

## **BAGILLT COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary meeting of the BAGILLT COMMUNITY COUNCIL held in YSGOL MERLLYN, Bagillt, on Friday 11<sup>th</sup> July 2008.

**PRESENT : Councillor C. Williams (Chairman)**

**COUNCILLORS :** B.T. Doleman, A. Griffiths, R.K. Jones. Mrs. S.L. Jones, S.M. Manfredi, M.A. Reece, Mrs. D.J. Williams, J. Williams and T.M. Withington.

**APOLOGIES :** Councillors R. Davies, Mrs. N.M. Jones, C.P. Owens and C.R. Williams.

**IN ATTENDANCE :** Mr. G. Roberts (Clerk) and P.C. Byron.

### **33. POLICING MATTERS**

P.C. Byron updated Members in relation to the concerns previously expressed regarding the leaving of rubbish in the vicinity of the War Memorial by local residents. and to the fact that he was seeking assistance due to the language barrier in some cases. He was awaiting an appropriate article concerning the situation at Tyddyn Mesham, following which he would arrange to stop some vehicles and take appropriate action.

The Officer advised that there would be no PCSO to assist him in the Bagillt area and, following previous concerns, he had spoken to the owners concerned who were placing vehicles for sale on highway verges. Councillor M.A. Reece advised the meeting that a 4x4 vehicle had been left overnight on the foreshore as it appeared to be stuck and referred to the fact that it had no taxation, which was noted by the Officer.

Members were advised that there appeared to be a new gang of youngsters roaming the Village and, whilst some had been approached and parents informed, he was seeking assistance in tracing others. An amount of alcohol had been confiscated and he was pursuing the issue of where it was being purchased. In relation to this latter aspect, Councillor R.K. Jones made reference to the role of Trading Standards and the Officer indicated he would be contacting them.

The Clerk reported on a letter he had received advising that Inspector Maxwell was leaving the post as Territorial Inspector for North Flintshire, with details of his replacement awaited. Councillor R.K. Jones felt it was important that any new Inspector was advised of previous concerns expressed by this Authority regarding the CBM being utilised on other duties other than his community role due to his particular experiences. P.C. Byron indicated that he had discussed this issue with fellow CBM's and indicated he would be making his views known to the new Inspector and that he hoped to be able to arrange a visit to a meeting

of the Community Council to introduce the replacement in the near future. At the request of Councillor A. Griffiths, the Officer explained the action that could be taken in relation to confiscation of alcohol including whether or not it was found on school premises.

The Clerk made reference to a letter he had received from Flintshire Neighbourhood Watch Association indicating that they had arranged for one of their signs in Bryntirion Road to be replaced due to damage. This would be done free of charge and they were asking that any other damaged signs be reported so that they can take similar action.

**RESOLVED :**

1. That once details are received of the new Territorial Inspector for North Flintshire, then the Clerk make representations expressing concern for the integrity of the role of the CBM in Community Policing in the area.
2. That the offer from Flintshire Neighbourhood Watch Association to replace damaged signs be noted and that Members advise the Clerk accordingly.

**34. MINUTES**

The following comments were made on the minutes of the Ordinary meeting of the Council held on 6<sup>th</sup> June 2008.

**a. Minute No. 19(b) – War Memorial Improvement Scheme**

The Clerk advised the meeting that, following a discussion with Councillor M.A. Reece, a further letter had been forwarded to the developer concerning the re-location of the concrete plinth. Councillor M.A. Reece advised that the developer had promised to update him shortly concerning discussions with the property owner.

**b. Minute No. 20 – New Benches – War Memorial**

The Clerk advised the meeting that, following confirmation from the Heritage Society concerning the space available, two benches had now been ordered from Marshalls Limited with delivery to be undertaken by Flintshire County Council as well as erection following a site meeting.

**c. Minute No. 25 – Audit of Accounts 2007/08**

The Clerk reported on a further letter received from the external auditor, Hacker Young, which required confirmation of a number of actions such as consideration of an annual budget, undertaking an annual risk assessment, approval of accounts, and having in place Standing Orders,

Financial Regulations and Internal Financial Controls. In the event of any of the items indicated not being to the satisfaction of the auditor then a report would be made to a future Council meeting.

**d. Minute No. 32(b) – New Brighton Cemetery – Grass Cutting**

The Clerk read out to the meeting a reply received from Flintshire County Council advising that the contractor had been informed that grass cutting must not take place on a very wet day and that they also need to be aware of their surroundings and take every precaution to prevent any damage/breakages to vases.

**e. Minute No. 32(c) – Tyddyn Mesham – Traffic Calming**

The Clerk read out to the meeting a reply received from Flintshire County Council indicating the Highway Authority were not currently undertaking any physical traffic calming, that there was no specific budget allocation for this type of work and that any agreed scheme would require capital funding.

**35. REPORTS BY REPRESENTATIVES**

**a. One Voice Wales – Wrexham/Flintshire Area Committee**

Councillor A. Griffiths reported on the meeting he had attended on the 11th June 2008 when there had been a presentation by a representative of the Wales Audit Office. This had been an interesting presentation in terms of the information given out, with particular examples including instances of staff fraud on Councils, ensuring that there was value for money in purchases and that Members only signed those cheques which had already been completed in terms of the PAYE. It was unfortunate that the presentation had been cut short by the Chairman to deal with other business, given that the speaker had travelled all the way from Cardiff, and he suggested therefore that representations be made to One Voice Wales on this issue.

**RESOLVED :**

That the Clerk make representations to One Voice Wales concerning the manner in which the presentation given by the Audit Office had been handled by the Chairman of the Area Committee.

**b. Emergency Planning**

The Chairman made reference to a meeting he had attended, together with the Clerk, at County Hall, Mold on the 11<sup>th</sup> June 2008, concerning

Emergency Planning. Examples of booklets handed out were circulated at the meeting and reference was made to the help being sought by the County Authority from Town and Community Councils concerning local information which could be utilised in times of an emergency.

Reference was made by Councillor R.K. Jones to the role of the Emergency Planning Officer, and that to ensure if the Council were to proceed along the lines suggested this was to be done appropriately, that he, or one of his representatives, be invited to address a future meeting of the Council to explain the proposals in more detail.

**RESOLVED :**

That the Emergency Planning Officer, or his representative, be invited to attend a future meeting of the Council to address Members accordingly.

**36. PLANNING APPLICATIONS**

**a. Applications Determined – Planning On-Line Consultation Period**

<b>No.</b>	<b>Location</b>	<b>Detail</b>
044907	The Farmhouse, Panton Hall, Holywell	Change of use to a dwelling.

It was noted that the application had been supported.

045163	Bryn Hyfryd, Boot End	Construction of a new vehicular access.
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Following an explanation by the Clerk of how the planning on-line consultation process previously agreed by the Council worked, Councillor J. Williams felt that the previous support expressed for that proposal should be reconsidered. In support of this he made reference to discussions held with local residents and concerns expressed regarding the suggested location of the new access onto the A5026, given the traffic usage and speed and the close proximity of a bus stop, as well as the fact that the area was prone to flooding due to culvert problems.

**RESOLVED :**

That in relation to application 045163 the previous submission of support for the proposal be withdrawn and in its place there be an objection for the reasons indicated above.

**b. Applications for Consideration**

<b>No.</b>	<b>Location</b>	<b>Detail</b>
045137	Land adj. Bryn Afon, Merllyn Lane/Bron y Wern.	Outline erection of a dwelling.

Reference was made by Councillor A. Griffiths to the access arrangements which were on a blind spot and that it would be appropriate to object.

045211	Orimba, Sandy Lane	Erection of single storey rear extension.
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Although he had submitted a declaration of personal interest in this item, Councillor A. Griffiths advised the meeting of background information concerning work being commenced in advance of a planning application and the effect on a neighbouring property.

045128	Land at Dee Bank Industrial Estate	Hand car wash.
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**RESOLVED :**

1. That with regard to application 045137, an objection be made on the grounds of access arrangements.
2. That with regard to application 045211, there be no objection made providing planning regulations were adhered to concerning procedure and the adjoining property.

**Note :** Councillor A. Griffiths declared a personal interest in this item and whilst remaining in the meeting did not vote thereon.

3. That with regard to application 045128, the proposal be supported.

**c. Dollar Park, Bagillt Road, Holywell – Application 043412 – Appeal**

The Clerk read out to the meeting a letter received from Flintshire County Council advising that two appeals had been made to the National Assembly in respect of the above site, the first being against the refusal of the planning application and the second against the serving of an Enforcement Notice, formerly refusing the planning application. Both appeals would be dealt with as one and decided on the basis of a public Inquiry and a site visit by an Inspector. The Council was allowed to attend the Inquiry, although its date was yet to be arranged.

In addition, the Clerk read out to the meeting a copy of a letter received from the Bagillt West Action Committee, which had been forwarded to the Planning Inspectorate at the National Assembly.

**RESOLVED :**

That the Council be represented at the public Inquiry by Councillor M.A. Reece and if more than one representative is permitted, that the Chairman and Clerk also endeavour to attend.

**37. ACCOUNTS FOR PAYMENT**

**RESOLVED :**

That the following accounts be paid.

<b>Name</b>	<b>£</b>	<b>Cheque No.</b>	<b>Expenditure Powers</b>
Mr. G. Roberts	713.85	101194	Loc.Govt. Act 1972 (S.112)
HM Revenue & Customs	199.01	101195	Loc.Govt. Act 1972 (S.112)
Marshalls Plc.	724.98	101196	Loc.Govt. Act 1972 (S.111)
Flintshire County Council	388.16	101197	Loc.Govt. Act 1972 (S.42(6))
Huws Gray Ltd.	14.91	101198	Parish Councils Act 1957 (S.1)
Mr.J.W.Wain	1.00	101199	Loc.Govt.(MP)Act 1953 (S.4)
Open Spaces Soc.	30.00	101200	Loc.Govt. Act 1972 (S.111)
Mr. G. Roberts	702.58	101203	Loc.Govt. Act 1972 (S.112)
HM Revenue & Customs	199.00	101204	Loc.Govt. Act 1972 (S.112)

**38. COMMUNITY NEWSLETTER**

The meeting considered a draft of the third edition of the Community Newsletter, copies of which had been previously circulated to Members. The Clerk further reported that Members previously involved in delivery had once again agreed to do so. It was intended that it would be printed next week and then copies would be forwarded to Members for delivery later this month.

**RESOLVED :**

1. That the draft third edition of the Newsletter be agreed as circulated with the addition of Flintshire County Council out of office hours emergency number on the last page.
2. That Delyn Press be once again used to print 2000 copies of the Newsletter in the previous A5 format of black print on white paper.

**39. SUMMER PLAYSCHEMES**

The Clerk made reference to the article included in the Community Newsletter on the Summer Playschemes and advised that notices advertising the service had also been placed on the Council Notice Boards. In addition, Flintshire County Council were requesting assistance with possible venues for use in terms of inclement weather.

**RESOLVED :**

That in relation to the Victoria Road scheme, it be suggested that contact be made with the Youth and Community Centre in the Boot End and in relation to the scheme at Ysgol Merllyn, that contact should be made with the Community Centre in the High Street.

**40. FLINTSHIRE CITIZENS ADVICE BUREAU**

The Clerk advised the meeting that following discussions about the article on the Bureau which was included in the Community Newsletter, they had requested the opportunity to address a future meeting of the Council on their service.

**RESOLVED :**

That the request to address a future meeting of the Council be accepted and the Clerk make the appropriate arrangements in consultation with the Chairman.

**41. CHRISTMAS LIGHTING 2008**

The Clerk advised the meeting that he had received positive responses from Foresters Hall, Chemist Shop, Costcutter shop premises and Temperance House, in relation to once again displaying Christmas lighting on their premises. In relation to the cross street fixture from Temperance House to the Bagillt Arms, their still remained some uncertainty in relation to the latter building but inasmuch as it was only an anchor point in relation to their chimney, it was hoped this would not be a problem.

In relation to the two public houses, it had been previously agreed that no lantern

would be displayed at Bagillt Arms, which was presently unoccupied and up for sale, and the Clerk requested guidance in relation to The Stag, having regard to the lack of co-operation from the landlord last year. P.C. Byron advised the meeting of the new impending arrangements for the landlord at The Stag, which should be completed shortly, and that he would endeavour to speak to the person concerned and secure his co-operation.

In relation to the rope lights, the Clerk advised he had now received information from local Members for them to be hopefully situated on lamp columns in the Boot End. He would take the matter up with Flintshire County Council, including the recommended alternative fixing arrangements so as to deter vandalism.

**RESOLVED :**

That the report be noted.

**42. LOCAL PARTNERSHIP SCHEME REPORT 2006/07**

The meeting noted an extract from the Local Partnership Scheme Report for 2006/07 in relation to Town and Community Councils, copies of which had been previously circulated to Members.

**43. BEEHCROFT, HIGHFIELD ROAD – CAR PARKING AREA**

Further to the representations made to Flintshire County Council in April 2008 concerning the state of the car park area, a copy of the response had been previously circulated to Members. It advised that the improvements to the existing car parking area, both in terms of lighting and road surface, were considered for inclusion as part of the works undertaken in the last financial year but due to budget constraints at the time it was not possible to do so. In addition, the scheme would not be undertaken in the current financial year but a feasibility study was being carried out to ascertain the scope of the work and obtain costs.

**RESOLVED :**

That the report be noted

**44. CODE OF CONDUCT FOR MEMBERS**

The Clerk reported to the meeting on new forms received from Flintshire County Council concerning Declarations of Interest, Registration of Gifts and/or Hospitality and Applications for Dispensation to the Standards Committee. In addition, copies of the information handed out at the training session held in May had been forwarded to those Members that were unable to attend. Members were requested to note that the Public Services Ombudsman had forwarded revised leaflets on “How to Complain that a Local Authority Member had broken

the Code of Conduct”, which made it clear to potential complainants that their identity may become public knowledge.

**RESOLVED :**

That the report be noted.

**45. AUTHORITY FOR ACTION DURING THE RECESS PERIOD**

**RESOLVED :**

1. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, acting as a Sub-Committee, be given powers to act on matters of an urgent nature during the recess period.
2. That in accordance with the provisions of Section 101 of the Local Government Act 1972, the Chairman and Vice-Chairman, together with the Local County Councillor and Local Member who lived nearest to the application site, acting as a Sub-Committee, be given powers to act on comments regarding planning applications and other matters where Local Member involvement would be helpful during the recess period.

**46. SYSTEMS ADVOCACY SERVICE**

The meeting considered a letter received from the Systems Advocacy Service, which were looking for help from the Council or individuals. It was a voluntary organisation that provided support to adults with learning disability in Flintshire, Denbighshire and Wrexham. The Clerk reported that he had placed leaflets concerning the Service on the Council Notice Board.

**RESOLVED :**

That the request be noted.

**47. ONE VOICE WALES – NATIONAL TRAINING PROGRAMME FOR TOWN AND COMMUNITY COUNCILS IN WALES**

The meeting considered a letter received from One Voice Wales introducing the National Training Programme for Community and Town Councils in Wales on a number of topics.

**RESOLVED :**

That in view of the comments made earlier in the meeting concerning the Wrexham/Flintshire Area Committee of One Voice Wales, the information be noted.

#### **48. REVIEW OF ELECTORAL ARRANGEMENTS**

The meeting considered a letter received from the Welsh Assembly Government relating to a review of Unitary Authority Electoral Arrangements. Members were particularly requested to consider the consultation questions.

##### **RESOLVED :**

That the Welsh Assembly Government be advised that in relation to the consultation questions this Authority supported each of the issues raised.

#### **49. POST OFFICE LIMITED NETWORK CHANGE PROGRAMME**

The meeting considered a letter received from The Royal Mail Group advising that the Network Change Public Consultation Programme for the area would commence on 29<sup>th</sup> July 2008. Members were asked to consider attending a forum to be held on the 18<sup>th</sup> August 2008 in Ruthin, and in addition, and depending on the outcome for Bagillt – as outlined on the Post Office website from 29<sup>th</sup> July 2008 - to decide on an approach during the recess period.

##### **RESOLVED :**

1. That, following the outcome of the two Post Offices in Bagillt, representation at the meeting in Ruthin, and by whom, be left to the Chairman in consultation with the Clerk.
2. That the same apply in relation to any action that was necessary during the recess period, if one of the existing Post Offices were to be affected in the Network Change Programme.

#### **50. FINANCIAL INFORMATION**

##### **RESOLVED :**

That the Bank reconciliation statement and income/expenditure information for the April-June 2008/09 quarter, as circulated at the meeting, be noted.

#### **51. MEMBERS' ITEMS**

##### **a. Dog Bins**

Councillor M.A. Reece indicated that he had received a request for a dog bin to be located between The Blossoms and the former Royal Oak public

house in the High Street, but it required the support of the Community Council.

**RESOLVED :**

That representations be made to Flintshire County Council accordingly.

**b. Website**

Councillor C.P. Owens had intended to report to this meeting but as he was unable to be present the Clerk advised Members he would do so at the next meeting of the Council. In addition he had requested to know if any of the newer Members required addresses on the Councils website and if so, where if anywhere they would like e-mail to be redirected to.

**c. Bryntirion Road**

Reference was made by Councillor Mrs D.J. Williams to the rutted condition of the edge of Bryntirion Road, which required attention.

**RESOLVED :**

That the Clerk make representations to the Highway Authority accordingly.

**d. Hedges**

The Chairman made reference to the need for attention to be given to cutting the hedges at Old London Road from its junction with Tyddyn Mesham, even though he had made representations previously.

Councillor M.A. Reece indicated that he had made similar representations concerning the need for hedges to be cut at Gadlys Lane, and also requested that a letter be forwarded on behalf of the Community Council.

**RESOLVED :**

That the Clerk make appropriate representations to the Highway Authority for action given the problems being caused to vehicles.

**e. Bagillt Library**

Reference was made by Councillor A. Griffiths to the deteriorating condition of the Library building, in particular the need for painting and attention to be given to the handrail outside. It was important that maintenance was kept up to date to ensure that the building did not deteriorate and that the facility was retained within the Village.

**RESOLVED :**

That the Clerk make appropriate representations to Flintshire County Council on this issue and advise the Branch Librarian accordingly.

**f. Riverbank Play Area**

Reference was made by Councillor M.A. Reece to the fact that the post and chain had been removed and not replaced and to the continuing delay with the replacement of new play equipment. Whilst he had made representations within the Authority, he requested the support of the Community Council in relation to this issue.

**RESOLVED :**

That the Clerk forward a letter to Flintshire County Council supporting the stance of the local County Councillor on this issue.

**IN ACCORDANCE WITH BAGILLT COMMUNITY COUNCIL'S  
CODE OF CONDUCT**

<b>Date of Council Meeting</b>	<b>Friday 11<sup>th</sup> July 2008</b>	
<b>Member</b>	<b>Item</b>	<b>Minute No. Refers</b>
Councillor A. Griffiths	Planning Application No. 045211	36(b)

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**Chairman**