

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in YSGOL GLAN ABER, Bagillt, on Friday 10<sup>th</sup> September 2010.

**PRESENT : Councillor C.P. Owens (Chairman)**

**COUNCILLORS :** B.T. Doleman, A. Griffiths, Mrs. N.M. Jones, R.K. Jones, Mrs. S.L. Jones, M.A. Reece, T. Renshaw, C.R. Williams, J. Williams and T.M. Withington.

**APOLOGIES :** Councillor S.M. Manfredi.

**IN ATTENDANCE :** Mr. G. Roberts (Clerk), P.C. Colin Oare and C.P.S.O. Martin Rowlands (minute No. 54).

### **54. POLICING MATTERS**

P.C. Colin Oare was in attendance with P.C.S.O. Martin Rowlands, who explained that P.C. Jennifer Salisbury was unfortunately unable to attend due to operational reasons which had occurred earlier today. If Members had any issues they wished to raise P.C. Oare indicated that he would pass them on to his colleague.

Councillor R.K. Jones requested an update in relation to a recent burglary in the Village and also referred to the theft of lead from the roof of Ysgol Glan Aber, which had occurred recently following the removal of the scaffolding in connection with the Improvement Scheme. Due to the nature of the theft it was almost certainly being taken for selling as scrap and the Officer indicated that there had been other instances of this occurring in neighbouring areas. Unfortunately, due to the improvement works being undertaken at the School at the time, the CCTV was not operating. Councillor A. Griffiths made reference to a drugs incident in the village.

Councillor T. Renshaw referred to the 101 system for contacting the Police and the need to ensure that the public were made aware. P.C. Oare indicated that they did have notices at Holywell Police Station for placing on Council Notice Boards, which he would forward to the Clerk. Councillor A. Griffiths referred to the discussion at the last meeting concerning the mobile CCTV camera and to the improvement in the situation in the area whilst it had been in place.

The Chairman thanked the two Officers for attending the meeting at short notice.

### **55. MINUTES**

The following comments were made on the minutes of the Ordinary meeting of the Council held on 9<sup>th</sup> July 2010.

**a. Minute No. 49 – Bus Shelter – High Street**

The Clerk reported on a further discussion with the Community Caretaker concerning the roof repair to the stone shelter opposite Tyddyn Mesham and indicated that he was still awaiting a quotation from a supplier. In the meantime all the Council shelters were being examined for painting requirements and being dealt with as appropriate before the winter.

**b. Minute No. 53(a) – Community Centre Car Park**

The Clerk indicated he had held a site meeting with a representative of the Probation Service, who had confirmed that he would be prepared to undertake the removal of the overgrowth on the car park and dispose of the rubbish. Whilst a date had not yet been confirmed, it was expected to start within the next 4-6 weeks. Once the work had been completed there was the possibility for it to be kept under control in the future by occasional visits from the Community Caretaker. The Clerk indicated he was still awaiting a response from the Vicar concerning the previous enquiry about a more permanent improvement to the car park area, but understood that the delay was with the Church Authorities in Cardiff.

**c. Minute No. 53(b) – Japanese Knotweed**

The Chairman advised that he had received a visit from Flintshire County Council concerning this issue, which was prevalent in many areas throughout Flintshire and required a specific form of treatment and disposal of the plant as it was classified as hazardous waste. Apparently, if any of this plant was found to be on a new development site then it became a planning issue.

**RESOLVED :**

That the minutes of the Ordinary meeting of the Council held on 9<sup>th</sup> July 2010 be confirmed as correct record and signed by the Chairman.

**56. CHAIRMAN'S COMMUNICATIONS**

The Chairman indicated that he had received an invitation to attend the Mold Town Council Civic Sunday on 12<sup>th</sup> September 2010 but was unfortunately unable to do so.

## 57. PLANNING

### a. Applications Determined – Recess Period

No.	Location	Detail
047705 Certificate	Twll y Llwynog, The Gadlys	Lawful Development

It was noted the proposal was supported.

047748 extension	Boot Garage, Bagillt Road	Erection of an office
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It was noted the proposal was supported.

047783 extension	12 Cannon Drive	Single storey side
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It was noted the proposal was supported.

047757	54 Riverbank	Erection of single storey rear kitchen extension
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It was noted the proposal was supported.

### b. Applications

No.	Location	Detail
047801	1 Llys Maes Teg, Greenfield	Conversion of garage to office space

#### RESOLVED :

That the proposal be supported.

### c. Dollar Park Caravan Site – Appeal

During the recess Members had been informed of the appeal that had been lodged against the refusal for the change of use as a residential caravan site and the further representations that had been made by the West Bagillt Action Committee to the Planning Inspectorate. Councillor M.A. Reece advised that, as yet, there was no update with regard to a hearing date.

Councillor R.K. Jones expressed the view that Flintshire County Council should be requested to explain the legal position as to why the previous decision of the Planning Inspector in relation to this site was not carried out. It seemed that a further amended application for permission was merely dragging the issue out, which gave the opportunity for more physical changes to be brought into effect.

**RESOLVED :**

That representations be made to Flintshire County Council for an explanation of the legal position of that Authority as to why the decision of the Planning Inspector in relation to the original application was not implemented.

**d. Stag Inn, High Street – Appeal**

The Clerk advised the meeting that the applicant had lodged an appeal against the refusal of an application for planning permission and it was to be decided on the basis of written representations procedure. Members were reminded that at the Council meeting held on 11<sup>th</sup> June 2010, they had raised no objection to the proposed outline residential development, with the proviso that it would be for five dwellings in a terrace of no more than two storeys high. In addition, it had been agreed to express any access concerns if a detailed application was made for the proposed development at a later stage.

**RESOLVED :**

That the report be noted and that no further comments be made in relation to this matter.

**58. ACCOUNTS**

**a. Recess**

**RESOLVED :**

That the action of the Chairman and Vice-Chairman approving the undermentioned account be endorsed.

<b>Name</b>	<b>£</b>	<b>Cheque No.</b>	<b>Expenditure Powers</b>
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Welsh Water/Dwr Cymru      569.36      101351      Loc.Govt.(M.P) Act 1976 (S.19)

**b. For Payment**

**RESOLVED :**

That the undermentioned accounts be paid :-

<b>Name</b>	<b>£</b>	<b>Cheque No.</b>	<b>Expenditure Powers</b>
I.T. Sector Ltd.	581.62	101352	Loc.Govt.Act 1972 (S.111)
Mr. G. Roberts	828.32	101353	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	205.14	101354	Loc.Govt.Act 1972 (S.112)
I.T. Sector Ltd.	141.00	101355	Loc.Govt.Act 1972 (S.111)

**59. BAGILLT FORESHORE**

Further to the discussion at the last meeting, it was agreed to note the following which were received during the recess and as to which Members received information.

**a. Friends of the Bagillt Foreshore**

They were requesting support for pedestrian lights to enable safe crossing of the A548 at The Royal Oak junction to cope with greater usage when the coastal path and cycle way were completed and to encourage heritage developments at the former Bettisfield Colliery.

**b. Flint Lifeboat**

Indicating support for proposals to improve the Holy gutter, discussed by the Friends of the Bagillt Foreshore, as it would benefit them, and if it were possible to build a slipway in the area to enable them to launch at all stages of the tide, as this would greatly help their work in executing rescues on the river.

**c. Risk Assessment – Public Usage of the Dee Estuary**

A request for information from Flintshire County Council prior to visiting the area, which included The Clinks and Bettisfield Colliery on the Bagillt Foreshore. In relation to the issue of the Docks, they had confirmed that those listed referred to Flintshire ownership or lease obligations and that they had contacted the Friends of the Bagillt Foreshore.

Reference was made by Councillor M.A. Reece to the erosion aspect in the vicinity of the Holy gutter and by Councillor R.K. Jones in relation to the former Bettisfield Colliery landfill site. Reference was also made by Councillor R.K. Jones to the role of the County Council and the Environment Agency together with Railtrack on the matter of flood defence in the foreshore area.

**d. Meeting with Flintshire County Council**

The Clerk advised that, to date, there had been no response to the meeting agreed at the County Forum, and referred to at the July Council meeting, with the minutes of the meeting of the Forum confirming that there would be contact between the Chief Executive and Councillor R.K. Jones.

**60. RECESS PERIOD**

**a. Dafydd Ap Llewelyn Memorial Plaque**

It was noted that seven Members were able to be present, and attendance was excellent, at the unveiling of the Plaque held at the Upper Shippe Inn, Bagillt, by Dafydd Wigley, which took place on Sunday 25<sup>th</sup> July 2010. The Council received thanks for its support, both in the address by Dr. Craig Jones, Chairman of the Memorial Committee, and in the programme that was issued on the day.

Those Members who had been in attendance indicated that it was unfortunate there was no microphone facility to enable the public present to be able to hear the speeches more clearly.

**b. Visit to Bagillt Bowling Club**

On the revised date for the visit, which took place on Tuesday 3<sup>rd</sup> August 2010, eight Members were able to be present to see the facilities of the Bowling Club and have the opportunity to have a bowl.

**c. Brick Built Bus Shelter, Riverbank**

After receiving a further request from a Holywell Town Councillor for seating to be provided at a bus shelter in our area, Councillors Mrs. S.L. Jones, C.P. Owens, J. Williams and T.M. Withington, as Local Members, were consulted to see if it merited being considered by the Council before approaching the landowner. All were of the view that they had not received any request for such a facility in the many years it had

been in use and that such a facility would make it difficult to see approaching buses and for drivers to see passengers, as well as seating encouraging youths to congregate. It was agreed it should not be pursued and Holywell Town Council were advised accordingly.

**RESOLVED :**

That the conclusion reached by the Local Members on this issue be endorsed.

**d. Community Centre**

Apart from the payment to Welsh Water/Dwr Cymru referred to earlier in the agenda, no other decisions were made by the Chairman and Vice-Chairman during the recess. In relation to the Community Centre payments currently met by the Council, it had been confirmed that the former changing rooms were not included in insurance documents and there were no charges for water, as this had been turned off at the mains. The meter was checked by Welsh Water/Dwr Cymru in relation to the large bill for last March and found to be in working order and the readings monitored by the Community Association but the former could not give an explanation for the large increase at that time. The latest bill, which was met by the Council in recess, seemed to indicate that things were back to normal.

The Community Association had been reminded of the need to submit appropriate financial details relating to the Community Centre prior to the Council considering financial assistance to be included in estimates. The Clerk indicated that they had confirmed their accounts were currently being subjected to audit and details would be forwarded to the Council in time for either the October or November meeting. The Chairman made reference to the previous discussion on use of the centre for Council meetings at short notice such as bad weather and to ensure the Association were aware of the scheduled dates notwithstanding there may already be bookings.

**RESOLVED :**

That the information in relation to the Community Centre be noted.

**61. STANDARDS CONFERENCE – 14<sup>TH</sup> OCTOBER 2010 – CARDIFF**

The Clerk reported that Flintshire County Council had been allocated five delegate spaces for Town and Community Councils within the area, at a cost of £60 per person. Councillor R.K. Jones indicated that he would like to attend and,

after consultation with the Chairman, this expression of interest had been made known to the County Council.

**RESOLVED :**

That the action of the Chairman be endorsed and that if Councillor R.K. Jones is allocated one of the Delegate spaces the conference cost of £60 be paid together with any associated travelling and subsistence expenses.

**62. ALCOHOL LICENSING POLICY – PUBLIC CONSULTATION**

The meeting considered a Consultation Paper received from Flintshire County Council in relation to its Alcohol Licensing Policy, copies of which had been previously circulated to Members.

**RESOLVED :**

That the Alcohol Licensing Policy be noted.

**63. BUS SERVICE CHANGES – AUGUST/SEPTEMBER 2010**

The meeting considered a letter received from Flintshire County Council indicating changes to bus services, some of which would affect the Bagillt area.

**RESOLVED :**

That the information be noted.

**64. MEMBERS' ITEMS**

**a. Springhill Quarry**

Councillor M.A. Reece made reference to views expressed by another County Councillor concerning the filling of the Quarry, having footpaths reinstated and to contact made with the Planning Officer. Councillor R.K. Jones expressed the view that it was inappropriate for this other Member to interfere in a matter which was not within his electoral division and that it was better if the Quarry was left to develop naturally as there was insufficient material on site to restore to previous levels.

**RESOLVED :**

That it be agreed the Quarry should be left as at present to mature naturally.



**b. Bagillt Bowling Club – Green Maintenance**

Councillor M.A. Reece indicated that he had been approached by the Secretary to the Bowling Club concerning problems they were facing after next year regarding the mowing of the Bowling Green, as their present helpers would be unable to do so after this time. The Member made reference to an approach he had made to Mike Hornby at Flintshire County Council for possible assistance, given that that Authority maintains or assists a number of bowling greens within its area. In the past any such approach or assistance with bowling green maintenance had not been successful and there was a forthcoming financial review, which would reduce the budget. He was however due to meet with County Officers on 6<sup>th</sup> October 2010 to discuss the matter further but was not hopeful. In the initial discussions with the County Officer the possible assistance from the Community Council or local industry had been mentioned.

Councillor T. Renshaw made reference to the site visit held by a number of Members to the Bowling Club last month to view what was an excellent facility which should receive every assistance possible with a view to maintaining it for the community. He suggested that perhaps details could be obtained of what was involved in keeping the green mowed, especially the time, as the Bowling Club already had the necessary machinery. This would then enable some form of costing to be achieved if assistance had to be bought in from public or private sector sources. The Clerk indicated he would make some enquiries on this aspect with the Bowling Club and would then be in a position to indicate what the effect would be if the cost were to be met by the Community Council in terms of any increase on the precept.

Councillor B.T. Doleman indicated that he supported the views expressed by the Member. Councillor Mrs. S.L. Jones made reference to the fact that the Bowling Club situation was that it was subject to a management agreement which excluded assistance with maintenance from the County Council. Councillors A. Griffiths and R.K. Jones referred to the regular financial assistance given to the Club over many years with purchasing specialist products for the green and to the fact that they did raise some income from its membership.

**RESOLVED :**

1. That Councillor M.A. Reece report to the next meeting on the outcome of the further discussion with Flintshire County Council.
2. That the Clerk report to the next meeting concerning further information from the Bowling Club regarding assistance with the mowing of the Bowling Green.

**c. Manor Estate Play Area Equipment**

Councillor Mrs. N.M. Jones indicated that she had been approached by a resident regarding the need for play equipment at this site and had been expecting a letter, which had not been received. The Clerk reminded the meeting that earlier in the year the Council had declined to participate in a match funding scheme with Flintshire County Council on upgrading play equipment due to a small amount available from Flintshire County Council to cover the whole of the County and to the high cost of individual items. The Member advised she had made contact with Flintshire County Council and they had suggested approaching this Authority.

Councillor A. Griffiths indicated that the play area on the new estate opposite The Blossoms had still not been completed and adopted by the County Council and suggested they be once again chased up regarding this matter.

**RESOLVED :**

1. That the matter of play area equipment at the Manor Estate be noted.
2. That the Clerk request a progress report from Flintshire County Council concerning the adoption of the play area on the estate opposite The Blossoms public house, High Street.

**d. Flint Courthouse**

Councillor T. Renshaw made reference to a discussion at Flint Town Council earlier in the week regarding the decision to discontinue use of the Courthouse facilities in Flint. This meant that cases had to be held at Mold and, in view of the area covered by Flint, would mean additional travelling for those involved. He would be requesting the Town Clerk to write to neighbouring Authorities whose areas were covered by the Courthouse for their support in requesting the facility be retained, which included Bagillt. In his capacity as a Magistrate, Councillor B.T. Doleman supported the views expressed by the Member.

**RESOLVED :**

That on the receipt of a letter from Flint Town Council representations be made accordingly.

**65. RURAL HEALTH WEEK**

The meeting considered a letter received from Communities First Holywell Neighbourhoods regarding a Rural Health Week event to be held on 20<sup>th</sup> September 2010 in Talacre.

**RESOLVED :**

That the matter be noted.

**66. FAMILY INFORMATION SERVICE**

The meeting considered a letter received from Flintshire County Council on their Family Information Service within the County.

**RESOLVED :**

That the letter be noted.

**67. LOCAL GOVERNMENT BOUNDARY COMMISSION – REVIEW OF ELECTORAL ARRANGEMENTS FOR THE COUNTY OF FLINTSHIRE**

Councillor M.A. Reece indicated that he had received information from Flintshire County Council regarding the Commission's further Draft Proposals for the future electoral arrangements for the County of Flintshire. As far as Bagillt was concerned, it would no longer be joined with neighbouring Flint. The community as a whole would instead have two Members instead of the present two single Member electoral divisions.

Councillor R.K. Jones indicated that whilst the Council could welcome Bagillt being on its own, he could not see the reason for it having two Members rather than retaining the existing two single Member electoral division.

**RESOLVED :**

That, on receipt of the formal proposals from the Local Government Boundary Commission, details be forwarded to Members for information and that as far as responding by the due date, which is expected to be before the next Council meeting, the Commission be advised that the Council welcome the fact that Bagillt was to be on its own and would still have two Members but were of the view that, rather than have a two Member electoral division, it would be better if two single Member divisions were retained, as at present.

**68. AUDIT OF ACCOUNTS 2009/2010**

The Clerk reported that he had received the Council's draft Annual Return for the financial year 2009/10 from the external auditor, Hacker Young. The appointed auditor was responsible for providing an opinion on whether the information

contained in the Annual Return was in accordance with the Auditor General for Wales' requirements, and that no matters had come to the Auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met. The auditors had substantially completed the audit work on the Annual Return for the year 2009/10. There were no issues arising which they believed the Council should consider prior to approval of its Annual Return in accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) (The Regulations).

It was the intention of the external auditors to issue an Unqualified Audit Certificate and report that there were no other matters which they wished to draw to the attention of the Council. In view of the changes in the Regulations, which had been previously reported to the Council, the original Annual Return now required to be formally approved in relation to Sections 1 and 2 and signed or re-signed as appropriate by the Chairman and Clerk.

**RESOLVED :**

1. That the Responsible Financial Officer re-certify Section 1 of the Return in accordance with Regulation 8(b) of the Regulations.
2. That the Council approve the Statement of Accounts as circulated at the meeting and that Section 1 be signed by the Chairman.
3. That the Council approves the Annual Government Statement (Section 2) and that this be re-signed by the Chairman and Clerk.

(At this point in the meeting the Chairman vacated the Chair due to the declaration of a personal interest in the next item and the meeting was Chaired by the Vice-Chairman Councillor R.K. Jones).

**69. WEBSITE UPGRADE**

The Clerk reported that the new website was now up and running and that earlier this week he had sent an e-mail to those Members who had such a facility to enable them to see for themselves. When the matter of a website upgrade had been discussed by the Council some months previous, it had been agreed that enquiries should be made with the specialist firm undertaking the work concerning assistance from them for the future, and this had accordingly been undertaken.

**RESOLVED :**

1. That the completion of the website upgrade be noted, with the payment for the work at the agreed quotation rate plus VAT being included in the Accounts for Payment.

2. That the principle of website support services from IT Sector Limited, who had undertaken the upgrade work, be agreed at the rate of 4 hours pre-paid service expiring on 13.08 2011 at a cost of £120 plus VAT.

3. That the payment of the amount required for the pre-paid website support service be included in the Accounts for Payment and that the matter be reviewed in July 2011.

(Councillor C.P. Owens declared a personal interest in this item, vacated the Chair and took no part in the discussion).

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S  
CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Friday 10<sup>th</sup> September 2010</b>
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<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
Councillor C.P. Owens	Website Upgrade	<b>69</b>

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**Chairman**