

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in YSGOL MERLLYN, Bagillt, on Friday 9<sup>th</sup> July 2010.

**PRESENT : Councillor C.P. Owens (Chairman)**

**COUNCILLORS :** B.T. Doleman, A. Griffiths, Mrs. N.M. Jones, R.K. Jones, Mrs. S.L. Jones, M.A. Reece, Mrs. D.J. Williams, J. Williams and T.M. Withington.

**APOLOGIES :** Councillors S.M. Manfredi, T. Renshaw, C. Williams and C.R. Williams.

**IN ATTENDANCE :** Mr. G. Roberts (Clerk), Inspector Iwan Roberts and P.C. Jennifer Salisbury (PC2708).

### **33. POLICING MATTERS**

Inspector Iwan Roberts explained that he had taken over as successor to Inspector Roome for the North Flintshire area with effect from 14<sup>th</sup> June 2010 and introduced his colleague P.C. Jennifer Salisbury, who would be taking over the role as CBM for Bagillt with effect from 1<sup>st</sup> August 2010 as P.C. Byron had moved on. Having regard to the information requested on car crime statistics by the Council, the Inspector made comparisons between 2008/09 and 2009/10 for the various categories and, in response to Councillor R.K. Jones, indicated that they were more prevalent in the Bagillt West area than Bagillt East, with particular reference to certain streets. Councillor A. Griffiths, who originally raised the issue, and the Chairman both gave instances of increases in insurance quotations.

In relation to problems which had been occurring from a particular retail premises in the Village, the Inspector indicated that a mobile CCTV camera had been placed on a nearby lamppost and as a result the number of incidents had reduced. He explained that this was a facility which was placed for specified periods in known trouble spots providing it could feed into a power source and was used throughout the North Flintshire area.

Councillor R.K. Jones welcomed PC Salisbury as the new CBM for Bagillt and suggested that a liaison with the two Schools would be beneficial at an appropriate time. The Chairman thanked Inspector Roberts and P.C. Salisbury for attending the meeting and that they looked forward to seeing the new CBM at future Council meetings.

### **34. MINUTES**

The following comments were made on the minutes of the Ordinary meeting of the Council held on 11<sup>th</sup> June 2010.

**a. Minute No. 27 - Conferences**

The Clerk reported that the Chairman would be attending the One Voice Wales Annual Conference in October but he had decided not to attend the Society of Local Council Clerks Regional Conference later this month.

**b. Minute No. 28 – Manor Industrial Estate**

In relation to the provision of a litter bin, the County Council had indicated that, whilst they agreed in principle for the provision to be funded by this Authority, and for them to empty as required, as the estate had still not been adopted it could not be maintained out of public funds, although they were contacting their Evaluations and Estates Officer for advice. In relation to the damaged lighting column, the location had now been identified and an order raised for the installation of a new one.

**c. Minute No. 31(a) – Coastal Footpath/Cycleway**

The meeting noted a response received from the County Council, which would be covered in a later minute together with other information.

**d. Minute No. 32(b) - Brick Paviours – Action by Utilities**

The Clerk reported that he had to date only received an acknowledgement for the letter he had forwarded on this issue.

**e. Minute No. 32 – Mobile Office Service**

The Clerk reported he had only received a small number of comments from fellow Clerks concerning the withdrawal of this service, with the general view was that it had not been particularly well used in their area. He had also received a response from Flintshire County Council, which he read out to the meeting and which explained the usage made in the last couple of years, with a reduction for 2009/10.

**RESOLVED :**

That the minutes of the Ordinary meeting of the Council held on 11<sup>th</sup> June 2010 be confirmed as correct record.

**35. CHAIRMAN'S COMMUNICATIONS**

1. The Chairman advised that he had attended the Flintshire County Council Civic Service which had been held in Mold on 4<sup>th</sup> July 2010.

2. The Chairman indicated that he intended to attend the Flint Town Council Civic Service which was being held on the 11<sup>th</sup> July 2010.

3. The Chairman updated the meeting in relation to progress on the website upgrade and indicated that some sample pages were now available for viewing and that he was pleased with the new layout format. Members would be advised of the link to enable them to have a look if they so wished.

## **36.**

### **REPORTS BY REPRESENTATIVES**

#### **a. One Voice Wales – Wrexham/Flintshire Area Committee**

The Clerk indicated that he had attended this meeting, which was held on 16<sup>th</sup> June 2010 in Wrexham, as the Chairman had been unable to do so. The principle item concerned a presentation by the Chief Executive of One Voice Wales, Simon White, who had indicated that he would be returning to the Welsh Assembly following his secondment and the steps that were being taken to appoint a replacement in time for the Annual Conference. With regard to developments he made particular reference to the powers which would shortly be made available to the National Assembly that would impact on Local Councils, such as creation and dissolving of such Authorities and the requirement to advertise prior to co-optment, in the event of no election being called to fill a vacancy. Reference had also been made to the involvement of One Voice Wales on the Councillor's allowances consultation and the progress for charters between Unitary Authorities and Local Councils.

#### **b. Flintshire County Forum**

This meeting had been attended by Councillor R.K. Jones and the Clerk and had been held in Connah's Quay on the 8<sup>th</sup> July 2010. After a brief report by Connah's Quay Town Council in relation to the provision of their new offices, which were being used as the venue, the meeting then proceeded to deal with issues from Town and Community Councils. Councillor R.K. Jones had taken the opportunity of raising the issue of the Coastal Footpath and Cycleway projects on Bagillt foreshore, together with the Docks area, which would be referred to in more detail in a separate minute, and had also raised the issue of maintenance of traffic calming, both physical and non-physical measures.

There had been an update from Flintshire in relation to the Draft Charter, and it was noted that comments could still be made until the end of August and, providing they were not contentious, it was hoped that it would be launched shortly afterwards and be subject to an annual review. In relation to County Council news, reference had been made to consultation concerning Section 106 Agreements and winter maintenance,

an update in relation to the Boundary Commission, Review of Electoral Divisions, with the report on the comments made to the draft proposals expected by

September and that the Council Housing ballot would take place between June and September 2011. In relation to the budget, details were given of the likely impact both in relation to capital expenditure and revenue and an offer by the Flintshire Standards Committee to meet and discuss issues in relation to the Code of Conduct with Town and Community Councils had been accepted and that this should be done at six monthly intervals.

### **37. COASTAL FOOTPATH/CYCLEWAY/DOCKS**

A copy of a letter received from Flintshire County Council concerning representations made since the last meeting on the Coastal Footpath and Cycleway were circulated at the meeting. It indicated that the All Wales Coastal Path was funded by the Countryside Council for Wales on behalf of Welsh Assembly Government and the Cycleway, the Dee Coastal Path was a scheme within the Regional Transport Plan funded by Welsh Assembly Government through the Taith Consortium. The schemes were being developed with collaboration, wherever possible, and proposals for Bagillt continued to be developed. However, there were some contamination issues to be resolved before some elements of the route could be installed. It was the intention to complete both routes through the Bagillt area.

Councillor R.K. Jones indicated that at the County Forum meeting held the previous evening he had taken the opportunity to raise the issue of the funding which was given to the seven town centre areas within the County, that in the past had enabled some expenditure to be passed to neighbouring areas, as had happened in the centre of Bagillt some years ago, and to the issue of the Coastal Footpath and Cycleway and Docks on the Bagillt Foreshore. In particular he had made reference to the expenditure which had been made possible in Greenfield, particularly the Docks area. There had been an offer of a meeting between Flintshire County Council and this Council and he felt that this should be taken up, with an invite extended to a future Council meeting. In addition, having regard to the Taith Consortium, he referred to a recent press article which indicated that Councillor L.A. Sharps, the Deputy Leader of Flintshire County Council had been appointed Chairman and to the comments made concerning the availability of funding. He felt a letter should be sent direct to the Member concerned referring to these comments.

Councillor M.A. Reece reported to the meeting on conversations he had had with various members of staff at Flintshire County Council concerning the funding which had been achieved at Greenfield and the need for expenditure on the Bagillt Foreshore issues, and also to views expressed at a recent meeting of the Friends of the Bagillt Foreshore. Councillor J. Williams referred to the comments

relating to contaminated land on the Foreshore and to previous uses made concerning some of the area.

**RESOLVED :**

1. That the offer of a meeting between this Authority and Flintshire County Council concerning these Foreshore issues be accepted and an invitation be extended to come to a future meeting of the Council after the recess.
2. That a letter be forwarded to Councillor L.A. Sharps in his capacity as Chairman of the Taith Consortium concerning the possibility of funding for the matters identified on the Foreshore.
3. That the issue of the Coastal Footpath and Cycleway and Docks on the Bagillt Foreshore remain as a standard agenda item for the foreseeable future.

**38. PLANNING**

**a. Applications Determined – Planning On-Line Consultation Period**

<b>No.</b>	<b>Location</b>	<b>Detail</b>
047434	Civic Amenity Site Greenfield	Variation of operating hours

It was noted the proposal had been supported.

**b. Applications**

<b>No.</b>	<b>Location</b>	<b>Detail</b>
047370	Top yr Afon, Old replacement London Road elevation plans)	Demolish bungalow erect & garage (amended floor and

**RESOLVED :**

That the proposal be supported.

**c. Proposed Burbo Bank Extension Offshore Windfarm**

The Clerk reported on a letter received from the Infrastructure Planning Commission which had identified the Council as a consultation body which must be consulted before adopting its scoping opinion. The Commission required the Council to inform them of information it considered should be provided in the Environmental Statement or to confirm it did not have any comments.

**RESOLVED :**

That the Commission be informed that the Council did not have any comments to make on the proposal.

**39. ACCOUNTS FOR PAYMENT**

**RESOLVED :**

That the following accounts be paid :-

<b>Name</b>	<b>£</b>	<b>Cheque No.</b>	<b>Expenditure Powers</b>
Mr. G. Roberts	804.34	101344	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	205.14	101345	Loc.Govt.Act 1972 (S.112)
Flintshire County Council	2,100.00	101346	Loc.Govt.(MP)Act 1953/ Parish Councils Act 1957
Shaw & Sons Ltd.	455.90	101347	Loc.Govt.Act 1972 (S.111)
C.M. Scott	31.90	101348	Loc.Govt.Act 1972 (S.5)
Mr. G. Roberts	751.99	101349	Loc.Govt.Act 1972 (S.112)
H.M. Revenue & Customs	205.13	101350	Loc.Govt.Act 1972 (S.112)

**40. AUDIT OF ACCOUNTS – 2009/10**

Further to the report made at the last meeting, the Clerk referred to recent guidance received from the External Auditor, which was subject to Wales Audit Office confirmation. Now that the Annual Return had been completed in terms of Section 4 by the Internal Auditor, it was necessary for the Council to approve the document in draft and a further copy of Section 1 had been previously circulated together with Section 4. According to the guidance only a copy of the Return would now be forwarded to the External Auditor by the due date at the end of this month. At the end of the audit the Council would receive a letter with details of any comments on the Return, which must then be reported to the Council who would then approve the Return, which included the accounts for the previous financial year. The original document was then signed in the appropriate sections, which would mean Section 2 having to be re-signed as it had been done before this guidance had been received.

**RESOLVED :**

1. That the revised guidance as reported by the Clerk be noted, and that it was also subject to Wales Audit Office approval
2. That in accordance with the guidance issued by the External Auditor, the Annual Return be approved in draft now it had been returned by the Internal Auditor.

**41. GRANT OPPORTUNITIES**

**a. Landfill Tax Credit Scheme**

The Clerk reported that the County Council had advised that they did not have a current operating landfill in the County but that the present landfill operative was able to draw on landfill tax credits that were offered as part of their waste disposal contract for the Waste Recycling Group. The scheme was still administered by Flintshire Community Trust Limited and they had monies available for community schemes.

**RESOLVED :**

That the report be noted.

**b. Aggregates Levy Fund in Wales**

Further to the information reported at the last meeting by Councillor A. Griffiths, the Clerk had previously circulated details relating to the Aggregates Levy Fund. In addition copies of photographs were circulated at the meeting of the type of schemes achieved in Treuddyn.

The Chairman indicated that this information could be useful for the Bagillt Heritage Society to pursue an appropriate scheme and he would advise them accordingly.

**RESOLVED :**

That the report be noted.

**c. Winding House Former Bettisfield Colliery**

The meeting considered the response received from the National Assembly by way of Cadw. It drew particular attention to the fact that for funding sources for buildings in private ownership it would be necessary for the owners to submit an application to Cadw as part of the Welsh Assembly Government's Historic Environment Division was able to give

grants for the best historic buildings in Wales and they would be pleased to consider an application for grant for repairs to the Winding House.

Councillor M.A. Reece indicated that the owner Mr. Du Prez was now willing to make an application if the Community Council could obtain the application pack and if necessary to assist with the completion of the document. In addition, the owner was also willing for a future transfer of the building which included the lamp room and shaft and in the future for it to become a local museum for the area. In response to this issue, Councillor J. Williams referred to the possibility of other appropriate equipment from another source should the museum aspect be a possibility.

**RESOLVED :**

That the Clerk arrange to obtain an application pack for making a grant application which Councillor M.A. Reece would then pass on to the owners with the offer of assistance for completion should this be required.

**42. NATIONAL TRAINING PROGRAMME – WELSH LOCAL COUNCILS**

The meeting considered information from One Voice Wales concerning the National Training Programme for Councillors and also details of a training bursary scheme, for which the Council would qualify. Reference was made by the Clerk to the training sessions which were being held locally at County Hall, Mold.

**RESOLVED :**

That if any Member wished to go on the National Training Programme courses locally identified, that they inform the Clerk who was authorised to pay the appropriate training fee and to apply for the bursary offer, given that the Council was under the limit for expenditure indicated.

**43. FORMER CHANGING ROOMS ADJACENT TO COMMUNITY CENTRE**

Councillor M.A. Reece indicated that he had obtained the key and had been into the changing rooms along with three other Members. In his opinion, and also those accompanying him, the building was not appropriate for the use he had in mind, a view that was shared by Councillor Mrs. N.M. Jones. In addition, there had been comments made by local residents that the use intended would not be welcome if it were to proceed.

Councillor R.K. Jones felt that the building should be left as it was but enquiries should be made to see if the Council were funding any costs in terms of the water/sewerage and insurance costs they met for the Community Centre.

**RESOLVED :**

1. That the possibility of using the changing rooms for an alternative use be no longer pursued and the Community Association be informed accordingly.
2. That the Community Association be requested to confirm that none of the costs met by the Council for water/sewerage and insurance at the Community Centre includes anything for the changing rooms building.

**44. VISIT TO GREENFIELD FORESHORE**

The Clerk indicated that he had put this on the agenda following a telephone call from Councillor M.A. Reece and had sent an e-mail to Mike Taylor, Senior Countryside Ranger, for confirmation, but had not received any reply. Councillor M.A. Reece indicated that this offer had also been made at a Friend of Bagillt Foreshore meeting but he felt it would be inappropriate to see what had been achieved in Greenfield when the likelihood of monies for the Bagillt area did not seem to be forthcoming.

**RESOLVED :**

That the Clerk advise the Senior Countryside Ranger that Members of the Council do not wish to take up this offer.

**45. VISIT TO BAGILLT BOWLING GREEN**

Further to the discussion at the last meeting, the Clerk advised he had been in contact with the secretary to the Bowling Green and had been offered two dates for a visit to view the facilities at the Bowling Club and to have the opportunity of bowling. These were either Monday July 19<sup>th</sup> or Tuesday July 20<sup>th</sup> at 6.30 p.m.

**RESOLVED :**

That the Clerk advise the Bowling Club secretary that the Council wish to take up the offer on Tuesday July 20<sup>th</sup> at 6.30 p.m. and that Members not present at today's meeting be informed accordingly.

**46. COMMUNITY AWARDS – 25<sup>TH</sup> COUNCIL ANNIVERSARY**

The Clerk reported that he had received details from both Schools concerning the pupils to receive the Community Award. They were going to Brandon Sheady at Ysgol Merllyn and Kaitlyn Williams at Ysgol Glan Aber. The Chairman, who was also Chairman of the Governors at Ysgol Merllyn, had agreed to make the presentation on Friday 16<sup>th</sup> July at 2 p.m., and Councillor R.K. Jones, the Vice-Chairman, as Chairman of the Ysgol Glan Aber Governing Body, would do likewise at that School on the same day and time.

The Clerk reminded Members that these Community Awards had been agreed with the School to mark the Council's 25<sup>th</sup> Anniversary and asked for Members' views on them being continued for future years. He confirmed that the engraving for the two shields for this year made no reference to the anniversary, which stated the pupil's name, the School and that it was a Community Award with a date of July 2010.

**RESOLVED :**

1. That the pupils to be awarded with the engraved shields as Community Awards at both Schools and the arrangements for their presentation be noted.
2. That both the Schools be advised the Council would wish to continue the giving of Community Awards by way of engraved shields in future years.

**47. AUTHORITY FOR ACTION DURING THE RECESS PERIOD**

**RESOLVED :**

1. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, acting as a Sub-Committee, be given powers to act on matters of an urgent nature during the recess period.
2. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, together with a Local Member (other than planning applications) acting as a Sub-Committee, be given powers to act where Local Member involvement would be helpful during the recess period.

**48. FINANCIAL INFORMATION**

The meeting considered the Bank reconciliation and information in income/ expenditure for the first quarter to 30<sup>th</sup> June 2010, copies of which had been circulated at the meeting.

**RESOLVED :**

That the report be noted.

**49. BUS SHELTER ROOF – HIGH STREET**

The Clerk reminded Members that it had been necessary to remove part of the roof a couple of years ago at the stone shelter opposite Tyddyn Mesham due to

the danger in high winds and this meant it was partly exposed to the elements. A meeting had been held on site with the new Community Caretaker, who suggested a feasible repair was possible and that he would prepare an estimate for materials.

**RESOLVED :**

That the Chairman and Vice-Chairman be authorised to approve a quotation of up to £200 for repairing the roof during the recess.

**50. LOCAL AUTHORITY BY-LAWS IN WALES**

The meeting considered a letter from the Welsh Assembly Government and consultation on the procedure for making, confirming and enforcing By-Laws, copies of which had been previously circulated. The Clerk referred to the document, which had been forwarded with the letter, and to the questions that were being raised. Inasmuch as the Council had never made, or were likely in the future to make a By-Law, that it would be appropriate on this occasion to merely note the consultation.

**RESOLVED :**

That the recommendation of the Clerk that the consultation be noted be agreed.

**51. SUMMER PLAYSCHMES – 19<sup>TH</sup> JULY-20<sup>TH</sup> AUGUST 2010**

The meeting considered a letter from Flintshire County Council and posters concerning the Bagillt schemes at Ysgol Merllyn and Victoria Road. It was noted that posters advertising the playschemes would be displayed on the Notice Board.

**RESOLVED :**

That the report be noted.

**52. FLINTSHIRE LOCAL ACCESS FORUM**

The Clerk reported One Voice Wales had been contacted by Flintshire County Council concerning a vacancy on the above Forum and had requested any nomination to be forwarded by 13<sup>th</sup> July 2010. A copy of the information from Flintshire explaining the role had been previously circulated.

**RESOLVED :**

That the matter be noted.

**53. MEMBERS' ITEMS**

**a. Community Centre Car Park**

Councillor J. Williams referred to the very unsatisfactory state of the Community Centre car park, which needed urgent clearing. Councillor B.T. Doleman suggested that it may be something that could be undertaken by the Probation Service if the Church Authorities were agreeable. With regard to the previous issue of the car park, which had been raised by Councillor T. Renshaw, the Clerk indicated he was still awaiting a response from the Church Authorities and he would make enquiries with the Vicar accordingly.

**RESOLVED :**

That the Clerk make enquiries with the Vicar concerning the car park and if they were in agreement a request be made to the Probation Service for manpower they have available to arrange for it to be cleared.

**b. Japanese Knotweed**

The Chairman made reference to the fact that Japanese Knotweed was a notifiable plant and that it was growing on County Council land and had sent out spores which had affected other areas including his garden. Councillor R.K. Jones was of the view that not only should it be reported to Flintshire County Council, but reference should also be made to the Environment Agency.

**RESOLVED :**

That the Clerk report this matter to Flintshire County Council and the Environment Agency accordingly.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S  
CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Friday 9<sup>th</sup> July 2010</b>	
<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
There were no declarations of personal interest.		

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**Chairman**