance should be renewed at the price indicated then the Clerk be authorised to do so accordingly.

**44. ACCOUNTS FOR PAYMENT**

That the following accounts be paid :-

<b>Name</b>	<b>£</b>	<b>Cheque No.</b>	<b>Expenditure Powers</b>
Mr. G. Roberts	883.82	101416	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	156.39	101417	Loc.Govt.Act 1972 (S.112)
Flintshire County Council	3,150.00	101418	Loc.Govt.(MP) Act 1953/ Parish Councils Act 1957
Clwyd Community Chest	35.00	101419	Loc.Govt.Act 1972 (S.111)
		Bagillt Bowling Club	650.00 101420
		Loc.Govt.(MP) Act 1976	
		(S.19)	
		C.M. Scott	32.50 101421
		Loc.Govt.Act 1972 (S.5)	
		Delyn Press	118.00 101422
		Loc.Govt.Act 1986 (S.5)	
		Delyn Press	75.39 101423
		Loc.Govt.Act 1972 (S.111)	
		I.T. Sector Ltd.	168.00 101424
		Loc.Govt.Act 1972 (S.111)	
		Huws Gray Ltd	19.75 101425
		Councils Act 1957	
Mr. G. Roberts	794.60	101426	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	156.38	101427	Loc.Govt.Act 1972 (S.112)

**45. CIVIL PARKING ENFORCEMENT**

Further to the representations agreed at the last meeting of the Council, a copy of the response from Flintshire County Council had previously been circulated for Members' information. It was noted that the double yellow lines on Gadlys Lane had been obliterated by the surface dressing works that had been undertaken in the area, and it was confirmed the markings would be reinstated once the resurfacing had been completed.

With regard to parking on footways, it was confirmed that under Civil Parking the Council would follow the current operational guidance, and any further guidance offered by Welsh Assembly Government for the enforcement of pavement parking contravention. It was acknowledged that at present a blanket ban on pavement parking was not a viable option and initial discussions had commenced with all North Wales Councils on the development of a regional approach to the difficult issue this created. The consultation was at an early stage and until concluded the need for enforcement action would be restricted to those locations where the practice had a significant impact upon the safety or traffic flow.

**RESOLVED :**

That the response from Flintshire County Council be noted.

**46. BAGILLT FORESHORE**

The Chairman reported on a meeting he had attended on behalf of Councillor M.A. Reece, together with representatives of Friends of Bagillt Foreshore and the Leader of Flintshire County Council. In particular, the work undertaken to tarmac had been noted as well as the area around the scrapyards, which was still awaiting completion but was subject to discussions concerning land ownership. He felt that a prior briefing from the Countryside Ranger, who had not been invited to attend, would have been helpful and that if the site meeting had a more structured approach perhaps a clearer picture could have been shown to Councillor Woolley.

Councillor J. Williams indicated that at the meeting of the Friends of the Bagillt Foreshore held in the evening, which unfortunately the Chairman could not attend, there had been a very useful discussion relating to progress with the slipway and other issues, such as the beacon proposal which was estimated to cost £5k.

**RESOLVED :**

That the reports be noted.

**47. NORTH WALES FIRE AND RESCUE SERVICE**

The meeting considered a letter from the Fire Service, copies of which had been previously circulated to Members. They were offering to make a presentation at a Community Council meeting to give Members a summary of their activities, operationally in terms of fires and preventive in terms of home safety activities. In addition, they were seeking the assistance of Members in strengthening community safety, to ensure that the most vulnerable residents were offered home fire safety checks and to do this they would like to explain a system which Community Councils could use to refer people to them.

**RESOLVED :**

That the offer be accepted and that they be invited to attend either the October or November Council meeting.

**48. COMMUNITY AWARDS 2011**

The Clerk advised that the Community Awards for 2011 were going to be awarded to Gabriella Beck at Ysgol Merllyn and Ffion Austin at Ysgol Glan Aber. They would take place on the last day of term, Friday 15<sup>th</sup> July 2011, with the Chairman presenting on behalf of the Council at Ysgol Glan Aber, and hopefully Councillor C.P. Owens, as Chairman of the Governors, as Ysgol Merllyn. In the event of Councillor C.P. Owens not being able to undertake the presentation then the Vice-Chairman, Councillor B.T. Doleman, indicated he would do so in his place.

**RESOLVED :**

That the report be noted.

**49. FINANCIAL INFORMATION**

The Bank reconciliation and informational income/expenditure for the first quarter to 30<sup>th</sup> June 2011, was circulated at the meeting and noted by Members . The Clerk drew the attention of Members to the effect on balances, as projected, arising from the expenditure on meeting the running costs of the Bagillt Library for the agreed six months.

**50. SUMMER PLAYSCHMES – 20TH JULY - 23RD AUGUST 2011**

The meeting considered a letter from Flintshire County Council, copies of which had been previously circulated. It concerned the Bagillt Schemes at Ysgol Merllyn and Victoria Road, and that the former would be held in the afternoon from 1.30 – 3.30 pm. and the latter in the morning from 10.30am – 12.30 pm. Any posters advertising the scheme would be displayed on the Notice Boards.

**RESOLVED :**

That the report be noted.

**51. AUTHORITY FOR ACTION DURING THE RECESS PERIOD**

**RESOLVED :**

1. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, acting as a Sub-Committee, be given powers to act on matters of an urgent nature during the recess period.
  
2. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, together with a Local Member (other than planning applications), acting as a Sub-Committee, be given powers to act where Local Member involvement would be helpful during the Recess period.

**52. YSGOL MERLLYN MINOR AUTHORITY SCHOOL GOVERNOR**

The Clerk reported that Ysgol Merllyn had advised that the term of office for Councillor C. Williams, as a Governor appointed by this Council as a Minor Authority, expired on 31<sup>st</sup> May 2012. Councillor Williams indicated that he wished to be re-appointed, and this had been agreed with the Chairman and Vice-Chairman, and the School advised accordingly.

**RESOLVED :**

That the action of the Chairman and Vice-Chairman be endorsed.

**53. NOVEMBER 2011 COUNCIL MEETING**

The Clerk reported that at his request for personal reasons, the Chairman had agreed that the meeting scheduled for November at Ysgol Glan Aber, should be changed from 11<sup>th</sup> to 18<sup>th</sup> November 2011.

**RESOLVED :**

That the action of the Chairman agreeing to change the date of the November Council meeting be endorsed.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S  
CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Friday 8<sup>th</sup> July 2011</b>
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<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>

There were no declarations of personal interest

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**Chairman**